

EVANSTON CITY COUNCIL
First Regular Meeting
January 6th, 2026

The official record of proceedings of the first meeting of the Evanston City Council for the month of January was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded and streamed live.

Mayor Williams led those in attendance in the Pledge of Allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Council members, Henry Schmidt, Jesse Lind, Evan Perkes, Dave Welling, Mike Sellers, Jen Hegeman.

Staff members present at the start of the meeting were: City Attorney/Prosecutor, Mark Harris; City Treasurer, Trudy Lym; Public Works Director, Gordon Robinson; City Clerk, Diane Harris; Information Technology Coordinator, Preston Sheets; Community Development Director, Rocco O'Neill; Director of Parks and Recreation, Kim Larson; City Engineer, Damon Newsome and Police Chief, Mike Vranish. A group of interested citizens was also present.

Approve Agenda

Council member Welling moved, Council member Perkes seconded, to approve the agenda.

The motion passed unanimously with 7 yes votes: Williams, Schmidt, Lind, Perkes, Welling, Sellers, Hegeman.

Approve Minutes

The official record of proceedings for the City Council Meeting held December 16th, 2025 was approved as presented.

Bills

Council member Sellers moved, Council member Schmidt seconded, to approve the following bills for payment:

Dec 17, 2025 to Jan 06, 2026

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	188.00
Beneficial Life	Payroll	150.00
Delta Dental	Payroll	8,345.90
Evanston Peace Officers	Payroll	240.00
Health Equity	Payroll	2,509.16
IRS	Payroll	73,967.52
NCPERS	Payroll	96.00
Orchard Trust	Payroll	3,343.32
Parks & Recreation	Payroll	226.94
The Hartford	Payroll	228.40
Washington National	Payroll	472.60
WEBT	Payroll	219,551.65
Wyoming Child Support	Payroll	264.92
Wyoming Dept of Workforce Services	Payroll	8,751.47
Wyoming Retirement	Payroll	91,774.92
Payroll 11/30/25 – 12/13/25	Payroll	194,450.79
A Gulley Enterprises	Refund	470.00
Alien Gear Holsters	Supplies	235.78
Alesco	Laundry Services	958.37
AT & T	Cell Phones/Internet	3,579.63
Brownells	Supplies	1,240.30
Cazin's	Parts	562.58
CD's Electric	Services	256.50
City Employees	Reimbursements/Award	3,755.28
Civic Plus	Contract	4,044.04
Court Bonds	Refund	450.00
Crest LLC	Contract	1,187.60
DLL Public Finance	Contract	3,038.67
Downtown Evanston	Reimbursement	140.00
Dustbusters	Ice Melt	19,236.46
E. Dean Stout	Contract	4,000.00
Ellingford Brothers	Rock	3,637.65
Evanston Parks & Recreation	Reimbursement/City Subsidy	147,385.23
Evanston Uinta County Airport	Contract	24,590.00
EVN Tec	Services	53.34
First Bank	Visa	29,936.96
Freeway Tire	Tires	10,749.98
Gladiator Materials	Concrete	320.00
Grainger	Parts	364.78

Hach	Supplies	348.44
Health Equity	FSA/HRA	119,270.00
Home Décor	Supplies	62.95
Integrity Solutions	Services	5,878.95
Ivory & Iron	Supplies	360.00
Jackson Group Peterbilt	Parts	132.41
J-Comm	Services	284.00
JUB Engineers	Contract	9,547.32
Kallas Automotive	Parts	1,339.13
Local Government Liability Pool	Claim	4,101.29
Morcon	Supplies	289.69
Mountainland Supply	Parts	3,606.92
Mountain West Business Solutions	Service Agreement	959.75
Murdochs	Supplies	1,436.15
Nalco	Supplies	35,666.00
Nustream Supplies	Supplies	316.47
One-Call of Wyoming	Line Locates	46.20
Porter Muirhead Cornia Howard	Audit Fees	24,500.00
Premier Vehicle Installation	Services	1,996.00
Quadient	Contract	2,966.82
Real Kleen Janitorial	Supplies	3,369.50
Reladyne	Fuel	7,886.54
Rocky Mountain Power	Utilities	10,011.37
SCI	Contract	21,873.73
SESAC	Dues	641.00
Shadow Systems Lockbox	Supplies	919.36
Shred-It USA	Services	234.33
Skaggs	Uniforms	471.99
Smith's Food & Drug	Supplies	1,461.76
Standard Plumbing	Parts	44.33
Stateline Metals	Services	74.50
TK Elevator	Contract	8,930.75
Tom's HVAC	Services	220.00
Uinta County Fire Protection	Contract	82,382.25
Verizon Wireless	Cell Phones	235.22
Westar Printing	Supplies	349.00
Western Water Consultants	Services	7,649.37
Wilson Sporting Goods	Supplies	301.68
WLEA-ADVTRNG	Registration	650.00
XO Xtreme Marketing	Contract	21,083.33
Yamaha Motor	Contract	4,900.49

