

**EVANSTON CITY COUNCIL
Second Regular Meeting
January 17th, 2023**

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of January was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded and streamed live.

Dan Wheeler, a local citizen led those in attendance in the Pledge of Allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Council members Tim Lynch, Jesse Lind, Evan Perkes, David Welling, Mike Sellers and Jen Hegeman.

Staff members present at the start of the meeting were: City Attorney/Prosecutor, Amanda Kirby; Director of Engineering and Planning, Dean Barker; City Treasurer, Trudy Lym; City Clerk, Diane Harris; Community Development Director, Rocco O'Neill; Police Chief, Mike Vranish; Director of Parks and Recreation, Scott Ehlers and Information Technology Coordinator, Preston Sheets. Public Works Director, Gordon Robinson was excused. A group of interested citizens was also present.

Approve Agenda

Council member Welling moved, Council member Sellers seconded, to approve the agenda with the following change: move the Executive Session before Resolution 23-08. The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Approve Minutes

The official record of proceedings for the City Council Meeting held January 3rd, 2023 and the Work Session held January 10th, 2023 were approved as presented.

Bills

Council member Lynch moved, Council member Perkes seconded, to approve the following bills for payment:

Jan 04, 2023 to Jan 17, 2023

VENDOR	FOR	AMOUNT
Beneficial Life	Payroll	293.34
Delta Dental	Payroll	9,026.90
Flex Share	Payroll	354.00
Hartford	Payroll	248.10
NCPERS	Payroll	96.00
WEBT	Payroll	183,435.31
Wyoming Work Force Services	Payroll	6,760.00
Wyoming Retirement	Payroll	71,212.84
Payroll	Payroll	146,178.38
Allwest	Phones/Internet	2,922.46
Dennis M. Boal	Services	1,745.00
Caselle	Support/Maintenance	2,028.00
Cazin's	Parts	605.60
CD's Electric	Services	249.00
Crest	Contract	800.00
City of Evanston	Utilities	2,206.81
Curtis Blue Line	Uniforms	1,407.00
CCI Network	Utilities	81.49
Evanston Parks & Recreation	City Subsidy/Reimbursement	157,996.06
Fastenal	Parts	18.03
Folsom	Parts	1,981.00
Holland Equipment	Parts	3,915.45
Evanston Regional Hospital	Testing	155.44
Industrial Service Solutions	Parts	37,811.81
Intermountain Golf Cars	Services	1,200.00
Kallas Automotive	Parts	1,824.26
Rhinehart Oil	Fuel	18,384.03
MJB Animal Clinic	Supplies	522.50
Morcon	Supplies	166.93
Mountain Business West Solutions	Service Agreement	35.49
Dominion Energy	Utilities	27,183.09
Mountain Fire Alarm	Services	206.25
Novus Glass	Services	250.00

Pine Top Engineering	Services	466.88
Porter Muirhead Cornia Howard	Services	42,525.00
Proforce Law Enforcement	Supplies	2,531.00
Real Kleen Janitorial	Supplies	1,109.90
Rocky Mountain Turf	Parts	317.89
Interwest Supply	Parts	20,670.00
SESAC	License Renewal	553.00
Skaggs	Uniforms	4,383.40
Smith's Food & Drug	Supplies	364.05
Stateline Metals of Wyoming	Parts	1,196.65
Alsco	Laundry Services	88.75
Titleist	Supplies	139.69
The Huntington National Bank	Contract	4,445.39
Uinta County Herald	Public Notices	1,082.90
Uinta County Solid Waste	Landfill Fees	28,362.80
Century Link	Utilities	1,435.76
Rocky Mountain Power	Utilities	34,547.85
US Kids Golf	Supplies	165.55
Walmart	Supplies	1,126.22
Wasatch Surveying	Services	287.00
Wyoming Waste Systems	Dumpster Fees	184.71
Westar Printing	Supplies	1,586.00
Wheeler Machinery	Parts	662.04
Willow Creek Salt	Road Salt	3,811.71
The Lumberyard	Supplies	20.89
One-Call of Wyoming	Tickets	24.75
Wyoming Department of Revenue	Sales Tax	48.29
Young Automotive Group	Parts	40.62
Dana Kepner	Parts	9,443.52
ASCAP	License Renewal	420.00
Ansell Healthcare	Supplies	520.00
Wyoming Department of Transportation	Contract	1,712.21
Patrick or Alyssa Brow	Refund	100.00
Jennifer Bowen	Refund	100.00
Chad Stadheim	Refund	100.00
John Walker	Reimbursement	1,500.00
Hope Bills	Reimbursement	250.00
Wright Express	Fuel	2,498.88

The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Revenue & Expenditure Report

Council member Perkes moved, Council member Welling seconded, to approve the Revenue and Expenditure Report for November 2022.

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Council Comments

Council member Welling congratulated Heather Blackwell, a local music teacher, for receiving Southwest District Music Educator of the Year, Wyoming Music educator of the Year and Wyoming Music Educators Association 25-year award.

Council member Sellers commented that the first and second reading of the SWOT bill has passed the House at the State Legislature. He mentioned that Mark Tesoro of the Uinta County Herald credited the municipalities support for the success of the bill. Council member Sellers mentioned that a couple of businesses in town had really stepped up to help him out on a project that he was working on. He said he is very grateful to live here and be able to do business here.

Council member Hegeman requested that the Council packets be sent out earlier. City Clerk Diane Harris explained the process.

Board Appointments

Mayor Williams made appointments to the following boards. Council member Lynch moved, Council member Welling seconded, to confirm the following appointments:

Urban Renewal Board

Nathan Prete - January 2028

Uinta County Economic Development Commission

Ben Bell - January 2026
Dan Wheeler – January 2026

Lodging Tax Board

Dan Wheeler - January 2026

The motion passed unanimously with 6 yes votes: Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Power Conduit

Council member Lind moved, Council member Perkes seconded, accept the apparent low bid for the installation of power conduit within the Evanston Union Center to SCI, Inc.

The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Resolution 23-06

Council member Sellers introduced Resolution 23-06. Council member Sellers moved, Council member Welling seconded, to adopt Resolution 23-06.

RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH SCI, INC. FOR THE INSTALLATION OF POWER CONDUIT WITHIN THE EVANSTON UNION CENTER

WHEREAS, the City has a need to install power conduit within the Evanston Union Center; and

WHEREAS, SCI, INC. has submitted the low bid to do the construction work install the specified power conduit; and

WHEREAS, SCI, INC. is prepared to enter into an agreement whereby SCI, INC. will provide all plant, labor and materials specified in the plans and specifications for the Union Center Power Conduit Project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the attached Agreement between the City of Evanston, as Owner, and SCI, INC. as Contractor, for completion of all work necessary to complete the "Union Center Power Conduit Project."

PASSED, APPROVED AND ADOPTED this 17th day of January 2023.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Resolution 23-07

Council member Welling introduced Resolution 23-07. Council member Welling moved, Council member Lynch seconded, to adopt Resolution 23-07.

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON APPROVING CHANGE ORDER NO.1 FOR 18th, 19th & W. SUMMIT WATER REPLACEMENT PROJECT IN THE CITY OF EVANSTON.

WHEREAS, the City of Evanston has previously authorized the 18th, 19th, & W. Summit Water Replacement Project which is being constructed by Kilgore Companies, LLC dba Lewis and Lewis, Inc.; and

WHEREAS, the governing body has determined that it is in the public's interest to approve Change Order No. 1 for the reasons set forth therein;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming, as follows:

Section 1. Change Order No. 1 for the 18th, 19th, & W. Summit Water Replacement Project, a copy of which is attached hereto, is approved.

Section 2. The City Engineer and Mayor are authorized to approve Change Order No. 1 on

behalf of the City.

PASSED, APPROVED AND ADOPTED this 17th day of January 2023.

Kent H. Williams, Mayor

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Resolution 23-08

Council member Lynch introduced Resolution 23-08. Council member Lynch moved, Council member Welling seconded, to adopt Resolution 23-08.

RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE APPOINTMENT OF A SPECIAL PROSECUTOR FOR EVANSTON MUNICIPAL COURT CASE DOCKET NO. 22-0847

WHEREAS, the City prosecutes criminal cases through Evanston Municipal Court; and

WHEREAS, the City and Prosecuting Attorney has a conflict as described by the Wyoming Rules of Professional Conduct; and

WHEREAS, the conflict requires the case to be prosecuted by a Special Prosecutor; and

WHEREAS, the City has a budget for conflict cases; and

WHEREAS, Augustus Wagner (WSB# 8-6675) has agreed to represent the City in Docket No. 22-0847 as a Special Prosecutor; and

WHEREAS, the City will compensate Mr. Wagner for his services at the rate of one hundred eighty dollars (\$180.00) per hour not to exceed five thousand dollars (\$5,000.00).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the appointment of a Special Prosecutor for Evanston Municipal Court Case Docket No. 22-0847.

PASSED, APPROVED AND ADOPTED this 17th day of January 2023.

Kent H. Williams, Mayor

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Executive Session

Councilmember Welling moved, Councilmember Sellers seconded, to go into Executive Session to discuss a possible litigation/personnel issue. The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Councilmember Lynch moved, Councilmember Welling seconded, to adjourn from Executive Session. The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Comments/Remarks

Community Development Director, Rocco O'Neill reminded everyone that Jump Start will begin on Wednesday, January 18th, 2023 at the Roundhouse at 6:00 pm.

City Attorney/Prosecutor Amanda Kirby thanked the Mayor, Council and Department Heads for supporting in her new position as City Attorney.

Public Participation

Denise McCormick, a concerned citizen, asked the Mayor and Council what could be done about the parking downtown. She mentioned that it is difficult to find a parking spot. Mayor Williams explained that the downtown parking has always been a challenge and that over the years the City has had many discussions and committees to try and rectify the situation. Several suggestions were discussed.

Adjournment

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:20 p.m.

Kent H. Williams, Mayor

Diane Harris, City Clerk