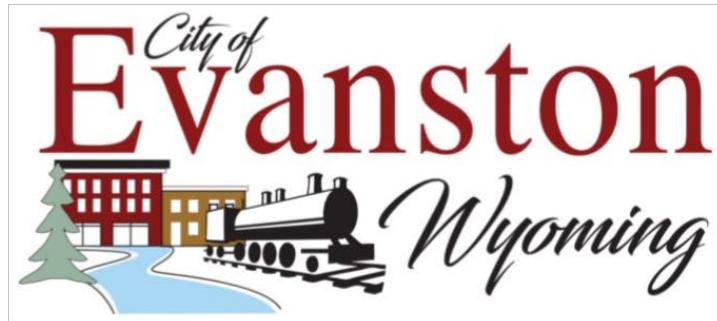


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Fiscal Year  
2019-2020



## **Mission Statement**

**The Mission of the City of Evanston is to provide quality services by friendly, caring individuals working as a progressive team.**

## **Vision Statement**

**We envision Evanston as a thriving community committed to a safe, clean, enjoyable quality of life.**

**We seek a strong sense of community with an empowered and involved citizenry.**

**Valuing our heritage, we strive to preserve our past while securing our future.**

# Budget Message

June 18, 2019

Honorable Mayor Williams, City Council, and citizens of Evanston:

Tonight, we will be approving the proposed budget for Fiscal Year ending June 30, 2020. Input and recommendations from the Mayor, City Council and Department Heads are essential in the preparation of the Budget. I remind everyone that this is a proposed budget. The amounts in this budget are a forecast of potential revenues and estimated expenses.

The City's general financial condition continues to be stable and so we continue to take a conservative approach to our budget. The City's main source of revenue comes from tax collection in our community, which can vary greatly from year to year. Currently, we are 8% ahead for the year in sales tax collection as compared to last year. Gasoline and tobacco tax are down slightly. Property tax has increased this year. We continue to rely on the direct distribution from the State of Wyoming as well as Federal Mineral Royalties and Severance Tax. Lottery proceeds were down slightly for this last quarter compared to the same quarter from last year, but for the year to date we are still up 56%. Pari-mutuel distributions have been our biggest increase this year, 80% higher through December 2018.

City Staff continues to be frugal with their budgets while still meeting the needs of our community. As of today, our revenues have exceeded our expenditures in the General Fund, Water Fund and Waste Water Fund.

The loan to the Water Fund was paid off this current fiscal year, which is a great accomplishment to have behind us.

City employees participated in surveys to complete our compensation study with Condrey and Associates. The plan was approved and implemented in November of this year using currently budgeted amounts, except for Parks and Recreation where we had to supplement slightly for their changes. To keep the integrity of the new plan, we have budgeted for a 1% cost of living increase beginning in July with other amounts budgeted for later in the year if revenues continue to be positive. Health insurance through Blue Cross Blue Shield of Wyoming will go up by 4%. Vision and dental insurance remain the same. The City and employees each will see a .25% increase in their contributions to Wyoming State Retirement, bringing the city's contribution amount to 12.94%. Wyoming State Retirement will continue to increase by .25% for each the City and employees for the next three years.

# Budget Message, continued

An increase in utility rates has been planned for this coming year. We continue to compare the revenue to costs closely to ensure services are being appropriately charged. We do not want to place a burden on our citizens, but as the cost of repairs and maintenance increase we see the need to make sure we are able to ensure the best service possible. I will note that our fees are still significantly lower than other communities around us.

The City of Evanston has many projects that will carry forward into this next year for completion, with some of those projects having grant funds available to offset the costs. Our projects tend to focus on the evaluation and repair of infrastructure within the City. Some of projects include evaluation of water tanks, the water master plan, application for funds to improve the ditch that runs through Evanston, repairs to the Bear River walkway, and to the Recreation Center. This year we look forward to our Safe Routes to School project construction near the Aspen School area. This project is possible due to Federal grant funding through the Transportation Alternatives Program.

We have included in the budget various equipment that is needed for departments. All the proposed projects and purchases will proceed if our revenues will allow. Grants are continually pursued for Police operations, just as they have been in the past, to keep our community safe.

Overall our budget total for this year is \$ 22,340,678, very comparable to last year's budget amount. Again, this is a proposed budget and if we see a shortfall in revenues, expenditures may be reduced to keep our financial position stable.

I would like to thank Mayor Williams, all Council Members and the staff for their suggestions and comments during the budget process. It would not be possible to pull this yearly project together without the help of everyone.

Sincerely,

Trudy Lym  
City Treasurer

# Budget Purposes

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- Financial and operational direction
- Planning, controlling and decision-making
- Tool for transparency and accountability

**The Budget is a tool,  
Not a Bible!**



# Current City Bank Accounts



## Wells Fargo Bank

- Main Depository Bank
- Current Balance - \$863,114
- Fees are offset by the interest we earn



## Xpress Billpay Deposit Account

- Online Utility Check Deposits
- Current Balance - \$138,381
- No Interest



## First Bank (Payroll Account)

- Payroll is processed from this account
- Current Balance - \$103,052
- Interest Rate .01%



## First Bank (Golf CC Account)

- Golf Course Credit Cards are Deposited here
- Current Balance - \$87,083
- No Interest



## First Bank Police "Sting" ATM Account

- This account is used for Alcohol and Compliance Checks
- Current Balance - \$939
- No Interest



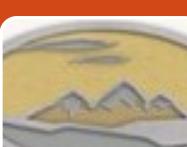
## Bank of the West (Accounts Payable)

- All bills are paid from this account
- Current Balance - \$267,590
- Interest Rate .01%



## Uinta Bank Depository

- Money is transferred here and held until needed for payroll or paying bills.
- Current Balance - \$9,089,713
- Interest Rate 2.510%



## Uinta Bank Investment Account

- Interest checks from Edward Jones are posted here
- Current Balance - \$2,210,866
- Interest Rate 2.510%



### Edward Jones

- Current Balance \$10,454,971
- Average Interest on Investments 2.01%



### Moreton Asset Management

- Current Balance \$5,160,538
- Average Interest on Investment 2.644%



### Wyoming Government Investment Fund

- Current Balance \$457,811
- Current Interest Rate 2.32%



### WYOSTAR

- Current Balance \$19,123,583
- Current Interest rate 2.410%



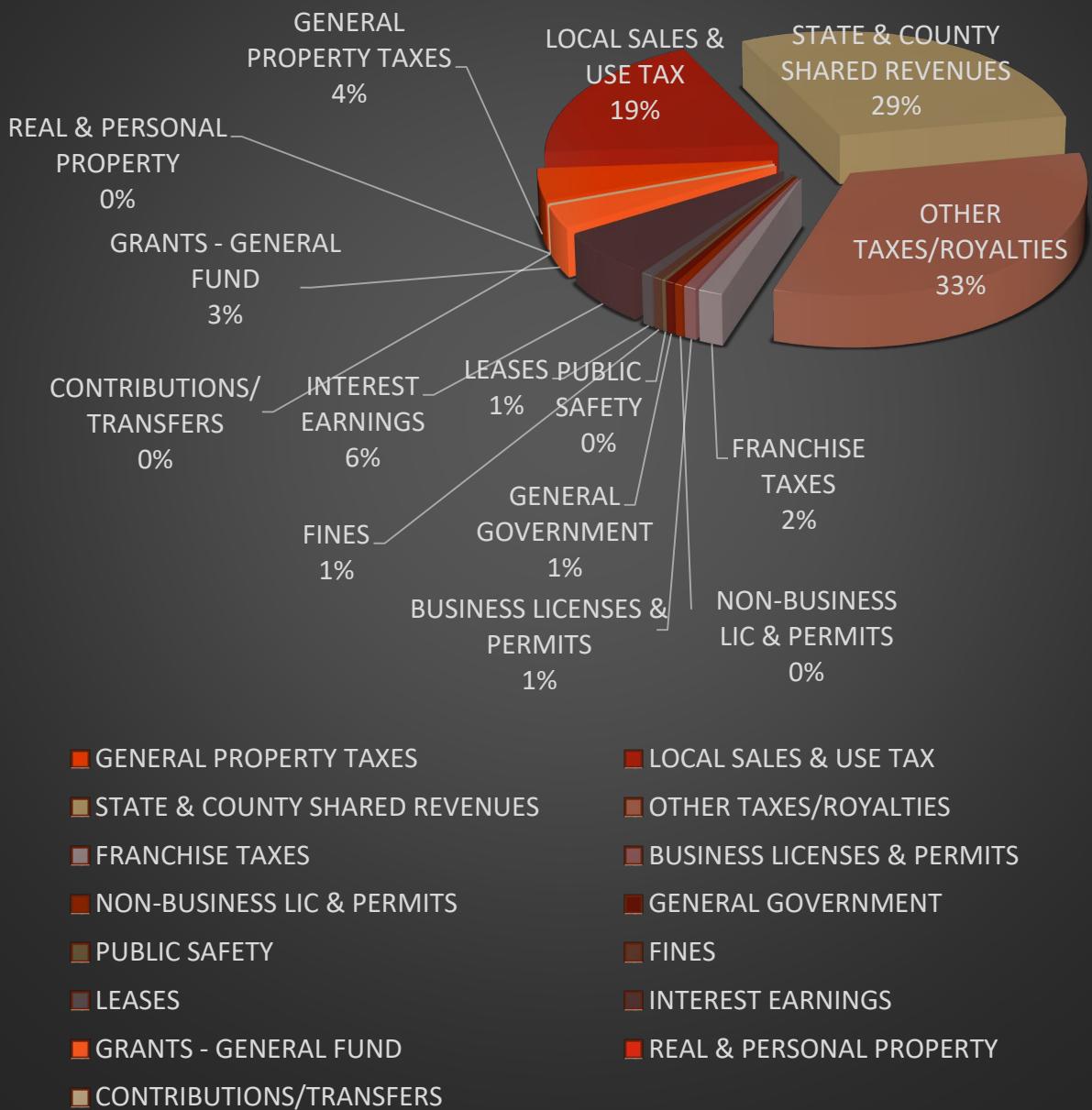
## City of Evanston Investment Accounts

Cash and investment balances as of May 31, 2019 was \$47,957,641

All fund balances are pooled together in the accounts shown.

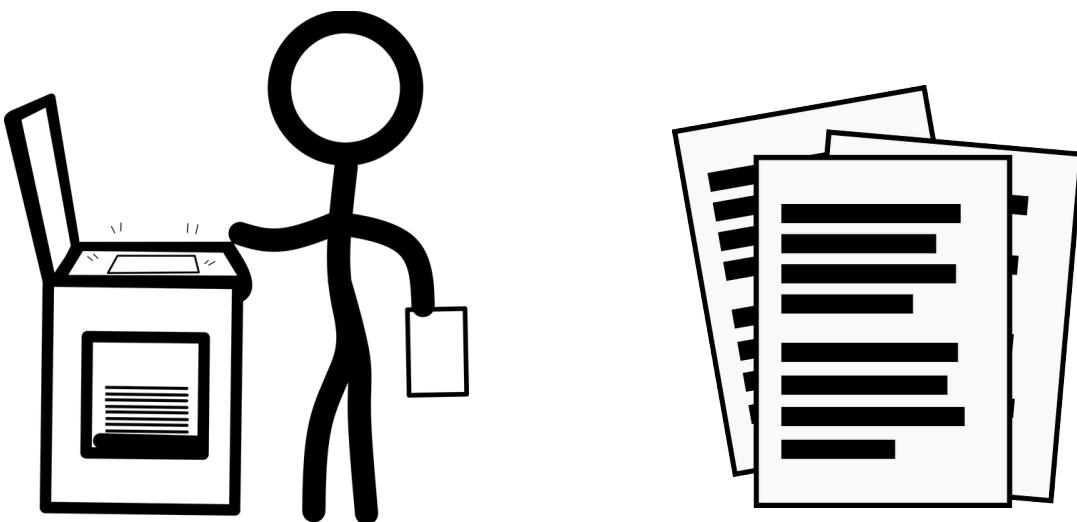
# General Fund (Governmental Activities)

Where does the money come from?