The motion passed unanimously with 7 yes votes: Williams, Schmidt, Lind, Perkes, Welling, Sellers Hegeman.

Council Comments

Council members wished everyone a Happy New Year. They spoke about being mindful of others, as there have been several suicides. They commented about the "Bison" drop on New Year's Eve and thanked the Fire Department and other volunteers for their assistance making that a success.

Board Appointments

Council member Welling moved, Council member Sellers seconded, to confirm the following appointments:

Mayor Williams appointed the following to the Uinta County Economic Development Board:

Dan Wheeler (reappointment)..... January 2029

Mayor Williams appointed the following to the Evanston Lodging Tax Board:

Dan Wheeler (reappointment)..... January 2029

The motion passed unanimously with 6 yes votes: Schmidt, Lind, Perkes, Welling, Sellers Hegeman.

Appointment of Department Heads/Attorneys/Municipal Judges

Council member Welling moved, Council member Perkes seconded, to confirm the Mayor's appointments of the following Department Heads, Attorneys and Municipal Judges:

Chief of Police - Mike Vranish
Director of Engineering and Planning – Damon Newsome
Director of Public Works – Gordon Robinson
Community Development Director – Rocco O'Neill
City Treasurer - Trudy Lym
City Clerk/HR – Diane Harris

**City Attorney and City Prosecutor – Mark Harris
Municipal Court Judge – Dean Stout
Alternate Municipal Court Judge – Geoff Phillips**

Council member Hegeman moved, and Council member Lind seconded, to conduct a separate vote for each Department Head confirmation.

The motion failed with three yes votes: Hegeman, Sellers and Lind and four no votes: Schmidt, Perkes, Welling and Williams.

The motion on confirmation of the appointments passed with 5 yes votes: Schmidt, Lind, Perkes, Welling, and Sellers and one no vote: Hegeman. Mayor Williams did not vote on the confirmation.

Election of Council President

Mayor Williams called for nominations for the election of Council President. Council member Sellers nominated Council member Lind. Council member Welling nominated Councilmember Perkes. After a show of hands, it was determined to be a tie. Without objection from the body, the nominees were selected by lot, and Mr. Perkes was named Council President.

Franchise Agreements Consultant Contracts

Council member Schmidt moved, Council member Hegeman seconded to table the motions for two agreements with River Oaks Communications to January 20th, 2026.

The motion passed unanimously with 7 yes votes: Williams, Schmidt, Lind, Perkes, Welling, Sellers Hegeman.

RESOLUTION 26-01

Council member Sellers introduced Resolution 26-01. Council member Sellers moved, Council member Schmidt seconded, to adopt Resolution 26-01.

A RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH CONWEST, INC. FOR THE COMPLETION OF ALL WORK REQUIRED FOR CONSTRUCTION OF THE EVANSTON PARKS & RECREATION FACILITY REROOF PROJECT.

WHEREAS, the City of Evanston has planned and designed the reconstruction of the roof of the Evanston Recreation Center (“Project”); and

WHEREAS, Conwest, Inc. (“Conwest”) submitted the low bid for the Project and was awarded the bid for the Project; and

WHEREAS, the City of Evanston and Conwest are prepared to enter into an agreement whereby Conwest will provide all materials and labor specified in the plans and specifications and the bid proposal documents for the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston as Owner, and Conwest, Inc. as Contractor, a copy of which is attached hereto, for completion of all work necessary for the reconstruction of the roof of the Evanston Recreation Center.

