

**EVANSTON CITY COUNCIL
Second Regular Meeting
February 19, 2019**

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of February was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Mayor Williams led those in attendance in the Pledge of Allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Councilmembers Tim Lynch, Tib Ottley, Evan Perkes, David Welling, Mike Sellers, and Mikal Welling.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; City Clerk, Nancy Stevenson; City Treasurer, Trudy Lym; Police Chief, Jon Kirby; Director of Engineering & Planning, Dean Barker; Public Works Director, Gordon Robinson; Director of Parks and Recreation, Scott Ehlers; and Community Relations/Grant Writer, Mieke Madrid. A group of interested citizens were also present.

Approve Agenda

Councilmember D. Welling moved, Councilmember Ottley seconded, to approve the agenda. The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, D. Welling, Sellers, M. Welling.

Approve Minutes

The official record of proceedings for the City Council Meeting held February 5, 2019, and the Work Session Meeting held February 12, 2019 were approved as presented.

Bills

Councilmember Lynch moved, Councilmember Perkes seconded, to approve the following bills for payment:

February 6, 2019 to February 19, 2019

| VENDOR | FOR | AMOUNT |
|----------------------------------|---------------------|------------|
| AXA Equivest | Payroll | 458.00 |
| Beneficial Life Insurance | Payroll | 184.68 |
| Blue Cross Blue Shield | Payroll | 137,243.40 |
| Delta Dental | Payroll | 7,404.05 |
| Evanston Police Benevolent | Payroll | 232.00 |
| Flex Share | Payroll | 2,393.49 |
| ING Life Insurance | Payroll | 13.20 |
| IRS Tax Deposit | Payroll | 40,753.82 |
| NCPERS | Payroll | 112.00 |
| Orchard Trust | Payroll | 750.56 |
| Parks and Recreation | Payroll | 180.55 |
| The Hartford | Payroll | 282.80 |
| Uinta County Court | Payroll | 204.26 |
| Vantage Point | Payroll | 445.28 |
| Vision Service Plan | Payroll | 958.92 |
| WEBT | Payroll | 957.00 |
| Wyoming Department of Employment | Payroll | 9,730.08 |
| Wyoming Retirement | Payroll | 59,153.59 |
| Payroll | Payroll | 127,982.53 |
| All West | Internet/Telephone | 3,254.93 |
| Dennis M. Boal | Services | 4,532.00 |
| Caselle | Support/Maintenance | 3,424.00 |
| Yeti | Parts | 1,365.27 |
| Cazin's | Supplies | 203.17 |
| City of Evanston | Utilities | 2,414.94 |
| Boot Barn | Safety Boots | 150.00 |
| CCI Network | Utilities | 127.72 |
| Norco | Supplies | 55.37 |
| ESRI | Maintenance | 1,600.00 |
| EZ Links | Services | 575.00 |
| Ellingford's | Supplies | 385.22 |
| Eurofins Eaton Analytical | Testing | 890.00 |
| Energy Laboratories | Testing | 2,048.50 |
| Evanston Parks & Recreation | City Subsidy | 120,607.22 |
| First Bank | Visa | 9,588.92 |
| Fastenal | Supplies | 32.40 |

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|---|------------------|-----------|
| Freeway Tire | Tires | 4,575.52 |
| Century Link | Utilities | 1,864.51 |
| Hutchinson Oil | Fuel | 699.14 |
| JComm | Equipment | 14,982.90 |
| Kallas Automotive | Parts | 710.51 |
| Modern Cleaners | Laundry Service | 661.95 |
| Morcon Industrial | Supplies | 644.52 |
| Dominion Energy | Utilities | 16,332.91 |
| Myers/Anderson | Services | 1,569.50 |
| Mail Finance | Contract | 3,293.58 |
| Orange Whip | Supplies | 735.51 |
| Proforce Law Enforcement | Supplies | 409.00 |
| Real Kleen | Supplies | 2,830.18 |
| Sirchie Finger Print Lab | Supplies | 354.68 |
| Skaggs Companies | Supplies | 865.95 |
| Paul R. Skog | Services | 4,736.00 |
| Smith's Food & Drug | Supplies | 432.41 |
| AlSCO | Laundry Services | 395.82 |
| Tom's HVAC | Repairs | 204.00 |
| Uinta County Herald | Ads | 869.50 |
| Uinta County Solid Waste | Landfill Fees | 22,259.40 |
| Uinta County School District #1 | Services | 13,800.00 |
| Rocky Mountain Power | Utilities | 27,053.11 |
| Wyoming Waste | Services | 165.93 |
| Westar Printing | Supplies | 134.00 |
| The Lumberyard | Supplies | 62.46 |
| WYOPASS | Membership Dues | 605.00 |
| Uinta County Peace Officers Association | Dues | 310.00 |
| Independent Software Solutions | Supplies | 60.00 |
| Wyoming Department of Transportation | Supplies | 1,823.15 |
| NAFTO | Registration | 650.00 |
| Media Skills | Marketing | 21,875.00 |
| Chad Lance | Refund | 100.00 |
| Donald Eaton | Refund | 100.00 |
| Wright Express | Fuel | 22,745.19 |

