

EVANSTON CITY COUNCIL
First Regular Meeting
April 6th, 2021

The official record of proceedings of the first regular meeting of the Evanston City Council for the month of April was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded. The meeting was also streamed live.

Mayor Williams led those in attendance in the Pledge of Allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Council members Tim Lynch, Tib Ottley, Evan Perkes, David Welling, Mike Sellers and Mikal Welling.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; City Treasurer, Trudy Lym; City Clerk, Diane Harris; Community Development Director, Rocco O'Neill; Police Chief Jon Kirby; Community Relations/Grant Writer, Meike Madrid; Information Technology Coordinator, Preston Sheets; and Environmental Services Manager, Brad Tollefson. Director of Engineering and Planning, Dean Barker; Public Works Director, Gordon Robinson; and Director of Parks and Recreation, Scott Ehlers were excused. A group of interested citizens were also present.

Approve Agenda

Council member M. Welling moved, Council member Welling seconded, to approve the agenda with the addition of Resolution 21-17. The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Approve Minutes

The official record of proceedings for the City Council Meeting held March 16th, 2021 and the City Council Work Session Meeting held March 23rd, 2021 were approved as presented.

Bills

Council member Lynch moved, Council member Sellers seconded, to approve the following bills for payment:

March 17, 2021 to April 06, 2021

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	458.00
Beneficial Life	Payroll	293.34
Blue Cross/Blue Shield	Payroll	167,469.00
Delta Dental	Payroll	8,177.80
Evanston Police Benevolent	Payroll	248.00
Flex Share	Payroll	3,123.46
IRS Tax Deposit	Payroll	42,583.17
NCPERS	Payroll	112.00
Orchard Trust	Payroll	1,093.32
Parks & Recreation	Payroll	152.63
The Hartford	Payroll	308.30
Vantage Point	Payroll	106.66
Vision Service Plan	Payroll	1,195.80
WEBT	Payroll	979.00
Wyoming Dept of Workforce Services	Payroll	5,596.94
Wyoming Retirement	Payroll	64,001.04
Payroll	Payroll	132,661.86
Best Kind	Services	269.16
Bentley Huntsville	Contract	4,273.20
Brownells	Equipment	176.94
Dennis M. Boal	Services	4,756.50
Yeti	Parts	555.45
Cazin's	Supplies	754.44
CD's Electric	Electrical	5,027.95
Certified Balance Service	Services	170.00
Codale Electric	Supplies	519.40
Cleveland Golf	Supplies	2,989.46
Verizon Wireless	Cell Phones	682.12
Cook Brothers Broadcasting	Ads	154.00
Cummins Rock Mountain	Parts	728.05
Chemtech-Ford Laboratories	Testing	348.00
Energy Laboratories	Testing	1,372.00

Evanston Parks & Recreation	Reimbursement/City Subsidy	116,762.02
Fastenal	Parts	37.23
Freeway Tire	Tires	1,073.99
Gear for Sports	Supplies	865.91
Murdochs	Supplies	324.91
Green Source	Supplies	1,245.00
Hach Company	Equipment	560.27
Reladyne	Fuel	1,106.38
Intermountain Golf Cars	Parts	115.24
Interwest Fire Protection	Services	3,500.00
Floyd's Truck Center	Parts	235.41
JUB Engineers	Contract	22,500.00
Kallas Automotive	Parts	788.03
Amanda R. Kirby	Services	2,542.50
Kellerstrass Oil	Fuel	18,772.14
Morcon Industrial	Supplies	525.58
Mtn West Business Solutions	Service Agreement	905.06
Novus Glass	Services	225.00
Office Products Dealer	Supplies	167.96
O'Reilly Auto Parts	Parts	13.03
Planet Technologies	Software	1,105.92
Personnel Screening	Services	345.00
Rocky Mountain Turf	Parts	116.53
Roto-Aire Sales & Service	Supplies	355.73
Safariland	Registration	1,790.00
Shred-It USA	Services	92.46
Smith's Food & Drug	Supplies	147.91
Stateline Metals of Wyoming	Services	894.07
Alsco	Laundry Services	802.22
Superior Rental	Supplies	914.47
T-7 Inc	Services	300.42
Tom's HVAC	Services	14,349.28
Turfco	Parts	86.40
Turf Equipment & Irrigation	Supplies	1,676.33
Uinta County Herald	Ads	213.00
ULINE	Equipment	352.70
Century Link	Utilities	584.14
Rocky Mountain Power	Utilities	8,281.12
Walmart	Supplies	997.35
XO Xtreme Marketing	Contract	2,250.00
Weapon Systems Training	Registration	495.00
Yamaha Motor	Contract	6,990.50
Herman Roybal	Reimbursement	42.50
JC Golf Accessories	Supplies	160.08
Lawrence's Screen Printing	Services	81.00
Callaway Golf	Supplies	3,541.32
Jesse Hawkins	Reimbursement	104.99
Semi Service	Parts	136.69
Rhett Groll	Reimbursement	139.97
Connie Lamb	Refund	7,500.00
Intermountain Harley-Davidson	Refund	500.00
Justin Cowan	Reimbursement	40.00
Bridgette Turano	Refund	150.00
Hilltop Funding	Refund	100.00
Michael Eastman	Refund	1,632.47
Ernest or Sharon Randall	Refund	2,100.00
John Muller	Refund	100.00
Kaylene Anderson	Restitution	560.37
Terry Watson	Restitution	154.90
Franks International	Refund	237.20
Steve Regan	Supplies	2,797.86

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Council Comments

Council member Sellers commented that WYDOT plans on implementing the temporary traffic light on Exit 5 off I-80 for the summer months. He stated that he thinks is a positive decision. He asked if the newspaper could inform the community.

Mayor Williams reported that he had a conversation with Director Reiner with WYDOT, regarding the impact the rolling closure had on Evanston during the most recent winter storm. He felt that Director Reiner was receptive to his comments and concerns. Director Reiner expressed regret for the situation.

There are plans to bring together WYDOT leadership and leaders from cities across I-80 in Wyoming to find ways to plan for these events in the future.

Public Hearing/Liquor License

City Attorney Dennis Boal conducted a public hearing to receive public comment regarding an application to transfer the ownership of a Retail Liquor License from The Last Outpost, Inc., dba: Don Pedro's Family Mexican Restaurant to La Tia Mexican Eats, Inc., dba: Don Pedro's Family Mexican Restaurant., Inc. A spokes person for La Tia Mexican Eats, Inc. explained the reason for the transfer and that they would be continuing the business as it is now. No one else addressed the issue and the hearing was closed.

Transfer/Liquor License/La Tia Mexican Eats, Inc.

Councilmember D. Welling moved, Council member Welling seconded, to approve the transfer of ownership of a Retail Liquor License from The Last Outpost, Inc., dba: Don Pedro's Family Mexican Restaurant to La Tia Mexican Eats, Inc., dba: Don Pedro's Family Mexican Restaurant. The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, D. Welling, Sellers, M. Welling.

Ordinance 21-01

Council member Lynch sponsored Ordinance 21-01. Council member Perkes moved, Council member D. Welling seconded, to pass Ordinance 21-01 on first reading.

AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING AMENDING SUBSECTION A. AND ENACTING SUBSECTION F. OF SECTION 4-9 OF CHAPTER 4, ALCOHOLIC BEVERAGES, TO REDUCE THE PUBLICATION AND POSTING REQUIREMENTS FOR A NOTICE OF A LIQUOR LICENSE APPLICATION AND SPECIFYING THE APPEAL PROCEDURE FOR A DENIED RENEWAL LICENSE.

The motion to pass Ordinance 21-01 on first reading passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, D. Welling, Sellers, M. Welling.

Ordinance 21-02

Council member Ottley sponsored Ordinance 21-02. Council member Sellers moved, Council member Lynch seconded, to pass Ordinance 21-02 on first reading.

AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING ENACTING SECTION 4-12.2 OF CHAPTER 4, ALCOHOLIC BEVERAGES, TO ENABLE CERTAIN LIQUOR LICENSEES TO DELIVER ALCOHOL LIQUORS AND MALT BEVERAGES TO CUSTOMERS.

The motion to pass Ordinance 21-02 on first reading passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, D. Welling, Sellers, M. Welling.

Resolution 21-13

Council member Perkes introduced Resolution 21-13. Council member Perkes moved, Council member Welling seconded, to adopt Resolution 21-13.

RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE ACCEPTANCE AND EXECUTION OF AN AIRPORT CORONAVIRUS RELIEF GRANT PROGRAM, GRANT AGREEMENT WITH THE UNITED STATES OF AMERICA THROUGH THE FEDERAL AVIATION ADMINISTRATION FOR THE PURPOSE OF COMBATING THE SPREAD OF PATHOGENS AT THE EVANSTON-UINTA COUNTY AIRPORT BURNS FIELD.

WHEREAS, the Evanston-Uinta Airport Joint Powers Board has been awarded a Airport Coronavirus Relief Grant Program, Grant from the Federal Aviation Administration to be used for reimbursement of costs related to operations, personnel cleaning and sanitation combating the spread of pathogens at the Evanston-Uinta County Airport Burns Field; and

WHEREAS, it is necessary for the City of Evanston to accept and execute a Airport Coronavirus Relief Grant Program, Grant Agreement with the Federal Aviation Administration in order to receive the federal grant funds;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City of Evanston hereby accepts and authorizes the execution of the Airport Coronavirus Relief Grant Program, Grant Agreement with the Federal Aviation Administration for grant

funds to be used for reimbursement of costs related to operations, personnel, cleaning and sanitation combating the spread of pathogens at the Evanston-Uinta County Airport Burns Field.

Section 2: The Mayor and City Clerk are hereby authorized to sign and attest the Airport Coronavirus Relief Grant Program, Grant Agreement with the Federal Aviation Administration on behalf of the City of Evanston.

PASSED, APPROVED AND ADOPTED this 6th day of April, 2021.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Resolution 21-14

Council member Sellers introduced Resolution 21-14. Council member Sellers moved, Council member Welling seconded, to adopt Resolution 21-14.

RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A HIPAA BUSINESS ASSOCIATE AGREEMENT WITH WILLIS TOWERS WATSON INSURANCE SERVICES WEST, INC TO ASSIST WEBT IN ADMINISTERING THE CITY'S MEDICAL PLAN FOR CITY EMPLOYEES IN COMPLIANCE WITH HIPAA.

WHEREAS, the City of Evanston needs to enter into the attached HIPAA Business Associate Agreement with Willis Towers Watson Insurance Services West, Inc to assist WEBT in administering the city's medical plan for city employees in compliance with HIPAA;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute on behalf of the City of Evanston the attached HIPAA Business Associate Agreement with Willis Towers Watson Insurance Services West, Inc to assist WEBT to administer the city's medical plan for city employees in compliance with HIPAA;.

PASSED, APPROVED AND ADOPTED this 6th day of April, 2021.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Resolution 21-15

Council member Ottley introduced Resolution 21-15. Council member Ottley moved, Council member Sellers seconded, to adopt Resolution 21-15.

RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE ACCEPTANCE OF A PROPOSAL FROM XO XTREME MARKETING GROUP, FOR DIGITAL DISPLAY ON THE INTERNET TO PROMOTE ECONOMIC DEVELOPMENT WITHIN THE CITY OF EVANSTON.

WHEREAS, XO Xtreme Marketing Group has submitted a proposal to the City, whereby it will provide digital display on the internet to promote economic development in the City of Evanston;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor and City Clerk are authorized to accept and execute the Digital Display proposal from with XO Xtreme Marketing Group to provide digital display on the internet to promote economic development in the City of Evanston.

PASSED, APPROVED AND ADOPTED this 6th day of April, 2021.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Resolution 21-16

Council member Welling introduced Resolution 21-16. Council member Welling moved, Council member Lynch seconded, to adopt Resolution 21-16.

RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING SUPPORTING THE SUBMISSION OF AN APPLICATION FOR AN AARP COMMUNITY CHALLENGE GRANT FROM THE AARP COMMUNITY CHALLENGE GRANT PROGRAM BY THE EVANSTON URBAN RENEWAL AGENCY TO OBTAIN FUNDS FOR A MORE DYNAMIC DOWNTOWN THROUGH THE PLACEMENT OF TWO "SWING TABLES" OR PARKLETS AND SIX DECORATIVE CROSSWALKS IN THE CITY'S HISTORIC DOWNTOWN DISTRICT.

WHEREAS, the AARP Community Challenge grant program is intended to help communities make immediate improvements by granting funds to create vibrant public spaces, improve housing or transportation efforts, or support civic engagement; and

WHEREAS, the Evanston Urban Renewal Agency proposes to create a more dynamic downtown by the creation of two "swing tables" or parklets and six decorative crosswalks in the city's historic downtown district;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City of Evanston supports the submission of an application for an AARP Community Challenge Grant from the AARP Community Challenge Grant Program by the Evanston Urban Renewal Agency to obtain funds for the creation of two "swing tables" or parklets and six decorative crosswalks in the City's Historic Downtown District.

PASSED, APPROVED AND ADOPTED this 6th day of April, 2021.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Resolution 21-17

Council member Welling introduced Resolution 21-17. Council member Welling moved, Council member Sellers seconded, to adopt Resolution 21-17.

RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF THE EMPLOYERS PLAN SELECTION AND NOTICE AND ACKNOWLEDGMENT REQUIRED BY WYOMING EDUCATORS BENEFIT TRUST, (WEBT) TO CONTINUE THE CITY'S MEDICAL PLAN FOR CITY EMPLOYEES.

WHEREAS, the City of Evanston desires to continue providing a medical plan for its employees by executing the attached Employer Plan Selection and Notice and Acknowledgment with WEBT;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute on behalf of the City of Evanston the attached Employer Plan Selection and Notice and Acknowledgment with WEBT to continue providing a medical plan for its employees.

PASSED, APPROVED AND ADOPTED this 6th day of April, 2021.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Accept Bids/Four Pickup Trucks

Council member Lynch moved, Council member Welling seconded, to award the bid for four (4) 2021 half ton 4 x 4 Pickup Trucks to Fremont Motor Lander, the apparent low bidder, meeting all City specifications, in the amount of \$116,300.00. (Three vehicles for the Police Department and one vehicle for the Engineering Department). The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling

Summer 2021 Striping Project (Cross Walks, Stop Bars, Street Parking & Curbs)

Council member Welling moved, Council member M. Welling seconded, to accept the bid for the Summer 2021 Striping Project to the low bidder, M & K Striping, LLC. The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Summer 2021 Striping Project (Edge Lines & Center Lines)

Council member Perkes moved, Council member Ottley seconded, to accept the bid for the Summer 2021 Striping Project to the low bidder, American Pavement Marking, LLC. The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Summer 2021 Crack Seal Project

Council member M. Welling moved, Council member Lynch seconded, to accept the bid for the Summer 2021 Crack Seal Project to the low bidder, M & K Striping, LLC. The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Adjournment

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:25 p.m.

Kent H. Williams, Mayor

Diane Harris, City Clerk