PASSED, APPROVED AND ADOPTED this 6th day of January 2026.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Schmidt, Lind, Perkes, Welling, Sellers Hegeman.

RESOLUTION 26-02

Council member Lind introduced Resolution 26-02. Council member Lind moved, Council member Perkes seconded, to adopt Resolution 26-02.

A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH CREST, LLC, A WYOMING LIMITED LIABILITY COMPANY, TO PROVIDE ENGINEERING SERVICES RELATING TO THE EVANSTON PARKS AND RECREATION CENTER RETAINING WALL MITIGATION, SITE GRADING IMPROVEMENTS, AND EROSION CONTROL PROJECT.

WHEREAS, the Evanston Parks and Recreation District (“District”) and City of Evanston have been evaluating a retaining wall, site grading and erosion control of the Evanston Recreation Center site, and the City has budgeted and appropriated funds for planning, designing and construction of a retaining wall, site

grading and erosion control systems surrounding the facility; and

WHEREAS, the District previously requested IGES, Inc. perform an analysis of the site and stability of retaining walls on the Center site, and outline mitigation and stabilization strategies regarding soil conditions and mitigation to allow the facility to continue functioning without interruption; and

WHEREAS, the analysis indicated several factors were contributing to drainage and potential structural issues and Crest, LLC, a Wyoming limited liability company, has submitted a proposal to the District and City regarding the design, bidding and construction of improvements and condition mitigation associated with the Project; and

WHEREAS, it would be in the best interests of the City of Evanston to accept the proposal and enter an agreement with Crest, LLC for such purpose,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, a Professional Services Agreement between the City of Evanston and Crest, LLC, a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED this 6th day of January 2026.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Schmidt, Lind, Perkes, Welling, Sellers Hegeman.

RESOLUTION 26-03

Council member Lind introduced Resolution 26-03. Council member Lind moved, Council member Sellers seconded, to adopt Resolution 26-03.

A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT BETWEEN THE STATE OF WYOMING, DEPARTMENT OF STATE PARKS AND CULTURAL RESOURCES, STATE HISTORIC PRESERVATION OFFICE AND EVANSTON HISTORIC PRESERVATION COMMISSION FOR THE "EVANSTON HISTORIC DOWNTOWN WALKING TOUR BROCHURE PROJECT".

WHEREAS, the City of Evanston previously applied for and obtained grant funding for the Evanston Historic Downtown Walking Tour Brochure Project; and

WHEREAS, the City of Evanston acknowledged that if funded, the Project would be completed prior to September 30, 2027; and

WHEREAS, the governing body for the City of Evanston, through the Historic Preservation Commission, agreed to set aside \$2,480.00 as a line item in its budget for the required local cash match on the Project with a total federal grant of \$3,720.00; and

WHEREAS, the City has been awarded a grant through the State of Wyoming Department of State Parks and Cultural Resources, State Historic Preservation Office, for funds to be used by the City to update, design, and print 3,000 historic downtown walking tour brochures to help educate both area residents and out-of-town visitors about the more than 40 historic buildings and sites in the heart of the city's downtown district; and

WHEREAS, it is in the public's interest for the City of Evanston to obtain and use the grant funds for the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING AS FOLLOWS:

Section 1. The Mayor and City Clerk are authorized to sign and attest on behalf of the City, a grant agreement between the State of Wyoming, Department of State Parks and Cultural Resources, State Historic Preservation Office and Evanston Historic Preservation Commission for the "Evanston Historic Downtown Walking Tour Brochure Project" in accordance with the terms attached hereto.

PASSED, APPROVED AND ADOPTED this 6th day of January 2026.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Schmidt, Lind, Perkes, Welling, Sellers Hegeman.

Department Comments

Community Development Director Rocco O'Neill reminded everyone that Jumpstart starts again on January 14th, 2026. Department Heads thanked the Mayor and Council for the reappointments.

Public Comments

Kathy Cook thanked Jim Davis and Shelly Horn for all they did.

Adjournment

Council member Welling moved, Council member Sellers seconded to adjourn the meeting at 6:39 pm.

The motion passed unanimously with 7 yes votes: Williams, Schmidt, Lind, Perkes, Welling, Sellers Hegeman.

Kent H. Williams, Mayor

Diane Harris, City Clerk