

**EVANSTON CITY COUNCIL  
Second Regular Meeting  
January 19<sup>th</sup>, 2021**

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of January was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Mayor Williams led those in attendance in the Pledge of Allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Council members Tib Ottley, David Welling, Mike Sellers and Mikal Welling. Tim Lynch and Evan Perkes were excused.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; City Treasurer, Trudy Lym; Public Works Director, Gordon Robinson; City Clerk, Diane Harris; Community Development Director, Rocco O'Neill; Director of Parks and Recreation, Scott Ehlers; Police Chief, Jon Kirby and City Engineer, Dean Barker. A group of interested citizens were also present.

**Approve Agenda**

**Council member Welling moved, Council member Ottley seconded, to approve the agenda .** The motion passed unanimously with 5 yes votes: Williams, Ottley, Welling, Sellers, M. Welling.

**Approve Minutes**

**The official record of proceedings for the City Council Meeting held January 5th, 2021 was approved as presented.**

**Bills**

**Council member M. Welling moved, Council member Sellers seconded, to approve the following bills for payment:**

January 06, 2021 to January 19, 2021

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	458.00
Evanston Police Benevolent	Payroll	248.00
Flex Share	Payroll	2,704.56
IRS Tax Deposit	Payroll	52,645.40
Orchard Trust	Payroll	1,093.32
Parks & Recreation	Payroll	385.03
Vantage Point	Payroll	106.66
Payroll	Payroll	144,500.20
All West	Internet/Phones	2,330.37
Best Kind	Services	45.86
Dennis M. Boal	Services	4,050.00
Bushnell Corporation	Supplies	315.98
Civic Plus	Contract	3,962.64
Caselle	Support/Maintenance	1,969.00
Auto Farm	Parts	265.00
Cazin's	Parts	362.87
CD's Electric	Electrical	7,208.31
Kamille Cook	Reimbursement	100.00
City of Evanston	Utilities	3,473.65
Cal-Con	Contract	19,948.27
Verizon Wireless	Cell Phones	721.87
CCI Network	Utilities	84.29
ESRI	Software	2,350.00
Chemtech-Ford Laboratories	Testing	348.00
Energy Laboratories	Testing	1,298.00
Evanston Chamber of Commerce	Awards/Contract	11,138.00
Evanston Parks & Recreation	City Subsidy	91,533.10
First Bank	Visa	6,754.30
Fastenal	Supplies	102.93
Freeway Tire	Tires	1,565.76
General Code	Books	1,195.00
Randy's Heating & AC	Services	412.68
Murdoch's	Supplies	302.68

Green Source	Supplies	1,390.00
Hach Company	Supplies	555.09
Jason Hergert	Reimbursement	150.00
J-Bar Excavation	Services	752.49
Amanda R. Kirby	Services	3,217.50
Jon Kirby	Award	100.00
Modern Cleaners	Laundry Services	502.10
Morcon Industrial	Supplies	228.93
Larry Muir	Reimbursement	100.00
Mtn West Business Solutions	Service Agreement	111.44
Dominion Energy	Utilities	20,175.60
Novus Glass	Services	370.00
Office Products Dealer	Supplies	855.78
Preston Sheets	Award	100.00
Renosys Corp	Contract	44,755.00
Real Kleen Janitorial	Supplies	1,203.20
Rocky Mountain Turf	Parts	507.21
Interwest Supply	Parts	439.80
SESAC	License Renewal	483.00
Six States Distributors	Parts	491.14
Smith's Food & Drug	Supplies	39.45
Stateline Metals of Wyoming	Parts	10.02
TCF Equipment	Contract	4,445.39
Titan Waterproofing	Liner	1,000.00
Uinta County	Jail/Dispatch Fees	73,705.54
Uinta County Fire Protection	Contract	55,819.50
Uinta County Herald	Public Notices	1,228.40
Uinta County Solid Waste	Landfill Fees	22,864.70
Century Link	Utilities	1,556.92
Rocky Mountain Power	Utilities	40,322.15
Wasatch Surveying	Refund	200.00
Wyoming Waste Systems	Dumpster Fees	272.67
Westar Printing	Supplies	61.00
WETCO	Service Agreement	5,000.00
The Lumberyard	Supplies	88.15
Wyoming Department of Revenue	Sales/Use Tax	29.60
Dana Kepner	Parts	1,457.14
Lawrence's Screen Printing	Services	38.75
ASPAC	License Fee	367.00
Wyoming Dept of Transportation	Supplies	15.13
Shawn Stahl	Reimbursement	103.45
Julia De Santiago	Refund	600.00
Fox Point	Refund	100.00
Dusty Martin	Refund	900.00
Rock'n It	Services	5,500.00
Wright Express	Fuel	12,197.67

The motion passed unanimously with 5 yes votes: Williams, Ottley, Welling, Sellers, M. Welling.

