

**EVANSTON CITY COUNCIL  
Second Regular Meeting  
April 20th, 2021**

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of April was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded. The meeting was also streamed live.

Council member Ottley led those in attendance in the Pledge of Allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Council members Tim Lynch, Tib Ottley, Evan Perkes, David Welling, Mike Sellers and Mikal Welling.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; City Treasurer, Trudy Lym; Public Works Director, Gordon Robinson; City Engineer, Dean Barker; City Clerk, Diane Harris; Director of Parks and Recreation, Scott Ehlers; and Police Chief, Jon Kirby. Community Development Director, Rocco O'Neill was excused. A group of interested citizens were also present.

**Approve Agenda**

**Council member D. Welling moved, Council member Ottley seconded to approve the agenda.** The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**Approve Minutes**

**The official record of proceedings for the City Council Meeting held April 6th, 2021 and the City Council Work Session Meeting held April 13<sup>th</sup>, 2021 were approved as presented.**

**Bills**

**Council member Lynch moved, Council member Perkes seconded, to approve the following bills for payment:**

April 07, 2021 to April 20, 2021

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	458.00
Evanston Police Benevolent	Payroll	248.00
Flex Share	Payroll	2,704.56
IRS Tax Deposit	Payroll	42,751.27
Orchard Trust	Payroll	1,093.32
Parks & Recreation	Payroll	152.63
Vantage Point	Payroll	106.66
Payroll	Payroll	133,269.68
Auto Zone	Parts	15.53
All West	Internet/Phones	2,380.68
Dennis M. Boal	Services	3,640.50
Caselle	Support/Maintenance	1,694.00
CCTV.NET	Equipment	6,361.46
Yeti	Vehicle	58,428.00
Cazin's	Supplies	886.94
CD's Electric	Services	2,681.84
City of Evanston	Utilities	2,364.25
Energy Laboratories	Testing	1,318.00
Contract West Roofing	Services	51,290.00
Evanston Chamber of Commerce	Contract	10,388.00
Evanston Parks & Recreation	City Subsidy	91,533.10
First Bank	Visa	5,041.36
Fastenal	Parts	55.64
Forsgren Associates	Services	1,195.00
Murdochs	Supplies	351.97
Hach Company	Equipment	910.16
Harris Law Office	Contract	4,000.00
Holland Equipment	Parts	2,620.68
Kallas Automotive	Parts	1,490.90
Amanda R. Kirby	Services	1,642.50
MJB Animal Clinic	Services	545.50
Morcon Industrial	Parts	433.01
Mtn West Business Solutions	Service Agreement	84.31
Dominion Energy	Utilities	13,790.52
Mountainland Supply	Parts	686.61

Old Hickory Sheds	Shed	16,495.15
Real Kleen Janitorial	Supplies	542.55
Remote Control System	Software	2,000.00
Roto-Aire Sales & Service	Supplies	463.69
Six States	Parts	20.11
Stateline Metals	Parts	9.31
Sirius XM Radio	Satellite Radio	176.67
Superior Rental	Equipment	247.00
Tom's HVAC	Services	17,926.52
TCF Equipment	Contract	4,445.39
Turf Equipment & Irrigation	Supplies	109.10
Uinta County	Dispatch/Jail Fees	63,895.37
Uinta County Fire Protection	Contract	55,819.50
Uinta County Herald	Public Notices	1,008.20
Uinta County Solid Waste	Landfill Fees	30,809.65
Union Pacific	Land Lease	100.00
Century Link	Utilities	1,488.94
Rocky Mountain Power	Utilities	38,581.70
Wyoming Waste Systems	Dumpster Fee	277.69
Westech Equipment	Contract	4,585.00
The Lumberyard	Parts	43.00
Wyoming Department of Revenue	Sales/Use Tax	9.46
Utah/Yamas Controls	Services	4,100.00
Jeff Schneider	Award	100.00
Wyoming Dept of Transportation	Study	247.40
U.S.A. Blue Book	Supplies	212.04
Uinta BOCES #1	Registration	600.00
Dean Stout	Services	750.00
The Vigilance Project	Registration	450.00
Daunna Smith	Refund	750.00
Tracy Burge	Refund	750.00
Luke Gerrard	Refund	750.00
Wright Express	Fuel	11,368.12

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

#### **Council Comments**

Council member Perkes remarked that he had seen the scooters around town and how great that is. He reminded everyone to be careful on them.

Council member Welling commented on the resignation of one of our Police Officers and retirement of one of our Community Services Officers. He thanked them for their service and wished them well.

Council member Sellers recognized and thanked the Department Heads for the great job they do.

Council member M. Welling and Mayor Williams reiterated the previous remarks.

#### **Consent Agenda**

**Council member Welling moved, Council member Ottley seconded, to approve the following Consent Agenda Item:**

**Parade Route** requested by Jim Davis and Celeste Olson for the Annual All Alumni Noise Parade on Saturday, July 3rd, 2021 beginning at 10:00 a.m. at the Uinta County Library Parking Lot and ending at Depot Square.

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

#### **ORDINANCE 21-01**

**AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING AMENDING SUBSECTION A. AND ENACTING SUBSECTION F. OF SECTION 4-9 OF CHAPTER 4, ALCOHOLIC BEVERAGES, TO REDUCE THE PUBLICATION AND POSTING REQUIREMENTS FOR A NOTICE OF A LIQUOR LICENSE APPLICATION AND SPECIFYING THE APPEAL PROCEDURE FOR A DENIED RENEWAL LICENSE.**

The motion to pass Ordinance 21-01 on second reading passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**ORDINANCE 21-02**

**AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING ENACTING SECTION 4-12.2 OF CHAPTER 4, ALCOHOLIC BEVERAGES, TO ENABLE CERTAIN LIQUOR LICENSEES TO DELIVER ALCOHOL LIQUORS AND MALT BEVERAGES TO CUSTOMERS.**

The motion to pass Ordinance 21-02 on second reading passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**ORDINANCE 21-03**

**Council member Perkes sponsored Ordinance 21-03. Council member Welling moved, Council member Ottley seconded, to pass Ordinance 21-03 on first reading.**

**AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING AMENDING SECTION 4-1 OF CHAPTER 4, ALCOHOLIC BEVERAGES, BY MODIFYING THE DEFINITION OF RESTAURANT AND AMENDING SECTION 4-24 TO PROVIDE THAT RESTAURANT LIQUOR LICENSEES SHALL HAVE DESIGNATED DISPENSING AREAS AND NOT OPERATE THE RESTAURANT AS A BAR.**

The motion to pass Ordinance 21-03 on first reading passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**RESOLUTION 21-18**

**Council member Lynch introduced Resolution 21-18. Council member Lynch moved, Council member M. Welling seconded, to adopt Resolution 21-18.**

**A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING AN APPLICATION FOR A GRANT FROM THE WYOMING OFFICE OF HOMELAND SECURITY TO OBTAIN FUNDS WHICH ARE DESIGNATED FOR LAW ENFORCEMENT TERRORISM PREVENTION-ORIENTED ACTIVITIES AND EQUIPMENT.**

WHEREAS, there are funds available from the Wyoming Office of Homeland Security which could be used by the City for law enforcement terrorism prevention-oriented activities and equipment; and

WHEREAS, it is in the public's interest for the City of Evanston to apply for the grant funds;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The Chief of Police is authorized to submit on behalf of the City the application for a Grant from the Wyoming Office of Homeland Security to obtain funds for law enforcement terrorism prevention-oriented equipment.

PASSED, APPROVED AND ADOPTED this 20th day of April, 2021.

\_\_\_\_\_  
Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Perkes, Ottley, Welling, Sellers, M. Welling.

**RESOLUTION 21-19**

**Council member Sellers introduced Resolution 21-19. Council member Sellers moved, Council member Perkes seconded, to adopt Resolution 21-19.**

**RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH M & K STRIPING TO STRIPE CROSS WALKS, STOP BARS, PARKING LOTS, DOWNTOWN PARKING AND CURBS IN THE CITY OF EVANSTON.**

WHEREAS, the City of Evanston and M & K Striping have reached an agreement whereby M & K

Striping will provide all materials and labor specified in the agreement to stripe cross walks, stop bars, parking lots, street parking and curbs in Evanston, Wyoming; and

WHEREAS, the City of Evanston and M & K Striping have set their agreement in writing, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston and M & K Striping, a copy of which is attached hereto, to stripe cross walks, stop bars, parking lots, street parking and curbs within the City of Evanston.

PASSED, APPROVED AND ADOPTED this 20th day of April, 2021.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

#### RESOLUTION 21-20

**Council member Welling introduced Resolution 21-20. Council member Welling moved, Council member Ottley seconded, to adopt Resolution 21-20.**

#### **RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH AMERICAN PAVEMENT MARKING, LLC. TO STRIPE EDGE AND CENTER LINES IN THE CITY OF EVANSTON.**

WHEREAS, the City of Evanston and American Pavement Marking, LLC. have reached an agreement whereby American Pavement Marking, LLC. will provide all materials and labor specified in the agreement to stripe the edge and center lines on selected city streets in Evanston, Wyoming; and

WHEREAS, the City of Evanston and American Pavement Marking, LLC. have set their agreement in writing, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston and American Pavement Marking, LLC., a copy of which is attached hereto, to stripe the edge and center lines on selected city streets within the City of Evanston.

PASSED, APPROVED AND ADOPTED this 20th day of April, 2021.

\_\_\_\_\_  
Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

#### RESOLUTION 21-21

**Council member M. Welling introduced Resolution 21-21. Council member M. Welling moved, Council member Ottley seconded, to adopt Resolution 21-21.**

**RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH M & K STRIPING TO DO STREET CRACK SEAL IN THE CITY OF EVANSTON.**

WHEREAS, the City of Evanston has solicited quotes from qualified contractors to do street crack seal in the City of Evanston; and

WHEREAS, M & K Striping submitted the lowest bid to perform the work;  
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston and M & K Striping, a copy of which is attached hereto, to do street crack seal within the City of Evanston as specified in the Agreement.

PASSED, APPROVED AND ADOPTED this 20th day of April, 2021.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**RESOLUTION 21-22**

**Council member Sellers introduced Resolution 21-22. Council member Sellers moved, Council member Lynch seconded, to adopt Resolution 21-22.**

**RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A PLANNED MAINTENANCE AGREEMENT AND ADDENDUM WITH CUMMINS INC TO PROVIDE MAINTENANCE FOR ELECTRIC GENERATORS USED BY THE CITY.**

WHEREAS, the City has a need to maintain generators used by the City to provide services to its citizens;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, a Planned Maintenance Agreement and Addendum with Cummins Inc to provide maintenance for generators used by the City, a copy of the Agreement and Addendum is attached hereto.

PASSED, APPROVED AND ADOPTED this 20th day of April, 2021.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**Department Comments**

City Treasurer Trudy Lym reminded everyone to check their emails for Budget information that she will be sending out in the near future.

**Public Participation**

Kayne Pyatt of the Uinta County Herald, reminded everyone about the Sagebrush Theater Production, The Carol Burnett Show starting this week.

**Adjournment**

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 5:47 p.m.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk