

**EVANSTON CITY COUNCIL
Second Regular Meeting
May 16th, 2023**

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of May was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded and streamed live.

Mayor Williams led those in attendance in the Pledge of Allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Council members Tim Lynch, Jesse Lind, David Welling, Mike Sellers and Jen Hegeman. Evan Perkes was excused.

Staff members present at the start of the meeting were: City Attorney/Prosecutor, Amanda Kirby; City Treasurer, Trudy Lym; City Clerk, Diane Harris; Police Chief, Mike Vranish; Director of Parks and Recreation, Scott Ehlers; Information Technology Coordinator, Preston Sheets; Public Works Director, Gordon Robinson; Director of Engineering and Planning, Dean Barker and Community Development Director, Rocco O'Neill. A group of interested citizens was also present.

Approve Agenda

Council member Sellers moved, Council member Welling seconded to approve the agenda. The motion passed unanimously with 6 yes votes: Williams, Lynch, Lind, Welling, Sellers, Hegeman.

Approve Minutes

The official record of proceedings for the City Council Meeting held May 2nd, 2023, and the Work Session held May 9th, 2023, were approved as presented.

Bills

Council member Lynch moved, Council member Welling seconded, to approve the following bills for payment:

May 03, 2023 to May 16, 2023

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	338.00
Beneficial Life	Payroll	293.34
Delta Dental	Payroll	9,236.95
Evanston Peace Officers	Payroll	232.00
Flexshare	Payroll	3,280.46
Hartford	Payroll	248.10
IRS Tax Deposit	Payroll	46,043.81
Mission Square	Payroll	99.44
NCPERS	Payroll	96.00
Orchard Trust	Payroll	1,268.88
Parks & Recreation	Payroll	225.00
WEBT	Payroll	190,817.34
Wyoming Child Support	Payroll	299.53
Wyoming Dept of Workforce Services	Payroll	6,781.57
Wyoming Retirement	Payroll	71,108.99
Payroll	Payroll	144,966.54
A & B Electric	Services	1,246.50
All West	Utilities	2,926.17
Caselle	Support/Maintenance	2,028.00
Yeti	Parts	2,066.71
Cazin's	Supplies	869.83
CD's Electric	Services	316.50
Century Equipment	Parts	295.00
Certified Balance Service	Services	170.00
City of Evanston	Utilities	2,259.67
CCI Network	Utilities	82.83
Easy Picker Golf	Supplies	219.02
Ellingford's	Supplies	132.16
Chemtech-Ford Laboratories	Testing	504.00
Edison Lighting Supply	Supplies	663.57
Evanston Uinta County Airport	Contract	24,641.23
Evanston Parks & Recreation	City Subsidy/Reimbursement	141,366.37
Urban Renewal Agency	Reimbursement	225.00
Forsgren Associates	Contract	145.00

Freeway Tire	Services	89.95
Golf Genius Software	Software	900.00
Granite Construction	Supplies	2,040.00
Murdochs	Supplies	94.97
Hach	Supplies	1,232.91
Reladyne	Fuel	2,330.26
IWORQ	Support/Maintenance	4,500.00
Jackson Group Peterbilt	Parts	499.86
Kallas Automotive	Parts	4,503.26
Rhinehart	Fuel	18,824.19
MIRA Safety	Equipment	2,969.70
Joe's Modern Cleaners	Laundry Services	229.40
Morcon Industrial	Supplies	1,094.97
Maverick Networks	Maintenance	2,500.00
Mountain West Business Solutions	Service Agreement	67.03
Dominion Energy	Utilities	14,652.25
Pine Top Engineering	Services	393.88
Parnell's	Services	2,607.00
Real Kleen Janitorial	Supplies	76.75
Sage Hilstad Law	Services	180.00
Skaggs	Uniform/Equipment	5,805.79
Smith's Food & Drug	Supplies	108.52
Titleist	Supplies	854.12
Turf Equipment & Irrigation	Parts	72.00
The Huntington National Bank	Contract	4,445.39
Uinta County	Jail Fees	10,398.40
Uinta County Human Services	Contract	33,750.00
Uinta County Herald	Ads	1,828.00
Uinta County Solid Waste	Landfill Fees	27,904.30
Century Link	Utilities	1,375.85
Rocky Mountain Power	Utilities	20,959.05
WalMart	Restitution	25.02
Wyoming Waste Systems	Dumpster Fees	184.03
Westar Printing	Supplies	1,739.52
Western Wyoming Beverages	Supplies	278.85
Rogue Services	Contract	8,500.00
The Lumberyard	Supplies	21.18
Wy Attorney General's Office	Registration	150.00
One-Call of Wyoming	Tickets	52.50
Wyoming Dept of Revenue	Sales/Use Tax	73.41
Kelly Morris	Reimbursement	81.45
Lawrence's Screen Printing	Services	195.50
Ansell Healthcare Products	Supplies	517.08
Callaway Golf	Supplies	1,313.57
USA Blue Book	Supplies	1,741.06
PGA of America	Dues	537.00
Lee or Martha Ross	Refund	100.00
Kelsey McBroon	Reimbursement	180.00
Angeles Gonzales	Refund	100.00
Megan Walton	Refund	100.00
Kenneth Blackburn	Refund	100.00
Matt Fitzen	Refund	100.00
Christopher Dalley	Refund	100.00
Ashley O'Driscoll	Refund	100.00
Ofelia Paucarpura	Refund	100.00
Michelle Moran	Reimbursement	40.00
Breanna May	Restitution	469.62
The Bugnappers	Services	1,408.00
Phillip Brady	Refund	100.00
Wright Express	Fuel	1,812.74
Steve Regan	Supplies	768.63
Animal Care Equipment	Supplies	167.77

The motion passed unanimously with 6 yes votes: Williams, Lynch, Lind, Welling, Sellers, Hegeman.

Council Comments

Council member Sellers recognized National Police Week, Sunday, May 14th – Saturday, May 20th, 2023 and National Nurses Week, Saturday, May 6th – Friday, May 12th, 2023. He also commented that the Boys and Girls Club will be having their Annual Dinner this weekend and thanked them for the great job they do.

Council member Hegeman reminded everyone about the National Veteran's Awareness Ride on May 18th.

Mayor Williams commented that he had spoken to Josh Rasnake of Uinta County Emergency Management. Josh reported that the river is currently running fast, and it will peak in about two weeks. Mayor Williams reminded everyone to be careful.

Consent Agenda

Council member Welling moved, Council member Lynch seconded, to approve the following Consent Agenda Items:

- **Street Closure Permit** requested by Downtown Evanston for the Crosswalk Re-painting Event at the intersection of 10th and Main Streets on Sunday, May 21st, 2023, from 8:00 am to 5:00 pm.
- **Parade Route** requested by Nathan Prete of High Uinta Athletics for a Half Marathon on Saturday, June 10th, 2023. The Marathon begins at Sulphur Creek Reservoir at 7:00 am and ends at Bear Meadows.
- **Limited Malt Beverage Permit** requested by Shades of Pale, Inc. for the High Uinta Athletics Half Marathon at Bear Meadows for the following date and time:

Saturday, June 10th, 2023 8:00 am to 2:00 pm

- **Limited Malt Beverage Permit** requested by Nicole Epsy for the Strike Out Softball Tournament at the Overthrust Ball Fields for the following dates and times:

Friday, June 9th, 2023 8:00 am to 12:00 am
Saturday, June 10th, 2023 8:00 am to 12:00 am
Sunday, June 11th, 2023 8:00 am to 6:00 pm

- **Street Closure and Parade Route** requested by the All Alumni Committee for the Noise Parade on Saturday, July 1st, 2023. Street Closure from 9:00 – 10:00 am on 7th Street between Center and Main due to the library parking lot under construction for parade line up. Parade at 10:00 am down Main Street, right on Harrison, right on Front Street ending at the depot.
- **Parade Route** requested by Dustin Matthews for Evanston Cowboy Days for the Annual Cowboy Days Celebration and Labor Day Parade on Monday, September 4th, 2023, beginning at 10:00 am.
- **Limited Malt Beverage Permit** requested by Dustin Matthews for Evanston Cowboy Days for the Annual Spring Fling at the Roundhouse for the following dates and times:

Saturday, June 10th, 2023 5:00 pm to 10:00 pm

- **Limited Malt Beverage Permit** requested by Dustin Matthews for Evanston Cowboy Days for the Annual Cowboy Days Celebration at the Uinta County Fairgrounds for the following dates and times:

Friday, September 1st, 2023 4:00 pm to 11:00 pm
Saturday, September 2nd, 2023 10:00 am to 10:00 pm
Sunday, September 3rd, 2023 10:00 am to 10:00 pm
Monday, September 4th, 2023 Noon to 5:00 pm

The motion passed unanimously with 6 yes votes: Williams, Lynch, Lind, Welling, Sellers, Hegeman.

Award Bid

Councilmember Lynch moved, Councilmember Lind seconded, to accept the apparent low bid for the construction of four Pickleball Courts and two Basketball Courts for the City of Evanston Parks and Recreation to Courts Unlimited, LLC. The motion passed unanimously with 6 yes votes: Williams, Lynch, Lind, Welling, Sellers, Hegeman.

Appoint Voting Delegates

Councilmember Lynch moved, Councilmember Welling seconded, to appoint Mayor Williams as the Official Voting Delegate and Council member Welling as Alternate at WAM's Summer Convention Business Meeting held Thursday, June 8th, 2023, in Cody Wyoming. The motion passed unanimously with 5 yes votes: Lynch, Lind, Welling, Sellers, Hegeman.

Release Retainage

Councilmember Sellers moved, Councilmember Welling seconded, to release retainage to SCI Construction for the Union Center Power Conduit Project. The motion passed unanimously with 6 yes votes: Williams, Lynch, Lind, Welling, Sellers, Hegeman.

Resolution 23-34

Council member Lynch introduced Resolution 23-34. Council member Lynch moved, Council member Welling seconded, to adopt Resolution 23-34.

A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING AN APPLICATION TO OBTAIN A BULLET PROOF VEST PARTNERSHIP GRANT FROM THE U.S. DEPARTMENT OF JUSTICE.

WHEREAS, grant funds are available from the U.S. Department of Justice which are to be used to assist in the purchase of bullet proof vests for the police department;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The Police Department of the City of Evanston is authorized to apply for a Bullet Proof Vest Partnership Grant from the U.S. Department of Justice.

PASSED, APPROVED AND ADOPTED this 16th day of May 2023.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Lind, Welling, Sellers, Hegeman.

Resolution 23-35

Council member Sellers introduced Resolution 23-35. Council member Sellers moved, Council member Welling seconded, to adopt Resolution 23-35.

A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH MJSA ARCHITECTS, P.C TO PROVIDE DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR THE EVANSTON SHADES OF PALE PROJECT.

WHEREAS, the City of Evanston and MJSA Architects ("MJSA") have negotiated an agreement whereby MJSA will provide design and construction management services for the Evanston Shades of Pale Project ("Shades Project"); and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the MJSA Contract, a copy of which is attached hereto, for the Shades Project,

PASSED, APPROVED AND ADOPTED this 16th day of May 2023.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Lind, Welling, Sellers, Hegeman.

Resolution 23-36

Council member Welling introduced Resolution 23-36. Council member Welling moved, Council member Lind seconded, to adopt Resolution 23-36.

RESOLUTION AUTHORIZING THE CITY OF EVANSTON, WYOMING TO ENTER INTO AN OPERATING AGREEMENT WITH THE EVANSTON PARKS AND RECREATION DISTRICT FOR THE OPERATION, MANAGEMENT AND REGULATION OF RECREATION WITHIN THE CITY OF EVANSTON.

WHEREAS, the City of Evanston and the Evanston Parks and Recreation District have negotiated an agreement for the operation, management and regulation of recreation within the City of Evanston;

WHEREAS, the City and the Recreation District have set the agreement in writing, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to sign, and the City Clerk is hereby authorized to attest, the Operating Agreement, a copy of which is attached hereto, with the Evanston Parks and Recreation District.

PASSED, APPROVED AND ADOPTED this 16th day of May 2023.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Lind, Welling, Sellers, Hegeman.

Adjournment

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:09 p.m.

Kent H. Williams, Mayor

Diane Harris, City Clerk