### Revenue & Expenditure Report

**Council member Ottley moved, Council member D. Welling seconded, to approve the Revenue and Expenditure Reports for August and September 2020.** The motion passed unanimously with 5 yes votes: Williams, Ottley, Welling, Sellers, M. Welling.

### Council Comments

Council member Sellers commented that in the Governors remarks he stated that there had been 119 suicides. He asked that everyone be aware of how people are acting. He also mentioned that businesses have commented that the lottery has increased traffic and sales.

### Appointment to Boards/Commissions

**Mayor Williams made appointments to the following boards. Council member Welling moved, Council member Sellers seconded, to confirm the following appointments:**

#### Airport Joint Powers Board

Kenneth Shirley - January 2024

**Planning and Zoning Commission - Board of Adjustments**

Tim Ridenour - January 2024

**Urban Systems Board**

Evan Perkes - January 2023  
Gordon Robinson- January 2023  
DuWayne Jacobsen - January 2023

The motion passed unanimously with 5 yes votes: Williams, Ottley, Welling, Sellers, M. Welling.

**Ordinance 20-11**

**Council member Ottley moved, Council member D. Welling seconded, to remove from the table Ordinance 20-11 on second reading.**

The motion passed unanimously with 5 yes votes: Williams, Ottley, Welling, Sellers, M. Welling.

AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING, VACATING A PORTION OF THE RANCH AT EVANSTON PHASE NO. 1 SUBDIVISION TO THE CITY OF EVANSTON, AS MORE PARTICULARLY DESCRIBED HEREIN.

WHEREAS, the governing body of the City of Evanston, Wyoming, did on the 3<sup>rd</sup> day of March, 2020, pass a Resolution declaring the intention of the City to vacate a portion of The Ranch at Evanston Phase No. 1 Subdivision to the City of Evanston as requested by Wilma L. Hansen, PEXCO, a Wyoming general partnership, Michael Graeme Pexton and Patrick Pexton; and

WHEREAS, said Resolution set a hearing for the 7th day of April, 2020, at 5:30 p.m., at the City Council Chambers at City Hall of the City of Evanston, to consider all protests, remonstrances or objections to said vacation, and that a hearing was held on said date and all protests, remonstrances and objections to said vacation were considered by the governing body; and

WHEREAS, notice of the hearing and the City's intent to vacate was published in a newspaper of local circulation once a week for three consecutive weeks prior to the hearing; and

WHEREAS, after considering the evidence presented at the hearing, the governing body for the City of Evanston has determined that it is in the public's interest to vacate a portion of The Ranch at Evanston Phase No. 1 Subdivision to the City of Evanston, Wyoming described below;

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING, as follows:

Section 1. The portion of The Ranch at Evanston Phase No. 1 Subdivision to the City of Evanston which is more particularly described below is hereby vacated, to-wit:

***Partial Vacation***

***The Ranch at Evanston Phase I***

Part of The Ranch at Evanston Phase No. 1 Subdivision, City of Evanston, Uinta County, Wyoming, as said Subdivision, is platted and recorded in the Office of the Uinta County Clerk, and being more particularly described as follows:

- Block 5: Lots 1 through 9;
- Block 6: Lots 30 and 31;
- Block 7: Lots 8 through 12; Lots 14 through 27;
- Block 8: Lots 1 through 4; Lots 7 through 10;
- Block 9: Lots 1 through 28;
- Block 10: Lots 1 through 10;
- Block 11: Lot 8;
- Block 12: Lots 7 and 8;
- Block 13: Lots 7 and 8;
- Block 14: Lots 7 and 8;
- Wheatland Street: All;
- Big Horn Lane: All;
- Saratoga Street: All;
- Tipton Lane: All;
- Rawlins Circle: All;
- Riverton Circle: From a point perpendicular to the Northeast corner of Lot 28, Block 7, thence northerly, easterly, and southerly to a point perpendicular to the Northwest corner of Lot 13, Block 7;
- Afton Avenue: From a point perpendicular to the Northeast corner of Lot 7, Block 7, thence easterly to the intersection with Newcastle Street;
- Newcastle Street: From a point on the North boundary of Sundance Avenue, thence northerly to the Northerly boundary of said Subdivision.