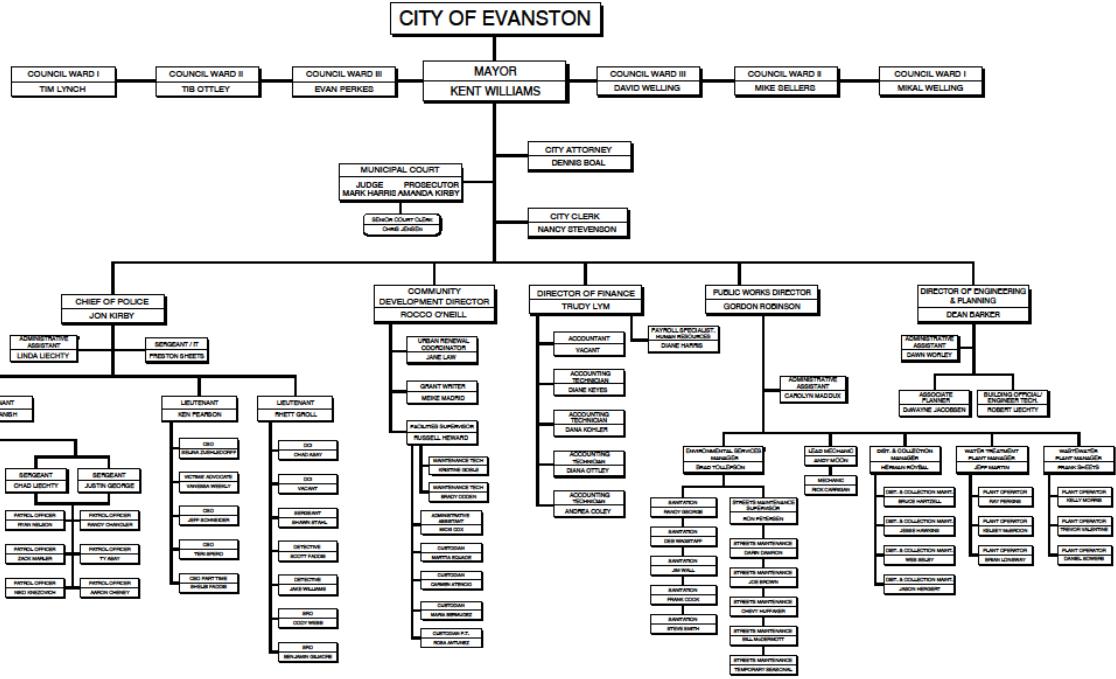
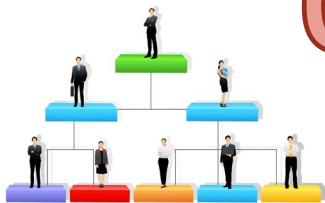


# General Fund Rate Changes

<u>Photocopies</u>	<u>Current</u>	<u>Change</u>	<u>New Rate</u>
Per page, per side up to 11x17 black and white	\$ 0.50	\$ 0.50	\$ 1.00
Per page, per side up to 11x17 color	\$ -	\$ 2.00	\$ 2.00
<b>Scan and Email</b>			
Per page, per side up to 11x17	\$ -	\$ 1.00	\$ 1.00
<b>Fax Service</b>			
Transmit, per page per side up to 8 1/2 x 14	\$ 2.00	\$ -	\$ 2.00
Receive, per page per side up to 8 1/2 x 14	\$ 1.00	\$ 1.00	\$ 2.00
<b>Electronic Records</b>			
Per item electronically provided (i.e., including but not limited to: CD, DVD, USB mass storage device) in addition to the per item charge	\$ -	\$ 10.00	\$ 10.00
Staff time for electronic records requests per hour	\$ -	\$ 15.00	\$ 15.00
<b>Postage charge for records request</b>			
Actual charges incurred for postage in record requests will be passed on to the customer			



# Our Organization



# Our Employees

- 84 Full Time Employees
  - 2 Part Time Employees
  - 2-5 Seasonal Employees
  - 1 Mayor
  - 6 City Council Members

# Personnel Costs

## EMPLOYER PAID BENEFITS



- ❖ 91.8% toward medical, dental and vision insurance
- ❖ 12.94% of retirement amount
- ❖ \$132 per employee for \$50,000 in life insurance
- ❖ Contributions to employees HRA based on medical coverage – \$400 to \$800
- ❖ Social Security, Medicare, Worker's Comp costs
- ❖ Health insurance will increase by 4% in fiscal year 2020
- ❖ Retirement contributions will go up by .25 for both the employee and the employer
- ❖ Amounts were budgeted for possible dental insurance increases in January.

Blue Cross Blue Shield		New Premium	Employee	New	New City Share
Family Rates		BCBS	8.2% per check	Monthly	91.80%
Plan 3/\$1,000 deductible		\$ 2,219.56	\$ 91.00	\$ 182.00	\$ 2,037.56
<u>2 Adult Rates</u>					
Plan 3/\$1,000 deductible		\$ 1,628.47	\$ 66.77	\$ 133.54	\$ 1,494.94
<u>Employee &amp; Child Rates</u>					
Plan 3/\$1,000 deductible		\$ 1,424.88	\$ 58.42	\$ 116.84	\$ 1,308.04
<u>Single Rates</u>					
Plan 3/\$1,000 deductible		\$ 888.35	\$ 36.42	\$ 72.84	\$ 815.51

### VSP – Vision

Total Premium	Employee	City Share
VSP	8.2% per check	91.80%
\$ 18.69	\$ 0.77	\$ 17.16
\$ 10.43	\$ 0.43	\$ 9.57
\$ 18.69	\$ 0.77	\$ 17.16
\$ 7.40	\$ 0.30	\$ 6.79

### Delta Dental

Total Premium	Employee	City Share
Delta	8.2% per check	91.80%
\$ 121.20	\$ 4.97	\$ 108.03
\$ 89.85	\$ 3.68	\$ 80.06
\$ 76.55	\$ 3.14	\$ 68.20
\$ 45.15	\$ 1.85	\$ 40.20

# Personnel Costs

## GENERAL FUND PAYROLL



- ❖ The Mayor and City Council approved and implemented a new compensation plan for all city employees in November 2018.
- ❖ To ensure the integrity of the new plan, the Mayor and Council will implement a 1% cost of living increase in July of 2019.
- ❖ An additional 1.5% will be considered later on in the fiscal year.

		Budgeted PR FY 2019-2020
City Council	\$	120,678.33
Judicial	\$	88,924.14
Executive	\$	64,142.56
Engineering/Planning	\$	228,299.34
Urban Renewal	\$	107,396.37
Treasurer	\$	392,217.68
Clerk	\$	123,712.93
IT	\$	117,703.59
General Services	\$	644,390.15
Community Development	\$	200,911.52
Police Admin	\$	234,145.03
Police Investigations	\$	834,374.96
Police Patrol	\$	1,709,101.63
Police Support	\$	426,484.27
PW Admin	\$	109,830.28
Streets	\$	164,449.50
Total General Fund	\$	5,566,762.28

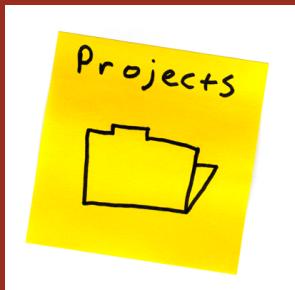
# General Fund

## Capital Projects

We have several projects from the General Fund we would like to accomplish this next fiscal year.

Grant money will be received for some of the projects helping with the bottom line amount. Other projects will be determined after revenues are received.

We will be using money that has been reserved for building maintenance for some of the projects.



### General Fund Capital Outlay

TRUCKS, BUSES, SERVICE VEHICLE-Executive	35,000.00
TRUCKS, BUSES, SERVICE VEHICLE - IT	30,000.00
TELEPHONE/COMMUNICATION	10,000.00
AIRPORT APRON REHAB	31,242.75
CARPET-POLICE DEPT	43,500.00
PATROL VEHICLES	120,000.00
ROUNDHOUSE CAMERA SYSTEM	9,900.00
MACHINE SHOP & DEPOT CAMERA	6,280.00
NEW COPY/FAX MACHINE PD	7,950.00
KEY FOB SYSTEM FOR RENTAL BLDG	63,000.00
	<b>\$ 356,872.75</b>

### Community Development Capital Outlay

CHINA MARY ROAD PURCHASE	60,000.00
SAFE RT TO SCHOOL-TAP-ASPEN	466,535.00
Grant Proceeds	<b>(397,245.00)</b>
<i>City's Cost</i>	69,290.00
USDA ECONOMIC MARKETING PROJECT	23,558.00
Grant Proceeds	<b>(20,000.00)</b>
<i>City's Cost</i>	3,558.00
Grand Total	550,093.00
Grant Proceeds	<b>(417,245.00)</b>
<i>City's grand total costs</i>	<b>\$ 132,848.00</b>

### Parks and Recreation

REC CENTER LOCKER REPLACEMENT	161,000.00
BEAR RIVER WALKWAY ASPHALT	10,000.00
PARKS DEPT TURF SWEEPER	20,000.00
<b>Total</b>	<b>\$ 191,000.00</b>

### Public Works

URBAN SYSTEMS STUDY	22,102.00
Grant Proceeds	<b>(20,000.00)</b>
<i>City's Cost</i>	2,102.00
CRESTVIEW EXTENSION STUDY	54,755.00
Grant Proceeds	<b>(50,000.00)</b>
Grand Total	76,857.00
Grant Proceeds	<b>(70,000.00)</b>
<i>City's grand total costs</i>	<b>\$ 6,857.00</b>

Total General Fund Capital	1,174,822.75
(Grant Total (if any))	<b>(487,245.00)</b>
<b>GRAND TOTAL GENERAL FUND</b>	<b>\$ 707,577.75</b>

# General Fund Summary

## Revenue

## Expenses

<b>FUND CASH BALANCE</b>		<b>EXPENSE ESTIMATES</b>	
Beginning Balance June 2019	13,236,729	City Council	303,468
Designated - reserves	(5,500,000)	Judicial	178,624
Liabilities to be paid	(425,113)	Executive	351,283
<b>Total Cash</b>	<b>7,311,616</b>	Clerk	185,883
		Comm Dev/UR/Facilities	1,480,343
		Treasurer	519,088
		Planning/Engineering	303,799
		Parks & Rec	1,960,800
<b>REVENUE ESTIMATES</b>		Police	3,948,976
Operating Revenue	10,119,500	Public Works	1,521,230
Interest Earnings	140,000	IT	324,024
General Fund Police Grants	365,474	Youth Services	30,000
Capital Improvement Grants	487,245	Capital Improvement	1,234,723
		Contracts	929,664
<b>TOTAL ESTIMATED REV</b>	<b>11,112,219</b>	<b>TOTAL ESTIMATED EXPENSES</b>	<b>11,293,401</b>

<b>TOTAL NET PROFIT (LOSS)</b>	<b>(2,159,686)</b>
Beginning Cash Balance	7,311,616
Minus Net Profit (loss) if all spent	<u>(2,159,686)</u>
Possible Ending Cash Balance	5,151,930

# Enterprise Funds

(Business-Type Activities)



## City of Evanston Enterprise Funds Include:

- ❖ Water
- ❖ Waste Water (Sewer)
- ❖ Environmental Services (Garbage/Landfill)



These funds should be self sustaining and there is a significant cost to doing business in these areas. Historically we have been able to keep our rates low, much lower than surrounding communities.

This fiscal year citizens will see a slight increase in their services in order to maintain the needed level of service. This increase will be approximately \$3.47 more for the customer each month.

- ❖ Golf Fund is also considered a business-type activity, however, this fund is not always self sustaining.

Golfer's will see an increase in fees.  
This increase will not take place until  
the 2020 golf season.



# Enterprise Fund Rate Changes

10% (Approximately \$3.47 for the average customer)

Water Fund		FY 18-19	Proposed	FY 19-20	Senior
Capital Services		<u>Rate</u>	<u>Change</u>	<u>Rate</u>	<u>Citizen</u>
3/4	inch & 1 inch residential line	\$ 8.80	\$ 0.84	\$ 9.64	\$ 7.23
	inch commercial				
1	line	\$ 15.41	\$ 1.54	\$ 16.95	
1 1/2	inch line	\$ 28.62	\$ 2.86	\$ 31.48	
2	inch line	\$ 46.23	\$ 4.26	\$ 50.49	
4	inch line	\$ 112.26	\$ 11.22	\$ 123.48	
6	inch line	\$ 195.91	\$ 19.59	\$ 215.50	
Consumption Rate / 1,000 gallons		\$ 2.30	\$ -	\$ 2.30	\$ 1.73
Waste Water Fund		FY 18-19	Proposed	FY 19-20	Senior
Capital Services		<u>Rate</u>	<u>Change</u>	<u>Rate</u>	<u>Citizen</u>
3/4	inch & 1 inch residential line	\$ 7.66	\$ 0.76	\$ 8.42	\$ 6.32
	inch commercial				
1	line	\$ 19.13	\$ 1.91	\$ 21.04	\$ 15.78
1 1/2	inch line	\$ 30.60	\$ 3.06	\$ 33.66	
2	inch line	\$ 45.91	\$ 4.59	\$ 50.50	
4	inch line	\$ 103.28	\$ 10.32	\$ 113.60	
6	inch line	\$ 175.94	\$ 17.59	\$ 193.53	
Consumption Rate / 1,000 gallons		\$ 1.75	\$ -	\$ 1.75	
Sanitation Fund/Environmental Services		FY 18-19	Proposed	FY 19-20	Senior
Monthly Refuse Service Fee		<u>Rate</u>	<u>Change</u>	<u>Rate</u>	<u>Citizen</u>
105 Gallon Container	picked up once a week	\$ 12.60	\$ 1.26	\$ 13.86	\$ 10.40
Each additional pickup		\$ 12.60	\$ 1.26	\$ 13.86	
300 Gallon Container	picked up once a week	\$ 17.85	\$ 1.78	\$ 19.63	
Each additional pickup		\$ 17.85	\$ 1.78	\$ 19.63	
Multi-Dwelling Units					
Individual		\$ 12.60	\$ 1.26	\$ 13.86	\$ 10.40
Combined		\$ 12.60	\$ 1.26	\$ 13.86	
Stormwater Fund		FY 18-19	Proposed	FY 19-20	Senior
Monthly fee for each service		<u>Rate</u>	<u>Change</u>	<u>Rate</u>	<u>Citizen</u>
		\$ 4.73	\$ 0.47	\$ 5.20	
Non City Service Area					
Capital Services		<u>Water</u>		<u>Waste Water</u>	
3/4	inch & 1 inch residential line	\$ 9.64		\$ 8.42	
1	inch commercial line	\$ 16.95		\$ 21.04	
1 1/2	inch line	\$ 31.48		\$ 33.66	
2	inch line	\$ 50.49		\$ 50.50	
4	inch line	\$ 123.48		\$ 113.60	
6	inch line	\$ 215.50		\$ 193.53	
Consumption Rate / 1,000 gallons		\$ 4.10	No change	\$ 3.03	

# Golf Fund

To begin in 2020

Golf Course			FY 18-19	Proposed	19-20
<u>9 Holes</u>			<u>Rate</u>	<u>Rate</u>	<u>Rate</u>
Public Green Fees			\$ 17.00	\$ 1.00	<b>\$ 18.00</b>
Juniors 18 yrs & under			\$ 10.00	\$ 1.00	<b>\$ 11.00</b>
Juniors before 8:30 am			\$ 4.00	\$ -	<b>\$ 4.00</b>
Seniors 62 yrs & over			\$ 12.00	\$ 1.00	<b>\$ 13.00</b>
*Golf Club Member Green Fees			\$ 12.00	\$ 1.00	<b>\$ 13.00</b>
Golf Cart Rental Per Seat			\$ 8.00	\$ 1.00	<b>\$ 9.00</b>
Golf Cart Rental Pre Paid Card			\$ 80.00	\$ 10.00	<b>\$ 90.00</b>
<u>18 Holes</u>					
Public Green Fees			\$ 27.00	\$ 1.00	<b>\$ 28.00</b>
Juniors 18 yrs & under			\$ 17.00	\$ 1.00	<b>\$ 18.00</b>
Seniors 62 yrs & over			\$ 20.00	\$ 1.00	<b>\$ 21.00</b>
*Golf Club Member Green Fees			\$ 20.00	\$ 1.00	<b>\$ 21.00</b>
Golf Cart Rental Per Seat			\$ 16.00	\$ 1.00	<b>\$ 17.00</b>
<u>Family/Jr/Executive 9 Holes (Punch Passes do not apply)</u>					
Public Green Fees			\$ 10.00	\$ 1.00	<b>\$ 11.00</b>
Juniors 18 yrs & under			\$ 6.00	\$ 1.00	<b>\$ 7.00</b>
Seniors 62 yrs & over			\$ 7.00	\$ 1.00	<b>\$ 8.00</b>
*Golf Club Member Green Fees			\$ 7.00	\$ 1.00	<b>\$ 8.00</b>
*Golf Club Member Annual Pass -First Adult			\$ 270.00	\$ 15.00	<b>\$ 285.00</b>
Family Member			\$ 145.00	\$ 10.00	<b>\$ 155.00</b>
<u>Punch Pass Ten (10) 9 Hole rounds</u>					
Public	(20% discount)		\$ 135.00	\$ 8.00	<b>\$ 143.00</b>
Junior	(14.4% Discount)		\$ 85.00	\$ 5.00	<b>\$ 90.00</b>
Senior	(16.4% Discount)		\$ 100.00	\$ 8.00	<b>\$ 108.00</b>
*Golf Club Member			\$ 100.00	\$ 8.00	<b>\$ 108.00</b>
Senior Club Member (25% Senior Club Discount from \$100.00 Senior Pass)			\$ 75.00	\$ 6.00	<b>\$ 81.00</b>
Cart Rental Season Paid			\$ 350.00	\$ 25.00	<b>\$ 375.00</b>
*Club Member Annual Cart Storage Fee per Year			\$ 300.00	\$ 30.00	<b>\$ 330.00</b>
Private Cart Annual Trial Fee (Required if *Club member Cart is Stored in Cart Garage)			\$ 200.00	\$ 25.00	<b>\$ 225.00</b>
Private Cart 2nd Rider Annual Trial Fee			\$ 200.00	\$ 25.00	<b>\$ 225.00</b>
Private Cart Daily Trial Fee 9 holes, per person/seat			\$ 8.00	\$ 1.00	<b>\$ 9.00</b>

# Personnel Costs

## ENTERPRISE FUNDS



- 
- ❖ Just as you seen with the General Fund, the Mayor and City Council approved and implemented a new compensation plan for all city employees in November 2018.
  - ❖ To ensure the integrity of the new plan, the Mayor and Council will implement a 1% cost of living increase in July of 2019.
  - ❖ An additional 1.5% will be considered later on in the fiscal year.

The budgeted amounts in the Enterprise Funds for personnel is as follows:

Water	\$	1,101,482.44
Waste Water	\$	636,724.77
Environmental Services	\$	849,227.04

# Enterprise Funds

# Capital Projects

Capital projects in the Enterprise Funds are items that will not only enhance the services to our citizens but also prevent any possible future problems with our services.

Grant money will be received for some of the projects helping with the bottom line amount. Some projects may be determined after revenues are received.

## Water Fund (Distribution & Collection)

TRUCKS, BUSES, SVC VEHICLES	30,000.00
E-HILL WTR TANK #2	180,000.00
	Grant Proceeds
	<i>City's Cost</i>
TWIN RIDGE WTR TANK #2	60,000.00
	210,000.00
	Grant Proceeds
	<i>City's Cost</i>
PROGRAMMABLE LOGIC CONTROLLER	5,500.00
CITY VIEW WATER LINE PHASE II	40,000.00
SULPHUR CREEK GENERATOR	506,000.00
NRCS WATERSHED APP-CITY DITCH	50,000.00
CITY WATER MASTER PLAN	5,000.00
	125,000.00
	Grant Proceeds
	<i>City's Cost</i>
Total Water Fund Capital	0.00
(Grant Total (if any))	<u>1,146,000.00</u>
<b>GRAND TOTAL WATER FUND</b>	<b><u>(449,500.00)</u></b>
	<b>\$ 696,500.00</b>

## Waste Water Fund

SEWER CAMERA	100,000.00
PORTABLE GENERATOR	100,000.00
Total Waste Water Fund Capital	200,000.00
(Grant Total (if any))	
<b>GRAND TOTAL WASTE WATER FUND</b>	<b>\$ 200,000.00</b>

## **Environmental Service/Sanitation**

HEAVY EQUIPMENT	220,000.00
HARRISON DRIVE STORM DRAIN	110,000.00
Total Environmental Services Capital	330,000.00
(Grant Total (if any))	
<b>GRAND TOTAL ENV SVC FUND</b>	<b>\$ 330,000.00</b>

### Golf Fund

No capital is planned in the Golf Fund



# Enterprise Fund Summary

## WATER FUND

### **FUND CASH BALANCES**

Beginning Balance June 2019	16,746,365
Designated - reserves	(88,395)
Liabilities to be paid	(929,371)
<b>Total Cash</b>	<b>\$ 15,728,599</b>

### **REVENUE ESTIMATES**

Operating Revenue	2,201,750
Interest Earnings	50,000
Capital Improvement Grants	385,000
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$ 2,636,750</b>

### **EXPENSE ESTIMATES**

Operating Expenses	2,229,232
Capital Improvement	1,621,000
<b>TOTAL ESTIMATED EXPENSES</b>	<b>\$ 3,850,232</b>

### **TOTAL NET PROFIT (LOSS)**

**(1,213,482)**

## WASTE WATER FUND

### **FUND CASH BALANCES**

Beginning Balance June 2019	11,744,552
Designated - reserves	
Liabilities to be paid	(552,368)
<b>Total Cash</b>	<b>\$ 11,192,183</b>

### **REVENUE ESTIMATES**

Operating Revenue	1,073,380
Interest Earnings	45,000
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$ 1,118,380</b>

### **EXPENSE ESTIMATES**

Operating Expenses	1,198,755
Capital Improvement	246,000
<b>TOTAL ESTIMATED EXPENSES</b>	<b>\$ 1,444,755</b>

### **TOTAL NET PROFIT (LOSS)**

**(326,375)**

## ENVIRONMENTAL SERVICES

### **FUND CASH BALANCES**

Beginning Balance June 2019	2,804,259
Designated - reserves	(718,666)
Liabilities to be paid	(922,433)
<b>Total Cash</b>	<b>\$ 1,163,161</b>

### **REVENUE ESTIMATES**

Operating Revenue	1,154,700
Interest Earnings	10,000
Capital Improvement Grants	
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$ 1,164,700</b>

### **EXPENSE ESTIMATES**

Operating Expenses	1,278,052
Capital Improvement	391,000
<b>TOTAL ESTIMATED EXPENSES</b>	<b>\$ 1,669,052</b>

### **TOTAL NET PROFIT (LOSS)**

**(504,352)**

## GOLF FUND

### **FUND CASH BALANCES**

Beginning Balance June 2019	1,144,490
Designated - reserves	
Liabilities to be paid	(1,103)
<b>Total Cash</b>	<b>\$ 1,143,387</b>

### **REVENUE ESTIMATES**

Operating Revenue	319,440
Interest Earnings	
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$ 319,440</b>

### **EXPENSE ESTIMATES**

Operating Expenses	1,129,257
Capital Improvement	90,000
<b>TOTAL ESTIMATED EXPENSES</b>	<b>\$ 1,219,257</b>

### **TOTAL NET PROFIT (LOSS)**

**(899,817)**

# Other Funds

## Other funds of the City Include:

- ❖ Motor Vehicle (Internal Services)
- ❖ Cemetery
- ❖ Economic Development Reinvestment Fund
- ❖ Lodging Tax Fund

### Motor Vehicle – Internal Service Fund

This fund has always been called the Motor Vehicle Fund, but it is an internal service fund, which is an accounting device used to accumulate and allocate costs internally among the City of Evanston's various functions.

#### **FUND CASH BALANCES**

Beginning Balance June 2019	129,512
Designated - reserves	
Liabilities to be paid	
<b>Total Cash</b>	<b>\$ 129,512</b>

#### **REVENUE ESTIMATES**

Operating Revenue	64,500
Interest Earnings	
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$ 64,500</b>

#### **EXPENSE ESTIMATES**

Operating Expenses	48,500
Capital Improvement	
<b>TOTAL ESTIMATED EXPENSES</b>	<b>\$ 48,500</b>

**TOTAL NET PROFIT (LOSS)** **(326,677)**

#### Services in this fund

- Copy Machines and printing
- Store Room and Office Supplies
- Gas, diesel and oil charges
- Postage charges

## Cemetery Overview

Burial Space Costs (including perpetual care)  
    \$550 per space  
    \$4,000 for an 8 site lot

Opening and Closing Costs (full body)  
    Weekdays \$275  
    Saturdays and Holidays \$500

Infants, 1 year and younger  
    Weekdays \$100  
    Saturdays and Holidays \$175

Opening and Closing Costs (cremation)  
    Weekdays \$75  
    Saturdays and Holidays \$175

Disinterment  
    Casket \$650  
    Cremains \$200

Headstone Relocations  
    Maximum \$100



### **FUND CASH BALANCES**

Beginning Balance June 2019	283,977
Designated - reserves	(205,847)
Liabilities to be paid	
<b>Total Cash</b>	<b>\$ 78,131</b>

### **REVENUE ESTIMATES**

Operating Revenue	32,000
Interest Earnings	1,500
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$ 33,500</b>

### **EXPENSE ESTIMATES**

Operating Expenses	332,177
Capital Improvement	28,000
<b>TOTAL ESTIMATED EXPENSES</b>	<b>\$ 360,177</b>

**TOTAL NET PROFIT (LOSS)** **(326,677)**

## Lodging Tax Fund

Funds received from Lodging Tax are used wisely for the promotion of our community. The Lodging Board meets once a month and awards grants and contracts to local events for advertising outside of Evanston. The Board also contracts with Media Skills to assist in the promotion of our community. They work with grant recipients as well for their events. When you see a TV commercial, or social media ad, or hear a radio spot about Evanston, it is more than likely a result of our lodging funds put to work.

### **FUND CASH BALANCES**

Beginning Balance June 2019	905,051
Designated - reserves	
Liabilities to be paid	
<b>Total Cash</b>	<b>\$ 905,051</b>

### **REVENUE ESTIMATES**

Operating Revenue	245,000
Interest Earnings	5,000
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$ 250,000</b>

### **EXPENSE ESTIMATES**

Operating Expenses	351,800
Capital Improvement	
<b>TOTAL ESTIMATED EXPENSES</b>	<b>\$ 351,800</b>

**TOTAL NET PROFIT (LOSS)** **(101,800)**

## Economic Reinvestment Fund

This fund has also been called a “recapture” fund and is used for the promotion of economic development in our community, and only can be used for that purpose. The Clean Energy building lease and Allwest fiber conduit lease are revenues for this fund. Previously the lease with High Country Behavioral Health and ultimately their purchase of this building was put into this fund. Also, the costs associated with these properties are a part of this fund. The rail site is an example of costs associated with this fund, but the proceeds from the sell have now been put in this fund so costs should be minimal.

### **FUND CASH BALANCES**

Beginning Balance June 2019	824,975
Designated - reserves	
Liabilities to be paid	(93,825)
<b>Total Cash</b>	<b>\$ 731,150</b>

### **REVENUE ESTIMATES**

Operating Revenue	92,745
Interest Earnings	8,000
<b>TOTAL ESTIMATED REVENUE \$</b>	<b>100,745</b>

### **EXPENSE ESTIMATES**

Operating Expenses	125,000
Capital Improvement	
<b>TOTAL ESTIMATED EXPENSES \$</b>	<b>125,000</b>

**TOTAL NET PROFIT (LOSS)** **(24,256)**



## Summary

Budget estimates have been listed throughout this document, but per State Statute you will find a summary below of showing the actual revenues and expenditures to date for fiscal year 2019, estimated revenues and expenditures for fiscal year 2019, and the proposed revenue and expenditures for fiscal year 2020.

**CITY OF EVANSTON  
BUDGET SUMMARY  
FISCAL YEAR 2018-2019**

No	Account Title	2018-2019 5/31/2019		2018-2019 6/30/2019		2018-2019 6/30/2019		2019-2020 6/30/2020	
		Prior Year Actual	Current Year Estimated	Current Year Estimated	Current Year Budget	Tentative Budget			
<b>GENERAL FUND REVENUE</b>									
10-311-__	GENERAL PROPERTY TAXES	\$ 546,336.40	\$ 656,766.83	\$ 601,700.00	\$ 581,900.00				
10-312-__	LOCAL SALES & USE TAX	\$ 2,163,595.84	\$ 2,345,028.08	\$ 2,052,000.00	\$ 2,145,800.00				
10-313-__	STATE & COUNTY SHARED REVENUES	\$ 3,328,082.54	\$ 3,539,168.20	\$ 3,119,000.00	\$ 3,270,500.00				
10-314-__	OTHER TAXES/ROYALTIES	\$ 3,452,871.91	\$ 3,459,926.35	\$ 2,699,864.89	\$ 3,606,200.00				
10-315-__	FRANCHISE TAXES	\$ 167,794.06	\$ 167,794.06	\$ 171,400.00	\$ 167,150.00				
10-321-__	BUSINESS LICENSES & PERMITS	\$ 88,611.50	\$ 90,511.50	\$ 87,500.00	\$ 88,000.00				
10-322-__	NON-BUSINESS LIC & PERMITS	\$ 81,129.76	\$ 82,167.36	\$ 42,000.00	\$ 65,750.00				
10-331-__	GENERAL GOVERNMENT	\$ 60,979.94	\$ 61,476.94	\$ 30,200.00	\$ 40,000.00				
10-333-__	PUBLIC SAFETY	\$ 23,135.50	\$ 25,130.50	\$ 21,000.00	\$ 21,950.00				
10-341-__	FINES	\$ 62,915.96	\$ 62,915.96	\$ 138,000.00	\$ 39,000.00				
10-355-__	LEASES	\$ 85,078.50	\$ 90,408.50	\$ 71,300.00	\$ 86,300.00				
10-356-__	INTEREST EARNINGS	\$ 791,144.55	\$ 791,448.81	\$ 135,000.00	\$ 140,000.00				
10-361-__	GRANTS - GENERAL FUND	\$ 338,825.55	\$ 338,825.55	\$ 872,923.00	\$ 858,668.94				
10-391-__	REAL & PERSONAL PROPERTY	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00				
10-395-__	CONTRIBUTIONS/TRANSFERS/RESERVE	\$ -	\$ -	\$ 2,575,249.33	\$ 2,159,685.62				
<b>Total Revenue:</b>		<b>\$ 11,190,502.01</b>	<b>\$ 11,711,568.64</b>	<b>\$ 12,618,137.22</b>	<b>\$ 13,271,904.56</b>				
5%									
<b>GENERAL FUND EXPENSES</b>									
10-411-__	CITY COUNCIL-ADMINISTRATION	\$ 251,752.16	\$ 253,220.49	\$ 269,796.12	\$ 188,468.33				
10-412-__	EMERGENCY RESERVE	\$ 36,086.36	\$ 36,086.36	\$ 90,000.00	\$ 115,000.00				
10-421-__	JUDICIAL - ADMINISTRATION	\$ 122,579.51	\$ 123,070.21	\$ 146,953.83	\$ 178,624.14				
10-431-__	EXECUTIVE - ADMINISTRATION	\$ 86,127.91	\$ 87,926.36	\$ 188,415.16	\$ 188,542.56				
10-432-__	ATTORNEY	\$ 114,044.98	\$ 122,659.24	\$ 157,000.00	\$ 156,740.00				
10-433-__	MAYOR'S CONTINGENCY	\$ -	\$ -	\$ 6,000.00	\$ 6,000.00				
10-434-__	PLANNING/ENGINEERING	\$ 211,377.97	\$ 214,379.06	\$ 294,876.04	\$ 303,799.34				
10-435-__	URBAN RENEWAL	\$ 98,172.00	\$ 101,029.24	\$ 142,549.73	\$ 153,466.37				
10-437-__	YOUTH CLUB FOR BOYS AND GIRLS	\$ 18,265.18	\$ 18,463.22	\$ 30,000.00	\$ 30,000.00				
10-441-__	TREASURY	\$ 402,914.14	\$ 403,598.92	\$ 449,189.61	\$ 519,087.68				
10-442-__	CLERK	\$ 255,352.03	\$ 256,394.78	\$ 377,150.01	\$ 185,882.93				

10-443-__	INFORMATION TECHNOLOGY	\$ 133,467.00	\$ 148,665.76	\$ 222,449.05	\$ 324,023.59
10-444-__	GENERAL SERVICES	\$ 736,363.35	\$ 748,343.69	\$ 1,015,218.50	\$ 1,104,615.15
10-461-__	ECONOMIC DEVELOPMENT	\$ 6,223.86	\$ 7,977.61	\$ 17,000.00	\$ 222,261.52
10-501-__	PARKS & REC ADMINISTRATION	\$ 1,618,011.23	\$ 1,631,643.56	\$ 1,572,386.67	\$ 1,960,800.00
10-521-__	POLICE - ADMINISTRATION	\$ 271,799.98	\$ 291,230.90	\$ 414,229.43	\$ 504,220.03
10-522-__	INVESTIGATION	\$ 643,286.12	\$ 644,294.08	\$ 869,891.40	\$ 866,374.96
10-523-__	PATROL	\$ 1,471,800.85	\$ 1,477,554.32	\$ 1,805,975.83	\$ 1,824,801.63
10-524-__	SUPPORT	\$ 382,515.33	\$ 383,930.00	\$ 504,103.21	\$ 449,604.27
10-525-__	POLICE - GRANTS	\$ 136,495.94	\$ 137,859.46	\$ 303,975.53	\$ 303,975.53
10-601-__	PUBLIC WORKS - ADMINISTRATION	\$ 116,801.08	\$ 118,119.69	\$ 118,948.16	\$ 159,360.28
10-602-__	STREETS	\$ 994,507.28	\$ 1,040,779.79	\$ 1,369,135.19	\$ 1,361,869.50
10-701-__	GENERAL FUND CAPITAL OUTLAY	\$ 48,662.18	\$ 61,295.50	\$ 221,872.75	\$ 416,772.75
10-702-__	COM DEV CAPITAL OUTLAY	\$ 36,349.64	\$ 49,025.89	\$ 585,000.00	\$ 550,093.00
10-703-__	PARKS & REC CAPITAL OUTLAY	\$ 277,485.96	\$ 289,204.25	\$ 364,000.00	\$ 191,000.00
10-705-__	PWORKS CAPITAL OUTLAY	\$ 4,938.43	\$ 4,938.43	\$ 163,857.00	\$ 76,857.00
10-751-__	GRANTS	\$ 471,084.61	\$ 537,852.39	\$ 644,112.00	\$ 659,112.00
10-752-__	GRANTS	\$ 191,664.00	\$ 191,664.00	\$ 195,552.00	\$ 195,552.00
10-753-__	GRANTS	\$ -	\$ -	\$ -	\$ -
10-754-__	GRANTS	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
10-761-__	INTEREST	\$ 12,591.41	\$ 12,591.41	\$ 3,500.00	\$ -
<b>Total Expenditure:</b>		<b>\$ 9,225,720.49</b>	<b>\$ 9,468,798.61</b>	<b>\$ 12,618,137.22</b>	<b>\$ 13,271,904.56</b>

<b>GENERAL FUND Revenue Total:</b>	\$ 11,190,502.01	\$ 11,711,568.64	\$ 12,618,137.22	\$ 13,271,904.56
<b>GENERAL FUND Expenditure Total:</b>	<b>\$ 9,225,720.49</b>	<b>\$ 9,468,798.61</b>	<b>\$ 12,618,137.22</b>	<b>\$ 13,271,904.56</b>
<b>Net Revenue Over Expenditures</b>	<b>\$ 1,964,781.52</b>	<b>\$ 2,242,770.03</b>		

#### WATER FUND REVENUE

50-334-__	WATER RECEIPTS	\$ 2,151,362.12	\$ 2,153,491.12	\$ 2,251,830.52	\$ 2,201,750.00
50-351-__	INTEREST EARNINGS	\$ 113,563.59	\$ 113,563.59	\$ 43,686.72	\$ 50,000.00
50-391-__	REAL & PERSONAL PROPERTY	\$ -	\$ -	\$ -	\$ -
50-395-__	CONTRIBUTIONS/TRANSFERS	\$ -	\$ -	\$ 1,394,778.68	\$ 1,213,482.44
<b>Total Revenue:</b>		<b>\$ 2,264,925.71</b>	<b>\$ 2,267,054.71</b>	<b>\$ 3,690,295.92</b>	<b>\$ 3,465,232.44</b>

#### WATER FUND EXPENSES

50-603-__	WATER	\$ 1,571,764.17	\$ 1,599,821.76	\$ 3,235,295.92	\$ 2,229,232.44
50-705-__	PWORKS CAPITAL OUTLAY	\$ 522,222.78	\$ 522,222.78	\$ 965,000.00	\$ 1,621,000.00
<b>Total Expenditure:</b>		<b>\$ 2,093,986.95</b>	<b>\$ 2,122,044.54</b>	<b>\$ 4,200,295.92</b>	<b>\$ 3,850,232.44</b>

<b>WATER FUND Revenue Total:</b>	\$ 2,264,925.71	\$ 2,267,054.71	\$ 3,690,295.92	\$ 3,465,232.44
<b>WATER FUND Expenditure Total:</b>	\$ 2,093,986.95	\$ 2,122,044.54	\$ 4,200,295.92	\$ 3,850,232.44
<b>Net Total WATER FUND:</b>	<b>\$ 170,938.76</b>	<b>\$ 145,010.17</b>		

#### WASTE WATER FUND REVENUE

51-335-____	WASTEWATER RECEIPTS	\$ 1,060,752.18	\$ 1,060,752.18	\$ 1,074,906.80	\$ 1,073,380.00
51-351-____	INTEREST EARNINGS	\$ 80,438.28	\$ 80,438.28	\$ 30,712.46	\$ 45,000.00
51-363-____	GRANTS - WASTE WATER FUND	\$ 25,759.55	\$ 25,759.55	\$ -	\$ -
51-395-____	CONTRIBUTIONS/TRANSFERS	\$ -	\$ -	\$ 475,942.79	\$ 326,374.77
	<b>Total Revenue:</b>	<b>\$ 1,166,950.01</b>	<b>\$ 1,166,950.01</b>	<b>\$ 1,581,562.05</b>	<b>\$ 1,444,754.77</b>

#### WASTE WATER FUND EXPENSES

51-604-____	WASTE WATER	\$ 1,571,764.17	\$ 781,671.17	\$ 1,535,562.05	\$ 1,198,754.77
51-705-____	PWORKS CAPITAL OUTLAY	\$ 522,222.78	\$ 42,548.30	\$ 46,000.00	\$ 246,000.00
	<b>Total Expenditure:</b>	<b>\$ 2,093,986.95</b>	<b>\$ 824,219.47</b>	<b>\$ 1,581,562.05</b>	<b>\$ 1,444,754.77</b>

<b>WASTE WATER FUND Revenue Total:</b>	\$ 1,166,950.01	\$ 1,166,950.01	\$ 1,581,562.05	\$ 1,444,754.77
<b>WASTE WATER FUND Expenditure Total:</b>	\$ 2,093,986.95	\$ 824,219.47	\$ 1,581,562.05	\$ 1,444,754.77
<b>Net Total WASTE WATER FUND:</b>	<b>\$ (927,036.94)</b>	<b>\$ 342,730.54</b>	<b>\$ -</b>	<b>\$ -</b>

#### ENVIRONMENTAL SERV/SANI REVENUE

52-336-____	ENVIRONMENT SERV RECEIPTS	\$ 1,200,513.39	\$ 1,201,123.39	\$ 1,203,700.00	\$ 1,154,700.00
52-351-____	INTEREST EARNINGS	\$ 19,222.72	\$ 19,222.72	\$ 8,000.00	\$ 10,000.00
52-391-____	REAL & PERSONAL PROPERTY	\$ -	\$ -	\$ -	\$ -
52-395-____	CONTRIBUTIONS/TRANSFERS	\$ -	\$ -	\$ 439,783.84	\$ 504,352.04
	<b>Total Revenue:</b>	<b>\$ 1,219,736.11</b>	<b>\$ 1,220,346.11</b>	<b>\$ 1,651,483.84</b>	<b>\$ 1,669,052.04</b>

#### ENVIRONMENTAL SERVICES EXPENSES

52-605-____	ENVIRONMENTAL SERVICES/SANI	\$ 774,075.12	\$ 1,178,187.47	\$ 1,561,483.84	\$ 1,278,052.04
52-705-____	PWORKS CAPITAL OUTLAY	\$ 26,954.30	\$ 68,556.40	\$ 90,000.00	\$ 391,000.00
	<b>Total Expense:</b>	<b>\$ 801,029.42</b>	<b>\$ 1,246,743.87</b>	<b>\$ 1,651,483.84</b>	<b>\$ 1,669,052.04</b>

<b>ENVIRONMENTAL SERVICES FUND Revenue Total:</b>	\$ 1,219,736.11	\$ 1,220,346.11	\$ 1,651,483.84	\$ 1,669,052.04
<b>ENVIRONMENTAL SERVICES FUND Expenditure Total:</b>	\$ 801,029.42	\$ 1,246,743.87	\$ 1,651,483.84	\$ 1,669,052.04
<b>Net Total ENVIRONMENTAL SERVICES FUND:</b>	<b>\$ 418,706.69</b>	<b>\$ (26,397.76)</b>	<b>\$ -</b>	<b>\$ -</b>

**MOTOR VEHICLE/INTERNAL SERVICE FUND REVENUE**

60-381-__	SERVICES	\$	57,289.71	\$	57,289.71	\$	55,000.00	\$	64,500.00
60-395-__	CONTRIBUTIONS/TRANSFERS	\$	-	\$	-	\$	-	\$	-
<b>Total Revenue:</b>		<b>\$</b>	<b>57,289.71</b>	<b>\$</b>	<b>57,289.71</b>	<b>\$</b>	<b>55,000.00</b>	<b>\$</b>	<b>64,500.00</b>

**MOTOR VEHICLE/INTERNAL SERVICE FUND EXPENSES**

60-607-__	MV/SHOP	\$	27,793.80	\$	42,820.65	\$	55,000.00	\$	48,500.00
<b>Total Expense:</b>		<b>\$</b>	<b>27,793.80</b>	<b>\$</b>	<b>42,820.65</b>	<b>\$</b>	<b>55,000.00</b>	<b>\$</b>	<b>48,500.00</b>
<hr/>									
<b>MV/INTERNAL SERVICES FUND Revenue Total:</b>		<b>\$</b>	<b>57,289.71</b>	<b>\$</b>	<b>57,289.71</b>	<b>\$</b>	<b>55,000.00</b>	<b>\$</b>	<b>64,500.00</b>
<b>MV/INTERNAL SERVICE FUND Expenditure Total:</b>		<b>\$</b>	<b>27,793.80</b>	<b>\$</b>	<b>42,820.65</b>	<b>\$</b>	<b>55,000.00</b>	<b>\$</b>	<b>48,500.00</b>
<b>Net Total MV/INTERNAL SERVICES FUND:</b>		<b>\$</b>	<b>29,495.91</b>	<b>\$</b>	<b>14,469.06</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>16,000.00</b>

**GOLF FUND REVENUE**

62-332-__	PARKS & RECREATION	\$	341,599.86	\$	386,481.54	\$	337,720.00	\$	318,440.00
62-395-__	CONTRIBUTIONS/TRANSFERS	\$	-	\$	-	\$	953,367.52	\$	810,817.00
<b>Total Revenue:</b>		<b>\$</b>	<b>341,599.86</b>	<b>\$</b>	<b>386,481.54</b>	<b>\$</b>	<b>1,291,087.52</b>	<b>\$</b>	<b>1,129,257.00</b>

**GOLF FUND EXPENSES**

62-503-__	GOLF COURSE	\$	506,070.34	\$	612,114.17	\$	1,201,087.52	\$	1,039,257.00
62-703-__	PARKS & REC CAPITAL OUTLAY	\$	-	\$	-	\$	90,000.00	\$	90,000.00
<b>Total Expenditure:</b>		<b>\$</b>	<b>506,070.34</b>	<b>\$</b>	<b>612,114.17</b>	<b>\$</b>	<b>1,291,087.52</b>	<b>\$</b>	<b>1,129,257.00</b>

<b>GOLF FUND Revenue Total:</b>		<b>\$</b>	<b>341,599.86</b>	<b>\$</b>	<b>386,481.54</b>	<b>\$</b>	<b>1,291,087.52</b>	<b>\$</b>	<b>1,129,257.00</b>
<b>GOLF FUND Expenditure Total:</b>		<b>\$</b>	<b>506,070.34</b>	<b>\$</b>	<b>612,114.17</b>	<b>\$</b>	<b>1,291,087.52</b>	<b>\$</b>	<b>1,129,257.00</b>
<b>Net Total GOLF FUND:</b>		<b>\$</b>	<b>(164,470.48)</b>	<b>\$</b>	<b>(225,632.63)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**CEMETERY FUND REVENUE**

70-339-__	CEMETERY RECEIPTS	\$	29,808.68	\$	31,433.68	\$	32,000.00	\$	32,500.00
70-351-__	INTEREST EARNINGS	\$	1,581.26	\$	1,581.26	\$	1,000.00	\$	1,000.00
70-395-__	CONTRIBUTIONS/TRANSFERS	\$	-	\$	-	\$	263,410.30	\$	-
<b>Total Revenue:</b>		<b>\$</b>	<b>31,389.94</b>	<b>\$</b>	<b>33,014.94</b>	<b>\$</b>	<b>296,410.30</b>	<b>\$</b>	<b>33,500.00</b>

**CEMETERY FUND EXPENSES**

70-502-__	CEMETERY	\$ 145,674.98	\$ 185,711.26	\$ 288,410.30	\$ 332,177.00
70-704-__	CEMETERY CAPITAL OUTLAY	\$ 7,610.00	\$ 7,610.00	\$ 8,000.00	\$ 28,000.00
<b>Total Expenditure:</b>		<b>\$ 153,284.98</b>	<b>\$ 193,321.26</b>	<b>\$ 296,410.30</b>	<b>\$ 360,177.00</b>

<b>CEMETERY FUND Revenue Total:</b>	\$ 31,389.94	\$ 33,014.94	\$ 296,410.30	\$ 33,500.00
<b>CEMETERY FUND Expenditure Total:</b>	<u>\$ 153,284.98</u>	<u>\$ 193,321.26</u>	<u>\$ 296,410.30</u>	<u>\$ 360,177.00</u>
<b>Net Total CEMETERY FUND:</b>	<b>\$ (121,895.04)</b>	<b>\$ (160,306.32)</b>	<b>-</b>	<b>\$ (326,677.00)</b>

#### LODGING TAX FUND REVENUE

71-312-__	LOCAL SALES & USE TAX	\$ 244,348.91	\$ 256,639.81	\$ 240,000.00	\$ 245,000.00
71-351-__	INTEREST EARNINGS	\$ 6,580.58	\$ 6,580.58	\$ 3,500.00	\$ 5,000.00
<b>Total Revenue:</b>		<b>\$ 250,929.49</b>	<b>\$ 263,220.39</b>	<b>\$ 243,500.00</b>	<b>\$ 351,800.00</b>

#### LODGING TAX FUND EXPENSES

71-446-__	LODGING TAX EXPENDITURES	\$ 271,356.43	\$ 271,445.43	\$ 243,500.00	\$ 351,800.00
<b>Total Expenditure:</b>		<b>\$ 271,356.43</b>	<b>\$ 271,445.43</b>	<b>\$ 243,500.00</b>	<b>\$ 351,800.00</b>
<b>LODGING TAX FUND Revenue Total:</b>	<b>\$ 250,929.49</b>	<b>\$ 263,220.39</b>	<b>\$ 243,500.00</b>	<b>\$ 351,800.00</b>	
<b>LODGING TAX FUND Expenditure Total:</b>	<b>\$ 271,356.43</b>	<b>\$ 271,445.43</b>	<b>\$ 243,500.00</b>	<b>\$ 351,800.00</b>	
<b>Net Total LODGING TAX FUND:</b>	<b>\$ (20,426.94)</b>	<b>\$ (8,225.04)</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>

#### ECONOMIC REINVESTMENT FUND REVENUE

74-351-__	INTEREST EARNINGS	\$ 8,275.42	\$ 8,275.42	\$ 4,500.00	\$ 8,000.00
74-355-__	LEASES	\$ 80,819.50	\$ 330,819.50	\$ 104,744.50	\$ 92,744.50
74-395-__	CONTRIBUTIONS/TRANSFERS	\$ -	\$ -	\$ -	\$ 24,255.50
<b>Total Revenue:</b>		<b>\$ 89,094.92</b>	<b>\$ 339,094.92</b>	<b>\$ 109,244.50</b>	<b>\$ 125,000.00</b>

74-449-__	ECONOMIC REINVEST EXPENSES	\$ 61,913.31	\$ 62,202.36	\$ 109,244.50	\$ 125,000.00
74-706-__	CAPITAL OUTLAY	\$ 996,939.35	\$ 998,508.85	\$ 600,000.00	\$ -
<b>Total Expenditure:</b>		<b>\$ 1,058,852.66</b>	<b>\$ 1,060,711.21</b>	<b>\$ 709,244.50</b>	<b>\$ 125,000.00</b>

<b>ECONOMIC REINVEST FUND Revenue Total:</b>	<b>\$ 89,094.92</b>	<b>\$ 339,094.92</b>	<b>\$ 109,244.50</b>	<b>\$ 125,000.00</b>
<b>ECONOMIC REINVEST FUND Expenditure Total:</b>	<b>\$ 1,058,852.66</b>	<b>\$ 1,060,711.21</b>	<b>\$ 709,244.50</b>	<b>\$ 125,000.00</b>
<b>Net Total ECONOMIC REINVEST FUND:</b>	<b>\$ (969,757.74)</b>	<b>\$ (721,616.29)</b>	<b>\$ (600,000.00)</b>	<b>\$ -</b>

## **RESOLUTION 19-30**

### **A RESOLUTION OF THE CITY OF EVANSTON, WYOMING, PROVIDING INCOME NECESSARY TO FINANCE THE BUDGET AND PROVIDE FOR AND AUTHORIZE ANNUAL APPROPRIATION OF FUNDS FOR FISCAL YEAR 2020.**

**WHEREAS**, on the 7<sup>th</sup> day of May 2019, the Treasurer of the City of Evanston, Wyoming, prepared from the Department Administrators and the Mayor and submitted to the City Council, a city budget for the 2020 fiscal year, beginning the 1st day of July 2019, and ending the 30th day of June 2020; and

**WHEREAS**, the governing body has reviewed this budget in detail, and discussed with the Departmental Administrators concerning their individual budget requests and base budgets; and

**WHEREAS**, a copy thereof was made available for public inspection at the office of the City Treasurer; and

**WHEREAS**, notice of a public hearing, as required by Wyoming State Statute, on said budget, together with the summary of said budget, was published in the Uinta County Herald, a legal newspaper, of general circulation in the City of Evanston, on the 11<sup>th</sup> day of June 2019; and

**WHEREAS**, a public hearing was held on such Budget at the time and place specified in said notice, at which time all interested parties were given an opportunity to be heard; and

**WHEREAS**, the governing body has adopted the following overall mission statements to guide the execution of the budget:

- (1) To ensure that all rules and regulations set forth by Evanston City Government are appropriate and pertinent to the quality of life of the residents of Evanston, Wyoming.
- (2) To expect a strong sense of accountability and dedication by all City employees to the people of Evanston, and to officially recognize those employees whose service to the citizens of Evanston reflect this goal.
- (3) To improve the overall communication and line of communication within the City.
- (4) To recognize and cultivate the importance of small businesses within Evanston, as well as to encourage industry to explore the resources in our community.
- (5) To stimulate proper management techniques so that the infra-structure of our City is functioning at the highest level of productivity.

**WHEREAS**, the governing body has adopted an expenditure control budget approach which encourages city employees to provide services more efficiently and cost effectively, allowing department heads discretion to transfer operational budget allocations within a division.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:**

Section 1: The City Budget, as so revised and altered, be adopted as the official City Budget for the fiscal year ending June 30, 2020.

Section 2: The following appropriations as provided for by General Property Taxation **8 mills** (approximately equal to \$450,000) and other revenues, be made for the fiscal year ending June 30, 2020, and that the expenditures of each Department, Division, or program be limited to the amount herein appropriated:

The following Department budget allocations shall be distributed to the various divisions by the department head, pursuant to Section 7 of this resolution:

<b>CITY COUNCIL</b>	
CITY COUNCIL-ADMINISTRATION	\$188,468.33
EMERGENCY RESERVE	\$115,000.00
<b>TOTAL</b>	<b>\$303,468.33</b>
 <b>JUDICIAL</b>	
JUDICIAL - ADMINISTRATION	\$178,624.14
 <b>EXECUTIVE</b>	
EXECUTIVE - ADMINISTRATION	\$188,542.56
ATTORNEY	\$156,740.00
MAYOR'S CONTINGENCY	\$6,000.00
YOUTH CLUB FOR BOYS AND GIRLS	\$30,000.00
<b>TOTAL</b>	<b>\$381,282.56</b>
 <b>PLANNING/ENGINEERING</b>	
PLANNING/ENGINEERING	\$303,799.34
 <b>TREASURY</b>	
TREASURY	\$519,087.68
 <b>CLERK</b>	
CLERK	\$185,882.93
 <b>COMMUNITY DEVELOPMENT</b>	
URBAN RENEWAL	\$153,466.37
GENERAL SERVICES	\$1,104,615.15
COMMUNITY DEVELOPMENT	\$222,261.52
<b>TOTAL</b>	<b>\$1,480,343.04</b>
 <b>PARKS &amp; RECREATION</b>	
PARKS & REC ADMINISTRATION	\$1,960,800.00
GOLF COURSE	\$1,129,257.00
CEMETERY	\$332,177.00
<b>TOTAL</b>	<b>\$3,422,234.00</b>
 <b>POLICE</b>	
POLICE - ADMINISTRATION	\$504,220.03

IT	\$324,024.03
INVESTIGATION	\$866,374.96
PATROL	\$1,824,801.63
SUPPORT	\$449,604.27
VOCA/VAWA/POLICE - GRANTS	\$303,975.53
<b>TOTAL</b>	<b>\$4,273,000.45</b>
 <b>PUBLIC WORKS</b>	
PUBLIC WORKS - ADMINISTRATION	\$159,360.28
STREETS	\$1,361,869.50
WATER	\$2,229,232.44
WASTE WATER	\$1,198,754.77
ENVIRONMENTAL SERVICES/SANI	\$1,278,052.04
MV/SHOP	\$48,500.00
<b>TOTAL</b>	<b>\$6,275,769.03</b>
 <b>ECONOMIC REINVESTMENT</b>	
ECONOMIC REINVEST EXPENSES	\$125,000.00
 <b>LODGING TAX</b>	
LODGING TAX EXPENDITURES	\$351,800.00
 <b>CAPITAL OUTLAY</b>	
GENERAL FUND CAPITAL OUTLAY	\$416,772.75
COM DEV CAPITAL OUTLAY	\$550,093.00
PARKS & REC CAPITAL OUTLAY	\$191,000.00
PWORKS CAPITAL OUTLAY	\$76,857.00
COMMUNITY GRANTS	\$659,112.00
COMMUNITY CONTRACTS	\$195,552.00
AIRPORT JPB	\$75,000.00
WATER FUND CAPITAL	\$1,621,000.00
WASTE WATER FUND CAPITAL	\$246,000.00
ENVIRONMENTAL SERVICES CAPITAL	\$391,000.00
GOLF COURSE CAPITAL	\$90,000.00
CEMETERY CAPITAL	\$28,000.00
ECONOMIC REINVESTMENT CAPITAL	\$0.00
<b>TOTAL</b>	<b>\$4,540,386.75</b>
 <b>SUMMARY</b>	
GENERAL FUND	\$13,271,905.00
WATER FUND	\$3,850,232.44
WASTEWATER FUND	\$1,444,754.77
ENVIRONMENTAL SERVICES FUND	\$1,669,052.00

CEMETERY FUND	\$360,177.00
GOLF FUND	\$1,219,257.00
MOTOR VEHICLE FUND/INTERNAL SVC	\$48,500.00
ECONOMIC REINVESTMENT FUND	\$125,000.00
LODGING TAX FUND	\$351,800.00
<b>TOTAL</b>	<b>\$22,340,678.21</b>

See Attachment A

Section 3: All operational and capital expenditures shall be made in conformance to the budget and the intent expressed by the governing body during the budget adoption process.

Section 4: Pursuant to the policy established by the governing body, the Treasurer shall maintain uniform standard budget classifications governing expenditures incurred and revenues received by the City and its several departments.

Section 5: Upon the adoption of this resolution the Treasurer shall, pursuant to the policy established by the governing body, provide to each department instructions specifying the method and form of reallocating their budgets in conformance to the standard classification system and pursuant to the appropriations authorized.

Section 6: (a) Pursuant to the policy established by the Mayor, it shall be the duty of the Mayor to review all requisitions and other requests for expenditures submitted by a Department or agent of the City. After said review, the Treasurer shall at the minimum ensure that:

- (1) The request conforms to the approved budget and corresponding appropriations.
- (2) Funds are available to defray the requested expenditure.

(3) The request is proper, legal and is in accord with City Policy and Procedures.

(b) The Treasurer is further authorized to administer procedures established by the governing body governing the form and processing of interim budget revisions provided they conform to the following criteria:

(1) The department head may elect to transfer budget allocations within a division without prior approval.

(2) The department head may elect to transfer budget allocations between divisions with prior approval of the mayor.

(3) The department head may elect to transfer budget allocations from one department to another with the prior approval of the governing body.

(4) Increases or decreases in budget allocations for personnel services require the prior approval of the Mayor.

(5) Inter-departmental transfers, changes in Capital Outlay Budgets and inter-fund transfers require the prior approval of the governing body.

(6) No transfer shall be made which has the effect of increasing any series, class, object or budget unless accompanied by a corresponding reduction in another series, class, object or budget.

(7) Irrespective of amounts appropriated for personnel services, the governing body shall approve, by specific motion, the creation of any new permanent positions. This subparagraph does not apply to the hiring of seasonal, temporary, or intermittent employees working part-time or full-time. However, seasonal, temporary or intermittent employees working more than 120 calendar days must be approved by the governing body.

(8) No expenditure shall be made from a contingency account for Capital Outlay without the express prior approval of the governing body.

Section 7: Any unspent budget allocation and all capital outlay shall not be carried over to the following budget year. Any unspent merit pay shall not be carried over.

Section 8: Pursuant to the policy established by the governing body the treasurer shall monitor revenues received and expenditures made by the City to determine the City's cash needs. When the Treasurer determines that aggregate City expenditures will exceed the total of revenues expected in any yearly, quarterly, or monthly fiscal period the Treasurer shall, to prevent a deficit cash situation from arising, institute a proportional reduction in expenditure authorized for each department to the level of expected revenues. In placing such restriction in effect, the Treasurer shall, consider as priority expenditures to preserve:

- (1) Commitments involving City bonded and loan indebtedness.
- (2) Obligations to Federal and State authorities.
- (3) Contractual arrangements to which the City is a party.
- (4) Personnel Service costs for wages and benefits.

The Treasurer shall advise the governing body at its next scheduled meeting of any reductions ordered and the reasons prompting that action.

Section 9: Projects, activities and programs authorized for which grants from the United States of America, State of Wyoming, Uinta County or any other source are to be used for payment of all or a portion of the project, activity or program are conditioned upon the receipt of the appropriated grant. In the event a grant is not received the project, program or activity shall not be undertaken, unless specifically approved by the governing body.

Section 10: By order of the governing body and for the execution and administration of the budget for this fiscal year the following policy directions shall prevail.

(A) The City will pay, on behalf of its full-time permanent employees, **12.94** percent (12.94%) of their gross salary to a Deferred Compensation Program or Wyoming Retirement Program.

(B) Each employee covered by the terms and conditions of the health/medical, dental and optical insurance policy shall be required to contribute through a payroll deduction, an amount equal to 8.2 percent of the monthly insurance premium. Qualified Retiree employees who receive the retirement health insurance option shall be required to pay 80% of insurance premium as per the Personnel Policy.

(C) The City will not participate financially in the payment of membership dues or fees on behalf of any employee unless the membership is granted in the name of the City of Evanston. The City will not contribute financially to the payment of any personal memberships.

(D) Where statutory or job description provisions specify that certain occupational certification or professional status is required as a condition to or of employment, the City will reimburse travel and associated costs related to attendance at schools, seminars or conferences when such attendance is for maintaining or advancing professional status or occupational certification.

(E) The City will reimburse employees up to \$150 for protective footwear, as determined by the Department Administrator.

Section 11: Attachment B is the fee schedule for the Fiscal Year beginning July 1, 2019 and is hereby adopted and made part of the budget resolution.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Kent H. Williams, Mayor

ATTEST:

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Nancy Stevenson, City Clerk

Lynch \_\_\_\_\_

Ottley \_\_\_\_\_

Perkes \_\_\_\_\_

Williams \_\_\_\_\_

D. Welling \_\_\_\_\_

Sellers \_\_\_\_\_

M Welling \_\_\_\_\_

## Attachment B



1200 Main Street  
Evanston, WY 82930  
307-783-6300

### ATTACHMENT B

#### General Utility Charges

Late and delinquent payment penalty is  
one and one half percent (1.5%) per month

#### Service restoration

	FY 18-19 Rate	Proposed Change	FY 19-20 Rate	Senior Citizen
Account Deposit	\$ 100.00	\$ -	\$ 100.00	
Service Restoration Fee - Voluntary	\$ 20.00	\$ -	\$ 20.00	
Service Restoration Fee - Inspection	\$ 20.00	\$ -	\$ 20.00	
Service Restoration - Delinquency	\$ 50.00	\$ -	\$ 50.00	
Service Restoration After 3:30, weekends or holidays	\$ 75.00	\$ -	\$ 75.00	
Repair Service Parts, Labor Frozen Meters	\$ 50.00	\$ -	\$ 50.00	
Water for Construction per 1000 gallons	\$ 10.00	\$ -	\$ 10.00	
Monthly Admin Fee for Construction Water	\$ 20.00	\$ -	\$ 20.00	

per load up to 2,000 gallons

When a utility account becomes delinquent and subject to termination as provided by Section 23-15.1 of the City Code, the user may enter into an agreement with the City of Evanston for continued utility services. The agreement shall require the user to pay in full all current monthly charges for utility services incurred during each month of the term of the agreement, plus a minimum of one-twelfth (1/12) of the delinquent amount. The agreement shall further provide that if the user fails to make the payments designated in the agreement when due then the full unpaid amount, plus all delinquencies and penalties, shall be immediately due and payable in full.

#### Water Fund

##### Capital Services

3/4 inch & 1 inch residential line	\$ 8.80	\$ 0.84	\$ 9.64	\$ 7.23
1 inch commercial line	\$ 15.41	\$ 1.54	\$ 16.95	
1 1/2 inch line	\$ 28.62	\$ 2.86	\$ 31.48	
2 inch line	\$ 46.23	\$ 4.26	\$ 50.49	
4 inch line	\$ 112.26	\$ 11.22	\$ 123.48	
6 inch line	\$ 195.91	\$ 19.59	\$ 215.50	
Consumption Rate / 1,000 gallons	\$ 2.30	\$ -	\$ 2.30	\$ 1.73
Unmetered flat rate	\$ 35.00	\$ -	\$ 35.00	
Jul, Aug, Sept, Oct	\$ 75.00	\$ -	\$ 75.00	
Non-potable per 1,000 gallons	\$ 1.40	\$ -	\$ 1.40	
City of Evanston owned meters for sprinkler service per 1,000 gallons	\$ 0.70	\$ -	\$ 0.70	\$ -
Fire Department Water for Training per 1,000 gallons	\$ 0.70	\$ -	\$ 0.70	
Bear River JPB hydrant flushing per 1,000 gallons	\$ 0.70	\$ -	\$ 0.70	

##### Water Connection and Tapping

3/4 Inch Water Service	\$ 1,250.00	\$ -	\$ 1,250.00
1 Inch Water Service	\$ 1,500.00	\$ -	\$ 1,500.00
1 1/2 Inch Water Service	\$ 2,000.00	\$ -	\$ 2,000.00
2 Inch Water Service	\$ 3,500.00	\$ -	\$ 3,500.00
4 Inch Water Service	\$ 7,750.00	\$ -	\$ 7,750.00
6 Inch Water Service	\$ 12,750.00	\$ -	\$ 12,750.00
8 Inch Water Service	\$ 18,000.00	\$ -	\$ 18,000.00
10 Inch Water Service	\$ 25,000.00	\$ -	\$ 25,000.00

### Water Meters

3/4 Inch	\$ 275.00	\$ -	\$ 275.00
1 Inch	\$ 375.00	\$ -	\$ 375.00
1 1/2 Inch SR	\$ 605.00	\$ -	\$ 605.00
1 1/2 Inch Omni C-2	\$ 1,375.00	\$ -	\$ 1,375.00
1 1/2 Inch Omni T-2	\$ 950.00	\$ -	\$ 950.00
2 Inch Omni SR	\$ 805.00	\$ -	\$ 805.00
2 Inch Omni C-2	\$ 1,475.00	\$ -	\$ 1,475.00
2 Inch Omni T-2	\$ 1,150.00	\$ -	\$ 1,150.00
4 Inch Omni C-2	\$ 3,050.00	\$ -	\$ 3,050.00
4 Inch Omni T-2	\$ 2,400.00	\$ -	\$ 2,400.00
6 Inch Omni T-2	\$ 4,200.00	\$ -	\$ 4,200.00
6 Inch Omni C-2	\$ 5,125.00	\$ -	\$ 5,125.00
MXU Radio	\$ 140.00	\$ -	\$ 140.00

### Waste Water Fund

#### Capital Services

3/4 inch & 1 inch residential line	\$ 7.66	\$ 0.76	\$ 8.42	\$ 6.32
1 inch commercial line	\$ 19.13	\$ 1.91	\$ 21.04	\$ 15.78
1 1/2 inch line	\$ 30.60	\$ 3.06	\$ 33.66	
2 inch line	\$ 45.91	\$ 4.59	\$ 50.50	
4 inch line	\$ 103.28	\$ 10.32	\$ 113.60	
6 inch line	\$ 175.94	\$ 17.59	\$ 193.53	

#### Consumption Rate / 1,000 gallons

Consumption Rate / 1,000 gallons	\$ 1.75	\$ -	\$ 1.75
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Except residential, church and school accounts .

They shall be billed an average amount based on the actual consumption during November through January for each month for the months of February through January

Unmetered flat rate per utility service unit, plus capital replacement cost.	\$ 18.00	\$ -	\$ 18.00
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Bulk Dump for private and commercial wastewater per load up to 1,000 gallons.	\$ 79.14	\$ -	\$ 79.14
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New owners without a water consumption history will be charged an average of 7,000 gallons for consumption usage until a history is established,

### Waste Water/Sewer Connection Tapping

3/4 Inch Water Service	\$ 1,500.00	\$ -	\$ 1,500.00
1 Inch Water Service	\$ 1,800.00	\$ -	\$ 1,800.00
1 1/2 Inch Water Service	\$ 2,450.00	\$ -	\$ 2,450.00
2 Inch Water Service	\$ 4,300.00	\$ -	\$ 4,300.00
4 Inch Water Service	\$ 9,650.00	\$ -	\$ 9,650.00
6 Inch Water Service	\$ 15,900.00	\$ -	\$ 15,900.00
8 Inch Water Service	\$ 22,500.00	\$ -	\$ 22,500.00
10 Inch Water Service	\$ 31,250.00	\$ -	\$ 31,250.00

### Sanitation Fund/Environmental Services

#### Monthly Refuse Service Fee

105 Gallon Container picked up once a week	\$ 12.60	\$ 1.26	\$ 13.86	\$ 10.40
Each additional pickup	\$ 12.60	\$ 1.26	\$ 13.86	

300 Gallon Container picked up once a week	\$ 17.85	\$ 1.78	\$ 19.63	
Each additional pickup	\$ 17.85	\$ 1.78	\$ 19.63	

400 Gallon Container picked up once a week	\$ 23.10	\$ -	\$ 23.10	
Each additional pickup	\$ 23.10	\$ -	\$ 23.10	

Involuntary Pickup	\$ 31.50	\$ -	\$ 31.50	
Special Pickup	\$ 21.00	\$ -	\$ 21.00	

Multi-Dwelling Units				
Individual	\$ 12.60	\$ 1.26	\$ 13.86	\$ 10.40
Combined	\$ 12.60	\$ 1.26	\$ 13.86	

Pickup Container for delinquency of account	\$ 15.00	\$ -	\$ 15.00	
Container for Special Event	\$ 15.00	\$ -	\$ 15.00	

Community Event pick up as authorized by the Mayor	Variable		Variable	
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### Monthly Landfill

105 Gallon Container	\$ 7.20	\$ -	\$ 7.20
Each additional pickup	\$ 7.20	\$ -	\$ 7.20
300 Gallon Container	\$ 15.30	\$ -	\$ 15.30
Each additional pickup	\$ 15.30	\$ -	\$ 15.30
400 Gallon Container	\$ 18.00	\$ -	\$ 18.00
Each additional pickup	\$ 18.00	\$ -	\$ 18.00

### Compost Charges

Compost per cubic yard (one yard minimum)	\$ 30.00	\$ -	\$ 30.00
Wood chips/mulch per cubic yard (one yard minimum)	\$ 20.00	\$ -	\$ 20.00
Curbside delivery within city limits	\$ 20.00	\$ -	\$ 20.00
If 10 yards or more are purchased a discount per yard on the compost may be offered.	\$ 20.00	\$ -	\$ 20.00

### Stormwater Fund

Monthly fee for each service	\$ 4.73	\$ 0.47	\$ 5.20	\$ 3.90
Onsite Detention Stormwater per acre	\$500.00	\$ -	\$ 500.00	
Offsite Detention Stormwater per acre	\$ 2,500.00	\$ -	\$ 2,500.00	

### Non City Service Area

Capital Services	Water	Waste Water
3/4 inch & 1 inch residential line	\$ 9.64	\$ 8.42
1 inch commercial line	\$ 16.95	\$ 21.04
1 1/2 inch line	\$ 31.48	\$ 33.66
2 inch line	\$ 50.49	\$ 50.50
4 inch line	\$ 123.48	\$ 113.60
6 inch line	\$ 215.50	\$ 193.53
Consumption Rate / 1,000 gallons	\$ 4.10	No change
		\$ 3.03

Except on Waste Water for residential, church and school accounts. They will be billed an average amount based on the actual consumption during November through January, for each month for the months of February through January, as determined by the governing body.

Environmental Service fees shall be set by the governing body, provided fees do not exceed the amounts as established below:

105 Gallon Container picked up once a week	\$ 17.50	\$ -	\$ 17.50
Each additional pickup	\$ 17.50	\$ -	\$ 12.00
300 Gallon Container picked up once a week	\$ 28.50	\$ -	\$ 28.50
Each additional pickup	\$ 28.50	\$ -	\$ 17.00
400 Gallon Container picked up once a week	\$ 37.50	\$ -	\$ 37.50
Each additional pickup	\$ 37.50	\$ -	\$ 22.00
Involuntary Pickup	\$ 59.00	\$ -	\$ 59.00
Special Pickup	\$ 37.00	\$ -	\$ 37.00



1200 Main Street  
Evanston, WY 82930  
307-783-6300

**ATTACHMENT B**

**Public Works**

Cut Permits-\$10.00 per square foot-forfeit payment after  
2 years

	<b>FY 18-19</b>	<b>Proposed</b>	<b>FY 19-20</b>
	<b>Rate</b>	<b>Change</b>	<b>Rate</b>

\$ 10.00 \$ - \$ 10.00

Boring into the Street-\$10.00 per square foot-forfeit  
payment after 2 years

\$ 10.00 \$ - \$ 10.00

**Photocopies**

Per page, per side up to 11x17 black and white  
Per page, per side up to 11x17 color

\$ 0.50	\$ 0.50	\$ 1.00
\$ 0.50	\$ 0.50	\$ 2.00

**Scan and Email**

Per page, per side up to 11x17

\$ - \$ 1.00 \$ 1.00

**Fax Service**

Transmit, per page per side up to 8 1/2 x 14  
Receive, per page per side up to 8 1/2 x 14

\$ 2.00	\$ -	\$ 2.00
\$ 1.00	\$ 1.00	\$ 2.00

**Electronic Records**

Per item electronically provided (i.e., including but  
not limited to: CD, DVD, USB mass storage device)  
*in addition to the per item charge*

\$ -	\$ 10.00	\$ 10.00
\$ -	\$ 15.00	\$ 15.00

**Postage charge for records request**

Actual charges incurred for postage in record requests  
will be passed on to the customer



1200 Main Street  
Evanston, WY 82930  
307-783-6300

**ATTACHMENT B**

**Treasurer**

Returned Check

<b>FY 18-19</b>	<b>Proposed</b>	<b>FY 19-20</b>
<b>Rate</b>	<b>Change</b>	<b>Rate</b>

\$ 35.00	\$ -	\$ 35.00
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**Photocopies**

Per page, per side up to 11x17 black and white

\$ 0.50	\$ 0.50	\$ 1.00
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Per page, per side up to 11x17 color

\$ 2.00	\$ 2.00	\$ 2.00
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**Scan and Email**

Per page, per side up to 11x17

\$ -	\$ 1.00	\$ 1.00
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**Fax Service**

Transmit, per page per side up to 8 1/2 x 14

\$ 2.00	\$ -	\$ 2.00
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Receive, per page per side up to 8 1/2 x 14

\$ 1.00	\$ 1.00	\$ 2.00
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**Electronic Records**

Per item electronically provided (i.e., including but not limited to: CD, DVD, USB mass storage device)

\$ -	\$ 10.00	\$ 10.00
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*in addition to the per item charge*

Staff time for electronic records requests per hour

\$ -	\$ 15.00	\$ 15.00
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**Postage charge for records request**

Actual charges incurred for postage in record requests will be passed on to the customer



1200 Main Street  
Evanston, WY 82930  
307-783-6300

**ATTACHMENT B**

	<b>FY 18-19</b>	<b>Proposed</b>	<b>FY 19-20</b>
	<b>Rate</b>	<b>Change</b>	<b>Rate</b>

**Building Rentals**

**NOTE: Buildings can be rented for only one setup day and only one cleanup day for 50% of the daily user fee.**

Weddings and Family/Private Functions

Machine Shop-User Fee per Day	\$ 400.00	\$ -	\$ 400.00
Cleaning & Damage Deposit	\$ 800.00	\$ -	\$ 800.00
RoundHouse-User Fee per Day	\$ 600.00	\$ -	\$ 600.00
Cleaning & Damage Deposit	\$ 1,200.00	\$ -	\$ 1,200.00
Beeman-Cashin-User Fee per Day	\$ 100.00	\$ -	\$ 100.00
Cleaning & Damage Deposit	\$ 400.00	\$ -	\$ 400.00
Depot-User Fee per Day	\$ 100.00	\$ -	\$ 100.00
Cleaning & Damage Deposit	\$ 400.00	\$ -	\$ 400.00
Chinese Gazebo-User Fee per Day	\$ 50.00	\$ -	\$ 50.00
Cleaning & Damage Deposit	\$ 100.00	\$ -	\$ 100.00
Chinese Gazebo with Beeman or Depot	\$ 150.00	\$ -	\$ 150.00
Cleaning & Damage Deposit	\$ 400.00	\$ -	\$ 400.00
Martin Park Gazebo-User Fee per Day	\$ 50.00	\$ -	\$ 50.00
Cleaning & Damage Deposit	\$ 100.00	\$ -	\$ 100.00
Martin Park Gazebo with Beeman or Depot	\$ 150.00	\$ -	\$ 150.00
Cleaning & Damage Deposit	\$ 400.00	\$ -	\$ 400.00
Depot Square, Depot, Beeman-Cashin, Chinese Gazebo, Martin Park Gazebo, & Grassy area -User Fee per Day	\$ 250.00	\$ -	\$ 250.00
Cleaning & Damage Deposit	\$ 500.00	\$ -	\$ 500.00

Public Non Profit Functions

Machine Shop-User Fee per Day	\$ 200.00	\$ -	\$ 200.00
Cleaning & Damage Deposit	\$ 400.00	\$ -	\$ 400.00
RoundHouse-User Fee per Day	\$ 300.00	\$ -	\$ 300.00
Cleaning & Damage Deposit	\$ 600.00	\$ -	\$ 600.00
Beeman-Cashin-User Fee per Day	\$ 50.00	\$ -	\$ 50.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
Depot-User Fee per Day	\$ 50.00	\$ -	\$ 50.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
Chinese Gazebo-User Fee per Day	\$ 25.00	\$ -	\$ 25.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
Chinese Gazebo with Beeman or Depot	\$ 75.00	\$ -	\$ 75.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
Martin Park Gazebo-User Fee per Day	\$ 25.00	\$ -	\$ 25.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
Martin Park Gazebo with Beeman or Depot	\$ 75.00	\$ -	\$ 75.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
Depot Square, Depot, Beeman-Cashin, Chinese Gazebo, Martin Park Gazebo, & Grassy area -User Fee per Day	\$ 125.00	\$ -	\$ 125.00
Cleaning & Damage Deposit	\$ 400.00	\$ -	\$ 400.00

Government/Schools

Machine Shop-User Fee per Day	\$ 100.00	\$ -	\$ 100.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
RoundHouse-User Fee per Day	\$ 150.00	\$ -	\$ 150.00
Cleaning & Damage Deposit	\$ 300.00	\$ -	\$ 300.00
Beeman-Cashin-User Fee per Day	\$ 25.00	\$ -	\$ 25.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
Depot-User Fee per Day	\$ 25.00	\$ -	\$ 25.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
Chinese Gazebo-User Fee per Day	\$ 15.00	\$ -	\$ 15.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
Chinese Gazebo with the Beeman or Depot	\$ 50.00	\$ -	\$ 50.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
Martin Park Gazebo-User Fee per Day	\$ 15.00	\$ -	\$ 15.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
Martin Park Gazebo with Beeman or Depot	\$ 50.00	\$ -	\$ 50.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
Depot Square, <i>Depot, Beeman-Cashin, Chinese Gazebo, Martin Park Gazebo, &amp; Grassy area</i> -User Fee per Day	\$ 75.00	\$ -	\$ 75.00
Cleaning & Damage Deposit	\$ 400.00	\$ -	\$ 400.00

City Employees (full-time on City payroll)

*Private events only-one reservation per year for one day-immediate family only (refer to FMLA guidelines in employee manual)*

Beeman-Cashin, Depot, Superintendent's Office, & Visitor's Center	No Charge	\$ -	\$ -
Machine Shop-User Fee per Day	\$ 100.00	\$ -	\$ 100.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
RoundHouse-User Fee per Day	\$ 150.00	\$ -	\$ 150.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
For Profit Sporting Events	\$ 1,200.00	\$ -	\$ 1,200.00
Cleaning & Damage Deposit	\$ 1,200.00	\$ -	\$ 1,200.00

Meeting Rooms-Private Functions

Portland Rose Room	<i>Hourly Rate</i>		
<i>Hourly Rate Monday -Thursday</i>	\$ 50.00	\$ -	\$ 50.00
<i>Weekend rental of these rooms require rental of entire building</i>			
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
Superintendent's Office	\$ 50.00	\$ -	\$ 50.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
Patterson Visitor's Center	\$ 50.00	\$ -	\$ 50.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
Non-Profit & Government/Schools Meeting Rooms	\$ 25.00	\$ -	\$ 25.00
Cleaning & Damage Deposit	\$ 200.00	\$ -	\$ 200.00
<i>(Not including the Portland Rose Room)</i>			

Scissor Lift Rental Charge

Per Reservation	\$ 100.00	\$ -	\$ 100.00
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Man Lift Rental Charge

Per Reservation	\$ 100.00	\$ -	\$ 100.00
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Complimentary Rentals

Deposit are required on Complimentary Rentals

Required criteria to receive complimentary rental (must meet at least one of the following)

Funerals/Memorials for a community member

Benefits for individuals/families in catastrophic situations by non organized group for a community member

Military Event

Elections-poling places

City of Evanston sponsored event

Evanston Urban Renewal Agency (EURA) Sponsored event

Public Health & Safety Functions (SAFV, Health Fair, Blood Draw, and Preparedness Fair

All Alumni Reunion (Only during All - Alumni weekend in July)

School/Educational functions/tours during school hours (Preservation Days)



**1200 Main Street  
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**ATTACHMENT B**

**Clerk**

	<b>FY 18-19 Rate</b>	<b>Proposed Change</b>	<b>FY 19-20 Rate</b>
Catering/Malt Beverage Permit, per day	\$ 25.00	\$ -	\$ 25.00
Liquor License Advertisement Fee-new or renewal	\$ 100.00	\$ -	\$ 100.00
Resort License-Annually	\$ 1,500.00	\$ -	\$ 1,500.00
Retail License-Annually	\$ 1,000.00	\$ -	\$ 1,000.00
Restaurant License-Annually	\$ 500.00	\$ -	\$ 500.00
Club License-Annually	\$ 100.00	\$ -	\$ 100.00
Micro Brewery-Annually	\$ 500.00	\$ -	\$ 500.00
Micro Winery-Annually	\$ 500.00	\$ -	\$ 500.00
Bar & Grill License-Annually	\$ 1,500.00	\$ -	\$ 1,500.00
Liquor License Transfer Fee	\$ 100.00	\$ -	\$ 100.00

**Fireworks Permit Fee**

Annual July 1	\$ 100.00	\$ -	\$ 100.00
Prorate January 1-June 30	\$ 50.00	\$ -	\$ 50.00

**Business License Fees**

Number of Employees			
1 to 5	\$ 50.00	\$ -	\$ 50.00
6 to 15	\$ 75.00	\$ -	\$ 75.00
16 and over	\$ 125.00	\$ -	\$ 125.00

**Mass Event License Fees: (Valid for 1-day events only)**

1 to 5 Vendors	\$ 50.00	\$ -	\$ 50.00
6 to 15 Vendors	\$ 100.00	\$ -	\$ 100.00
16 to 30 Vendors	\$ 150.00	\$ -	\$ 150.00
31 to 50 Vendors	\$ 200.00	\$ -	\$ 200.00
51 to 75 Vendors	\$ 250.00	\$ -	\$ 250.00
76 and more	\$ 300.00	\$ -	\$ 300.00

**Transient Merchant Fees (each) (valid for 14 days)**

Solicitor License (not to exceed 14 days)	\$ 100.00	\$ -	\$ 100.00
Additional Copy of Business License (each)	\$ 5.00	\$ -	\$ 5.00
Lists	\$ 15.00	\$ -	\$ 15.00
Video of Meetings	\$ 10.00	\$ -	\$ 10.00

**Photocopies**

Per page, per side up to 11x17 black and white	\$ 0.50	\$ 0.50	\$ 1.00
Per page, per side up to 11x17 color		\$ 0.50	\$ 2.00

**Scan and Email**

Per page, per side up to 11x17	\$ -	\$ 1.00	\$ 1.00
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**Fax Service**

Transmit, per page per side up to 8 1/2 x 14	\$ 2.00	\$ -	\$ 2.00
Receive, per page per side up to 8 1/2 x 14	\$ 1.00	\$ 1.00	\$ 2.00

**Electronic Records**

Per item electronically provided (i.e., including but not limited to: CD, DVD, USB mass storage device) <i>in addition to the per item charge</i>	\$ -	\$ 10.00	\$ 10.00
Staff time for electronic records requests per hour	\$ -	\$ 15.00	\$ 15.00

**Postage charge for records request**

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**1200 Main Street**  
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**307-783-6300**

**ATTACHMENT B**

	<b>FY 18-19</b> <b>Rate</b>	<b>Proposed</b> <b>Change</b>	<b>FY 19-20</b> <b>Rate</b>
<b>Cemetery</b>			
Grave Space (perpetual care included)	\$ 550.00	\$ -	\$ 550.00
Plot (8 sites, perpetual care included)	\$ 4,000.00	\$ -	\$ 4,000.00
Perpetual Care, each space	\$ 250.00	\$ -	\$ 250.00
Opening- Weekdays	\$ 275.00	\$ -	\$ 275.00
Saturday and Holiday	\$ 500.00	\$ -	\$ 500.00
Opening- Infants Weekday	\$ 100.00	\$ -	\$ 100.00
Saturday and Holiday	\$ 175.00	\$ -	\$ 175.00
Opening- Cremation Weekday	\$ 75.00	\$ -	\$ 75.00
Saturday and Holiday	\$ 175.00	\$ -	\$ 175.00
Disinterment - Casket	\$ 650.00	\$ -	\$ 650.00
Cremation	\$ 200.00	\$ -	\$ 200.00
<i>Disinterment does not include opening and closing for one body-one grave.</i>			
Head Stone relocation	\$ 100.00	\$ -	\$ 100.00



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**ATTACHMENT B**

**Golf Course**

9 Holes

	<b>FY 18-19 Rate</b>	<b>Proposed Change</b>	<b>19-20 Rate</b>
Public Green Fees	\$ 17.00	\$ 1.00	\$ 18.00
Juniors 18 yrs & under	\$ 10.00	\$ 1.00	\$ 11.00
Juniors before 8:30 am	\$ 4.00	\$ -	\$ 4.00
Seniors 62 yrs & over	\$ 12.00	\$ 1.00	\$ 13.00
*Golf Club Member Green Fees	\$ 12.00	\$ 1.00	\$ 13.00
Golf Cart Rental Per Seat	\$ 8.00	\$ 1.00	\$ 9.00
Golf Cart Rental Pre Paid Card	\$ 80.00	\$ 10.00	\$ 90.00

18 Holes

Public Green Fees	\$ 27.00	\$ 1.00	\$ 28.00
Juniors 18 yrs & under	\$ 17.00	\$ 1.00	\$ 18.00
Seniors 62 yrs & over	\$ 20.00	\$ 1.00	\$ 21.00
*Golf Club Member Green Fees	\$ 20.00	\$ 1.00	\$ 21.00
Golf Cart Rental Per Seat	\$ 16.00	\$ 1.00	\$ 17.00

Family/Jr/Executive 9 Holes (Punch Passes do not apply)

Public Green Fees	\$ 10.00	\$ 1.00	\$ 11.00
Juniors 18 yrs & under	\$ 6.00	\$ 1.00	\$ 7.00
Seniors 62 yrs & over	\$ 7.00	\$ 1.00	\$ 8.00
*Golf Club Member Green Fees	\$ 7.00	\$ 1.00	\$ 8.00

Twilight Golf Rate--Half Price - 1 1/2 Hours Before Dusk      1/2 Price             1/2 Price

5 Hole Golf Special (Available Monday through Friday only) (Punch Passes do not apply)

5 Hole Loop			
Public	\$ 8.00	\$ -	\$ 8.00
Golf Club Member	\$ 6.00	\$ -	\$ 6.00

Spring & Fall Green Fees (determined by Golf Pro)

9 holes	\$9 to \$14	\$ -	\$9 to \$14
18 holes	\$18 to \$25	\$ -	\$18 to \$25

\*Golf Club Member Annual Pass -First Adult      \$ 270.00      \$ 15.00      \$ 285.00  
Family Member      \$ 145.00      \$ 10.00      \$ 155.00

Junior Season Pass .      \$ 157.00      \$ 157.00

(Accepted Monday through Friday 12 noon, no holidays)

Punch Pass Ten (10) 9 Hole rounds

Public (20% discount)	\$ 135.00	\$ 8.00	\$ 143.00
Junior (14.4% Discount)	\$ 85.00	\$ 5.00	\$ 90.00
Senior (16.4% Discount)	\$ 100.00	\$ 8.00	\$ 108.00
*Golf Club Member	\$ 100.00	\$ 8.00	\$ 108.00
Senior Club Member (25% Senior Club Discount from \$100.00 Senior Pass)	\$ 75.00	\$ 6.00	\$ 81.00

Minimum 18 Hole Tourney Entry Fee

Green Fee	\$ 26.00	\$ -	\$ 26.00
Prize Fund	\$ 10.00	\$ -	\$ 10.00
Range Balls	\$ 3.00	\$ -	\$ 3.00
Cart	\$ 15.00	\$ -	\$ 15.00
Total Entry Fee			\$ 54.00

Cart Rental Season Paid	\$ 350.00	\$ 25.00	\$ 375.00
*Club Member Annual Cart Storage Fee per Year	\$ 300.00	\$ 30.00	\$ 330.00
Private Cart Annual Trail Fee (Required if *Club member Cart is Stored in Cart Garage)	\$ 200.00	\$ 25.00	\$ 225.00
Private Cart 2nd Rider Annual Trail Fee	\$ 200.00	\$ 25.00	\$ 225.00
Private Cart Daily Trail Fee 9 holes, per person/seat	\$ 8.00	\$ 1.00	\$ 9.00

Driving Range Fees

Small Bucket	\$ 5.00		\$ 5.00
Large Bucket	\$ 8.00		\$ 8.00
Driving Range Pass 10 Large Buckets	\$ 50.00		\$ 50.00
Club House Locker Rental per Year	\$ 45.00		\$ 45.00
Club Rentals	\$ 5.00		\$ 5.00
	\$ 10.00		\$ 10.00
Pull Cart Rentals	\$ 3.00		\$ 3.00
High School Golf Team Per Season (20 Golfers Max)	\$ 600.00		\$ 600.00
Handicap Cards per person	\$ 35.00		\$ 35.00
Tee Sign Hole Sponsor Fee per Year	\$ 350.00		\$ 350.00

League Green Fees--\*Golf Club Members: Discounted Green Fees, Punch or Season Pass

Public: Full Priced Green Fees or Punch Pass



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**ATTACHMENT B**

	<b>FY 18-19 Rate</b>	<b>Proposed Change</b>	<b>FY 19-20 Rate</b>
<b>Engineering</b>			
Building Permit Fee is .010 times the cost of building or improvements, excluding land. \$25.00 Minimum Fee for all building permits	\$ 0.010 <i>Minimum</i> \$ 25.00	\$ - \$ -	\$ 0.01 \$ 25.00
<b>Planning &amp; Zoning</b>			
Conditional Use Permit	\$ 100.00	\$ -	\$ 100.00
Variance	\$ 200.00	\$ -	\$ 200.00
Height Exception	\$ 100.00	\$ -	\$ 100.00
Master Plan Amendment	\$ 200.00	\$ -	\$ 200.00
Zone Change	\$ 200.00	\$ -	\$ 200.00
Text Amendment	\$ 200.00	\$ -	\$ 200.00
Home Occupation	\$ 50.00	\$ -	\$ 50.00
Planned Unit Development			
Minor Subdivision	\$ 200.00	\$ -	\$ 200.00
Major Subdivision	\$ 500.00	\$ -	\$ 500.00
Minor Subdivision	\$ 250.00	\$ -	\$ 250.00
Major Subdivision for 20 lots or less: each	\$ 500.00	\$ -	\$ 500.00
Additional lot with a maximum fee of \$1000.00	\$ 25.00	\$ -	\$ 25.00
Lot Line Adjustment	\$ 100.00	\$ -	\$ 100.00
Lot Split	\$ 200.00	\$ -	\$ 200.00
Vacating Property	\$ 100.00	\$ -	\$ 100.00
Zoning Ordinance	\$ 50.00	\$ -	\$ 50.00
Comprehensive Plan	\$ 70.00	\$ -	\$ 70.00
Mirror Lake Scenic Byway Plan	\$ 65.00	\$ -	\$ 65.00
Subdivision Regulations	\$ 40.00	\$ -	\$ 40.00
Bear River Drive Corridor Renaissance Plans	\$ 45.00	\$ -	\$ 45.00
Blueline Maps: Plats, City Zoning, Aerials	\$ 5.00	\$ -	\$ 5.00
Subdivision Permit Fee/Wireless Communication Tower	\$ 1,000.00	\$ -	\$ 1,000.00
<b>Photocopies</b>			
Per page, per side up to 11x17 black and white	\$ 0.50	\$ 0.50	\$ 1.00
Per page, per side up to 11x17 color		\$ 0.50	\$ 2.00
<b>Scan and Email</b>			
Per page, per side up to 11x17	\$ -	\$ 1.00	\$ 1.00
<b>Fax Service</b>			
Transmit, per page per side up to 8 1/2 x 14	\$ 2.00	\$ -	\$ 2.00
Receive, per page per side up to 8 1/2 x 14	\$ 1.00	\$ 1.00	\$ 2.00
<b>Electronic Records</b>			
Per item electronically provided (i.e., including but not limited to: CD, DVD, USB mass storage device) <i>in addition to the per item charge</i>	\$ -	\$ 10.00	\$ 10.00
Staff time for electronic records requests per hour	\$ -	\$ 15.00	\$ 15.00
<b>Postage charge for records request</b>			
Actual charges incurred for postage in record requests will be passed on to the customer			



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**ATTACHMENT B**

	<b>FY 18-19</b>	<b>Proposed</b>	<b>FY 19-20</b>
	<b>Rate</b>	<b>Change</b>	<b>Rate</b>

**Police**

Police Reports, per page per side	\$ 1.00	\$ -	\$ 1.00
Fingerprinting	\$ 5.00	\$ -	\$ 5.00
Vin Inspections	\$ 10.00	\$ -	\$ 10.00
Parking Tickets in Limited Parking Zones			
Improper Parking	\$ 10.00	\$ -	\$ 10.00
Angle Parking/Backed In	\$ 10.00	\$ -	\$ 10.00
Posted No Parking/No Parking Zone	\$ 10.00	\$ -	\$ 10.00
Parked Wrong Way on Street	\$ 10.00	\$ -	\$ 10.00
Overtime Parking 1st Offense	\$ 10.00	\$ -	\$ 10.00
Overtime Parking 2nd Offense	\$ 20.00	\$ -	\$ 20.00
Parked on Sidewalk	\$ 75.00	\$ -	\$ 75.00
In front of Public/Private Driveway	\$ 75.00	\$ -	\$ 75.00
Within an Intersection	\$ 75.00	\$ -	\$ 75.00
Upon Bridge/Elevated Structure/within Tunnel	\$ 75.00	\$ -	\$ 75.00
Any Place where Official Sign Prohibit Stopping	\$ 75.00	\$ -	\$ 75.00
Within Twenty Feet of Fire Hydrant	\$ 75.00	\$ -	\$ 75.00
Designated Fire Lane or Emergency Vehicle Lane	\$ 75.00	\$ -	\$ 75.00
Semi Parked on City Street	\$ 50.00	\$ -	\$ 50.00
Obstructing Alleyway & Street	\$ 50.00	\$ -	\$ 50.00
Handicap Parking/No Decal	\$ 75.00	\$ -	\$ 75.00

**Impound Fee**

Dog, Puppy			
1st Offense	\$ 25.00	\$ -	\$ 25.00
2nd Offense	\$ 50.00	\$ -	\$ 50.00
3rd Offense	\$ 75.00	\$ -	\$ 75.00
4th or more Offense	\$ 100.00	\$ -	\$ 100.00
Cat, Kitten			
1st Offense	\$ 25.00	\$ -	\$ 25.00
2nd Offense	\$ 50.00	\$ -	\$ 50.00
3rd Offense	\$ 75.00	\$ -	\$ 75.00
4th or more Offense	\$ 100.00	\$ -	\$ 100.00

**License Fee**

Annual				
Dogs Altered	\$ 4.00	\$ -	\$ 4.00	
Dogs Unaltered	\$ 15.00	\$ -	\$ 15.00	
Cats Altered	\$ 4.00	\$ -	\$ 4.00	
Cats Unaltered	\$ 15.00	\$ -	\$ 15.00	

**Life Time**

Dogs Altered	\$ 15.00	\$ -	\$ 15.00	
Cats Altered	\$ 15.00	\$ -	\$ 15.00	

**Adoption**

Dog	\$ 25.00	\$ -	\$ 25.00	
Cat	\$ 15.00	\$ -	\$ 15.00	
Puppy	\$ 5.00	\$ -	\$ 5.00	
Kitten	\$ 5.00	\$ -	\$ 5.00	

**Euthanasia**

Dog	\$ 50.00	\$ -	\$ 50.00	
Cat	\$ 50.00	\$ -	\$ 50.00	

**Cremation**

Dog	\$ 80.00	\$ -	\$ 80.00	
Cat	\$ 80.00	\$ -	\$ 80.00	

**Assigning Dog to Shelter**

Dog	\$ 25.00	\$ -	\$ 25.00	
Puppy	\$ 5.00	\$ -	\$ 5.00	

**Assigning Cat to Shelter**

Cat	\$ 25.00	\$ -	\$ 25.00	
Kitten	\$ 5.00	\$ -	\$ 5.00	

**Vaccination**

	\$ 10.00	\$ -	\$ 10.00	
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**Photocopies**

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