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, D. Welling, Sellers, M. Welling.

Revenue & Expenditure Report

Councilmember M. Welling moved, Councilmember Sellers seconded, to approve the Revenue and Expenditure Report for September, October and November 2018. The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, D. Welling, Sellers, M. Welling.

Council Comments

Mayor Williams commented on a letter and a phone call he received from local legislators regarding a recent report from the State Auditors Department. The report showed that fees for City services are among the lowest in the state. The Mayor also thanked all the City Departments for doing their part to help keep the fees low.

Councilmember Sellers again asked everyone to support local businesses and shop at home whenever possible.

Consent Agenda

Councilmember D. Welling moved, Councilmember Ottley seconded, to approve the following Consent Agenda: A Limited Malt Beverage Permit requested by The Arts, Inc. for the Celtic Festival at the Roundhouse and Railyards Complex on Friday, March 22, 2019 from 2:00 p.m. to 11:30 p.m. and Saturday, March 23, 2019 from 10:00 a.m. to 11:30 p.m. The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, D. Welling, Sellers, M. Welling.

Ordinance 19-01

Councilmember Lynch sponsored Ordinance 19-01. Councilmember D. Welling moved, Councilmember Perkes seconded, to pass Ordinance 19-01 on first reading.

ORDINANCE 19-01: AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING, REPEALING SECTIONS 15-19., 15-20. AND 15-21. OF THE EVANSTON CITY CODE WHICH REGULATE GAMBLING. The motion passed unanimously on first reading with 7 yes votes: Williams, Lynch, Ottley, Perkes, D. Welling, Sellers, M. Welling.

Resolution 19-01

Councilmember Lynch introduced Resolution 19-01. Councilmember Lynch moved, Councilmember D. Welling seconded, to adopt Resolution 19-01.

RESOLUTION 19-01: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN ENGAGEMENT LETTER WITH WAREHOUSE TWENTY ONE TO CREATE A VARIETY OF MARKETING MATERIALS TO PROMOTE CITY-OWNED SITES AND STRUCTURES FOR BUSINESS DEVELOPMENT.

WHEREAS, the City of Evanston has been awarded a grant from the USDA to create and disseminate a variety of marketing materials to promote city-owned sites and structures for business development; and

WHEREAS, Warehouse Twenty One has submitted the best proposal to perform the work;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Engagement Letter between the City of Evanston, and Warehouse Twenty One for the completion of all work necessary to create a variety of marketing materials to promote city-owned sites and structures for business development as set forth in the Engagement Letter, a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED this 19th day of February, 2019.

Kent H. Williams, Mayor

ATTEST:

Nancy Stevenson, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, D. Welling, Sellers, M. Welling.

Resolution 19-02

Councilmember Sellers introduced Resolution 19-02. Councilmember Sellers moved, Councilmember Ottley seconded, to adopt Resolution 19-02.

RESOLUTION 19-02: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A MANAGED SERVICE CONTRACT WITH CSI-NETWORKS TO PROVIDE CRITICAL UPDATES TO THE CITY'S TELEPHONE SYSTEM.

WHEREAS, the City of Evanston and CSI-Networks have reached an agreement whereby CSI-Networks, would provide critical updates to the City's telephone system;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Managed Service Contract with CSI-Networks, a copy of which is attached hereto, to provide critical updates to the City's telephone system.

PASSED, APPROVED AND ADOPTED this 19th day of February, 2019.

Kent H. Williams, Mayor

ATTEST:

Nancy Stevenson, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, D. Welling, Sellers, M. Welling.

Resolution 19-03

Councilmember Perkes introduced Resolution 19-03. Councilmember Perkes moved, Councilmember M. Welling seconded, to adopt Resolution 19-03.

RESOLUTION 19-03: A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF A WYOMING WATER AND WASTEWATER MUTUAL AID AND ASSISTANCE AGREEMENT WITH OTHER AGENCIES TO PROVIDE MUTUAL AID AND ASSISTANCE FOR WATER AND WASTE WATER TREATMENT IN THE CASE OF AN EXTREME DISASTER.

WHEREAS, the City of Evanston recognizes that disasters and emergencies are possible which would significantly impair a community's ability to provide water and waste water treatment for its inhabitants; and

WHEREAS, such emergencies may require assistance in the form of personnel, equipment, and supplies from other water and wastewater utilities located outside of the community; and

WHEREAS, the Wyoming Water and Wastewater Mutual Aid and Assistance Program enables its members to coordinate response activities and share resources during such emergencies; and

WHEREAS, the Wyoming Homeland Security Act, Wyoming Statute §19-13-109, authorizes local entities to collaborate with other public and private agencies within the state to develop mutual aid arrangements for aid and assistance in case of disaster of extreme nature by entering into the Wyoming Water and Wastewater Mutual Aid and Assistance Agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City of Evanston, Wyoming is hereby authorized to enter into the Wyoming Water and Wastewater Mutual Aid and Assistance Agreement to participate in an intrastate program for mutual aid and assistance for water and waste water treatment in the event of a disaster of extreme nature.

Section 2: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Wyoming Water and Wastewater Mutual Aid and Assistance Agreement, a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED this 19th day of February, 2019.

Kent H. Williams, Mayor

ATTEST:

Nancy Stevenson, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, D. Welling, Sellers, M. Welling.

Resolution 19-04

Councilmember Ottley introduced Resolution 19-04. Councilmember Ottley moved, Councilmember D. Welling seconded, to adopt Resolution 19-04.

RESOLUTION 19-04: RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING AUTHORIZES THE EXECUTION OF THE SECOND AMENDMENT OF THE REAL ESTATE LEASE WITH OPTION TO PURCHASE ENTERED INTO WITH CLEAN ENERGY, A CALIFORNIA CORPORATION.

WHEREAS, the City and Wyoming Northstar Incorporated entered into a Real Estate Lease with Option to Purchase, commencing on May 1, 2012, to lease real property and improvements, located on Lot 3 of Block 1 of the Union Center Addition to the City of Evanston, to operate a light manufacturing facility; and

WHEREAS, pursuant to Section 18 of the Lease, Wyoming Northstar Incorporated has assigned all of its right title and interest in the Lease to Clean Energy, a California corporation, registered to do business in of Wyoming which is a parent company or a company under common ownership; and

WHEREAS, the Lease has been previously amended to reduce the rent and to extend the term of the Lease to April 30, 2019, by the First Amendment of Real Estate Lease with Option to Purchase dated October 7, 2015; and

WHEREAS, the Parties now desire to enter into this Second Amendment of Real Estate Lease with Option to Purchase which will reduce the monthly rent to be paid by the Clean Energy to \$7,000.00 and extend the term of Lease for twenty four months, ending on April 30, 2021;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor and City Clerk are authorized to sign and attest the attached Second Amendment of the Real Estate Lease with Option to Purchase with Clean Energy on behalf of the City of Evanston, Wyoming.

PASSED, APPROVED AND ADOPTED this 19th day of February, 2019.

Kent H. Williams, Mayor

ATTEST:

Nancy Stevenson, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, D. Welling, Sellers, M. Welling.

Comments/Remarks

Scott Ehlers announced that the new Golf Course Superintendent, David Woodruff will be starting next week.

Public Participation

Maryl Thompson invited everyone to attend the book signing for former Mayor Dennis Ottley's most recent book "Evanston Wyoming Boom-Bust-Politics" on Friday, March 1st from noon to 4:00 p.m. at the Uinta Reality Office.

Adjournment

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 5:58 p.m.

Kent H. Williams, Mayor

Nancy Stevenson, City Clerk