Section 2. The Mayor and City Clerk are hereby authorized to execute all documents, including but not limited to quitclaim deeds, which are necessary to carry out the vacation of the above described portion of The Ranch at Evanston Phase No. 1 Subdivision to the City of Evanston.

**Council member Ottley moved, Council member Welling seconded to pass Ordinance 20-11 on second reading.** The motion to pass Ordinance 20-11 on second reading failed unanimously with 5 no votes: Williams, Ottley, Welling, Sellers, M. Welling

PASSED AND APPROVED on First Reading this 7<sup>th</sup> day of April, 2020.

FAILED on Second Reading this 19th day of January, 2021.

CITY OF EVANSTON, WYOMING

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

### Financial Disclosure Statements

**Councilmember M. Welling moved, Councilmember Ottley seconded, to accept Financial Disclosure Statements from the Mayor, City Councilmembers, City Clerk and the City Treasurer.** The motion passed unanimously with 5 yes votes: Williams, Ottley, D. Welling, Sellers, M. Welling.

### RESOLUTION 21-01

**Council member Sellers introduced Resolution 21-01. Council member Sellers moved, Council member Welling seconded, to adopt Resolution 21-01.**

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON AUTHORIZING THE EXECUTION OF A USE AGREEMENT WITH THE Uinta County Fire Protection and Emergency Services Joint Powers Board, TO CONVEY AND TRANSFER THE AMBULANCE PURCHASED WITH CORONAVIRUS RELIEF GRANT FUNDS.

WHEREAS, the City has purchased a new ambulance and has been reimbursed the purchase price for the ambulance by a Coronavirus Relief Grant administered by State Loan and Investment Board; and

WHEREAS, in the Grant Application, the City indicated that the purchased ambulance would be used by the Uinta County Fire Protection and Emergency Services Joint Powers Board to provide essential health care services to the citizens of Evanston and Uinta County during the coronavirus pandemic;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming, as follows:

Section 1. The Mayor is authorized to execute and the City Clerk attest the attached Use Agreement to convey and transfer to the Uinta County Fire Protection and Emergency Services Joint Powers Board the 2020 Ram 4500 Bruan Type 1 Ambulance VIN # LG164562, so that the Joint Powers Board can provide essential health care services to the citizens of Evanston and Uinta County during the coronavirus pandemic and thereafter at the most economical prices possible.

PASSED, APPROVED AND ADOPTED this 19th day of January, 2021.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 5 yes votes: Williams, Ottley, Welling, Sellers, M. Welling.

**RESOLUTION 21-02**

**Council member Ottley introduced Resolution 21-02. Council member Ottley moved, Council member Welling seconded, to adopt Resolution 21-02.**

A RESOLUTION OF THE CITY OF EVANSTON, WYOMING RATIFYING THE EXECUTION OF A GRANT AGREEMENT WITH THE WYOMING BUSINESS COUNCIL TO OBTAIN A BUSINESS READY GRANT FOR THE CONSTRUCTION OF A LIGHT MANUFACTURING FACILITY FOR THE AVALON DEVELOPMENT PROJECT.

WHEREAS, the Business Ready Grant and Loan Program of the State of Wyoming is designed to assist communities in the recruitment and location of businesses which will provide jobs and other economic benefits; and

WHEREAS, the City of Evanston has been awarded a Business Ready Grant from the Wyoming Business Council to construct a sixty-thousand sq. ft. building for lease to Avalon International Aluminum MFG. Inc, to locate its manufacturing operation in Evanston; and

WHEREAS, it is necessary for the City to enter into the attached Grant Agreement in order to receive the funds;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The Mayor is authorized to sign on behalf of the City the attached Grant Agreement with the Wyoming Business Council to obtain a Business Ready Grant for construction of a light manufacturing facility for the Avalon Development Project.

PASSED, APPROVED AND ADOPTED this 19th day of January 2021.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 5 yes votes: Williams, Ottley, Welling, Sellers, M. Welling.

**RESOLUTION 21-03**

**Council member Sellers introduced Resolution 21-03. Council member Sellers moved, Council member Ottley seconded, to adopt Resolution 21-03.**

A RESOLUTION OF THE CITY OF EVANSTON, WYOMING RATIFYING THE EXECUTION OF A GRANT AGREEMENT WITH THE WYOMING BUSINESS COUNCIL TO CONDUCT THE WYOMING STATE HOSPITAL HISTORIC CAMPUS ASSESSMENT & REDEVELOPMENT PLAN PHASE I JOINTLY WITH UINTA COUNTY.

WHEREAS, the City has been awarded a grant from the Wyoming Business Council to develop an assessment and plan about the viability of reusing some of the structures of the Wyoming State Hospital which will be vacated as a result of new construction, and how they can best be preserved, razed and/or renovated for other business or educational opportunities; and

WHEREAS, the City will work collaboratively with Uinta County to perform the Wyoming State Hospital Historic Campus Assessment & Redevelopment Plan Phase I; and

WHEREAS, it is necessary for the City to enter into the attached Grant Agreement in order to receive the funds;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The Mayor is authorized to sign on behalf of the City the attached Grant Agreement with the Wyoming Business Council

to obtain funds to perform the Wyoming State Hospital Historic Campus Assessment & Redevelopment Plan Phase I.

PASSED, APPROVED AND ADOPTED this 19th day of January 2021.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 5 yes votes: Williams, Ottley, Welling, Sellers, M. Welling.

#### RESOLUTION 21-04

**Council member Ottley introduced Resolution 21-04. Council member Ottley moved, Council member Welling seconded, to adopt Resolution 21-04.**

RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE ACCEPTANCE AND RECORDING OF A QUITCLAIM DEED CONVEYING LOT 243 OF THE CHAPARRAL ESTATES NO. 2 SUBDIVISION WHICH IS BEING USED BY THE CITY AS A STORM DETENTION POND.

WHEREAS, in 1983 the governing body of City approved and authorized the Final Plat for the Chaparral Estates No. 2 Subdivision; and

WHEREAS, Lot 243 of the Subdivision was identified on the Plat as a Detention Pond; and

WHEREAS, a Detention Pond was constricted on the Lot and the City has been using and maintaining the Detention Pond for the benefit of affected residents over the years; and

WHEREAS, the current owner of the Lot desires to convey it to the City so that the City can continue to use and maintain the Detention Pond for the benefit of the City's residents into the future;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City of Evanston hereby authorizes the acceptance and recording of the attached Quitclaim Deed conveying Lot 243 of the Chaparral Estates No. 2 Subdivision to the City which is being used as a storm detention pond.

PASSED, APPROVED AND ADOPTED this 19<sup>th</sup> day of January, 2021.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 5 yes votes: Williams, Ottley, Welling, Sellers, M. Welling.

#### RESOLUTION 21-05

**Council member M. Welling introduced Resolution 21-05. Council member M. Welling moved, Council member D. Sellers seconded, to adopt Resolution 21-05.**

RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING, OFFICIALLY DESIGNATING UINTA BANK, WELLS FARGO, 1<sup>ST</sup> BANK EVANSTON AND BANK OF THE WEST AS A DEPOSITORY FOR MONIES OF THE CITY.

WHEREAS, Wyoming Statute 9-4-817 requires the deposit of municipal funds in banks, to be

fully insured by the Federal Deposit Insurance Corporation or otherwise secured by a pledge of collateral or surety bond; and

WHEREAS, Wyoming Statute 9-4-817 also requires the governing body of a city to officially designate any bank which may hold city funds as an approved depository; and

WHEREAS, pursuant to the statute there is a need for the governing body of the City of Evanston to designate its depositories of funds for the City of Evanston;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: Uinta Bank, Wells Fargo, 1<sup>st</sup> Bank Evanston and Bank of the West are hereby officially designated and approved as a depository for funds of the City of Evanston, Wyoming.

PASSED, APPROVED AND ADOPTED this 19th day of January 2021.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 5 yes votes: Williams, Ottley, Welling, Sellers, M. Welling.

#### **Comments, Remarks from Departments**

City Engineer Dean Barker thanked the volunteers on the Urban Systems Board for the time and effort that they put in helping with City projects.

#### **Public Participation**

Kayne Pyatt commented how well the Covid Vaccination Clinic was for those over 70 years of age and older. She thanked the Law Enforcement Agencies and everyone else involved in making that happen. It was very organized and efficient.

#### **Adjournment**

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 5:54 p.m.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk