

**EVANSTON CITY COUNCIL
First Regular Meeting
June 1st, 2021**

The official record of proceedings of the first regular meeting of the Evanston City Council for the month of June was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded. The meeting was also streamed live.

Council member Perkes led those in attendance in the Pledge of Allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Council members Tim Lynch, Tib Ottley, Evan Perkes, David Welling, Mike Sellers and Mikal Welling.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; City Treasurer, Trudy Lym; City Clerk, Diane Harris; Director of Engineering and Planning, Dean Barker; Public Works Director, Gordon Robinson; Police Lieutenant Ken Pearson; Community Development Director, Rocco O'Neill; and Director of Parks and Recreation, Scott Ehlers. Police Chief Jon Kirby was excused. A group of interested citizens were also present.

Approve Agenda

Council member Welling moved, Council member Ottley seconded, to approve the agenda. The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Approve Minutes

The official record of proceedings for the City Council Meeting held May 18th, 2021 and the City Council Work Session Meeting held May 25th, 2021 were approved as presented.

Bills

Council member M. Welling moved, Council member Sellers seconded, to approve the following bills for payment:

May 19, 2021 to June 01, 2021

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	433.00
Blue Cross/Blue Shield	Paroll	166,492.00
Evanston Police Benevolent	Payroll	248.00
Flex Share	Payroll	3,093.96
IRS Tax Deposit	Payroll	42,290.16
Orchard Trust	Payroll	1,093.32
Parks & Recreation	Payroll	146.38
Vantage Point	Payroll	106.66
Payroll	Payroll	135,130.24
A&B Electric	Services	775.00
American Pavement Marking	Services	17,578.80
Evanston Youth Club	Contract	11,250.00
Brownells	Equipment	51.94
Beacon Services	Services	611.00
Dennis M. Boal	Services	2,943.00
CCTV.Net	Equipment	1,753.14
Yeti	Parts	764.36
Cazin's	Supplies	257.96
Curtis Blue Line	Uniforms	326.04
Verizon Wireless	Cell Phones	714.68
Boot Barn	Uniforms	347.97
Drone Nerds	Equipment	655.00
Easy Picker Golf Product	Supplies	172.90
Ellingford's	Supplies	36.20
Chemtech-Ford Laboratories	Testing	446.00
Evanston Parks & Recreation	City Subsidy	91,533.00
Fastenal	Parts	36.70
Forsgren Associates	Services	1,637.50
Freeway Tire	Tires	32,023.75
Goble Sampson	Parts	504.61
Murdochs	Parts	427.41
Harris Law Office	Contract	4,000.00
Intermountain Electric	Equipment	6,123.00
JUB Engineers	Contract	22,500.00

Kallas Automotive	Parts	1,135.01
Amanda R. Kirby	Services	1,327.50
Kellerstrass Oil	Fuel	7,911.56
Main Street Deli	Services	1,199.00
Morcon Industrial	Parts	502.35
Mountain West Business Solutions	Service Agreement	311.13
Dominion Energy	Utilities	9,231.21
Mountainland Supply	Parts	197.56
Quadient	Contract	3,039.87
Office Product Dealer	Supplies	107.90
Pine Top Engineering	Services	615.10
Plan One	Contract	14,906.00
Staker Parson Companies	Supplies	972.81
Real Kleen Janitorial	Supplies	49.20
Shred-It USA	Services	98.85
Six States Distributors	Parts	136.48
Standard Plumbing	Parts	23.33
Superior Rental	Equipment	6,140.07
Tom's HVAC	Services	1,544.22
Turf Equipment & Irrigation	Parts	218.78
Uinta County Human Services	Contract	33,750.00
Uinta County Herald	Ads	89.00
Rocky Mountain Power	Utilities	7,299.83
Walmart	Restitution	402.00
Russell Industries	Equipment	942.87
XO Xtreme Marketing	Contract	30,643.12
Westar Printing	Supplies	219.81
Western Wyoming Beverages	Services	151.30
The Lumberyard	Supplies	443.66
Yama Motor	Contract	3,495.25
JC Golf	Supplies	328.26
CARA Enterprises	Fees	190.00
The Bugnappers	Services	1,269.00
Fabiola Quintero	Refund	250.00
Jimmy Hack Golf	Supplies	541.35
J. Brower Psychological Services	Registration	280.00
Virginia Robertson	Refund	786.57

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Council Comments

Council member Welling recognized how exceptional the Cemetery looked over the Memorial Day holiday weekend. He recognized the hard work of Parks and Rec under the direction of Scott Ehlers.

Council member Sellers recognized some elderly people around town, picking up garbage.

Mayor Williams remarked that he hoped everyone had a good Memorial Day holiday. He mentioned that he hoped everyone remembers what that holiday is really about and that we never forget.

Motion/North Ridge

Council member Lynch moved, Council member Welling seconded to release retainage to North Ridge for the Evanston Railyards Roundhouse Windows and Masonry project in the City of Evanston.

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Public Hearing/Hartzell Annexation

City Attorney, Dennis Boal conducted a public hearing to receive public information, input, comments, and concerns regarding the annexation of real property as requested in the Petition to Annex submitted by Casey L. Hartzell and Jana L. Hartzell. City Engineer, Dean Barker gave an overview and brief summary of the annexation. Eric Wall of Uinta Engineering, representing Casey L. and Jana L. Hartzell, also gave a brief summary of the annexation. No one else addressed the issue and Mr. Boal closed the hearing.

Presentation

A Sponsor of the Year Award was presented to the City of Evanston from Evanston Cowboy Days President, Dustin Matthews accompanied by the Cowboy Days Queen and Princess.

Consent Agenda

Council member M. Welling moved, Council member Ottley seconded, to approve the following Consent Agenda Items:

Limited Malt Beverage Permit requested by Evanston Cowboy Days for the Annual Cowboy Days Celebration at the Uinta County Fairgrounds for the following dates and times:

Friday, September 3 rd , 2021	6:00 pm to 10:00 pm -- Fair Grounds
Saturday, September 4 th , 2021	6:00 pm to 10:00 pm -- Fair Grounds
Sunday, September 5 th , 2021	12:00 pm to 10:00 pm -- Fair Grounds
Monday, September 6 th , 2021	1:00 pm to 5:00 pm -- Fair Grounds

Parade Route requested by Evanston Cowboy Days for the Annual Cowboy Days Celebration and Labor Day Parade on Monday, September 6th, 2021, beginning at 10:00 am.

Limited Malt Beverage Permit requested by the Evanston Urban Renewal Agency for the Evanston Brewfest fundraiser event in Depot Square on Saturday, July 17th 2021 from 12:00 pm to 5:00 pm.

Open Container/Street Closure Permit requested by the Evanston Urban Renewal Agency for the Evanston Brewfest fundraiser event on Saturday, July 17th, 2021 on Front Street and Main Street from 9th Street to 11th Street and 9th, 10th, and 11th Streets from Front Street to Main Street, from 12:00 pm to 6:00pm.

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Ordinance 21-04

Council member Sellers sponsored Ordinance 21-04. Council member Welling moved, Council member Perkes seconded, to pass Ordinance 21-04 on first reading.

AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING, ANNEXING THE REAL PROPERTY MORE PARTICULARLY DESCRIBED HEREIN AS REQUESTED IN THE PETITION TO ANNEX SUBMITTED BY CASEY L. HARTZELL AND JANA L. HARTZELL.

WHEREAS, the governing body of the City of Evanston, Wyoming, did on the 4th day of May, 2021, pass a Resolution declaring the intention of the City to annex real property into the City of Evanston upon the Petition to Annex filed by Casey L. Hartzell and Jana L. Hartzell; and

WHEREAS, an annexation report as specified in W.S. §15-1-402 has been prepared for the subject property; and

WHEREAS, said Resolution set a hearing for the 1st day of June, 2021, at 5:30 p.m., at the City Council Chambers at City Hall of the City of Evanston, to receive comments from members of the public, to determine if the proposed annexation meets the conditions of W.S. 15-1-402 and if the required procedures have been met; and

WHEREAS, notice of the hearing and the annexation report has been published and provided to all landowners and public utilities as required by W.S. 15-1-402 and W.S. 15-1-405; and

WHEREAS, after considering the evidence presented at the hearing, the governing body for the City of Evanston finds the following:

(i) An annexation of the area is for the protection of the health, safety and welfare of the persons residing in the area and in the city;

(ii) The urban development of the area sought to be annexed would constitute a natural, geographical, economical and social part of the annexing city or town;

(iii) The area sought to be annexed is a logical and feasible addition to the city and the extension of basic and other services customarily available to residents of the city shall, within reason, be available to the area to be annexed;

(iv) The area sought to be annexed is contiguous with or adjacent to the city;

(v) the existing utility franchises are able to serve the proposed annexed area;

(vi) the terms and conditions of the Petition to Annex do exist;

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING, as follows:

Section 1. The real property more particularly described below, is hereby annexed into the City of Evanston, Wyoming to-wit:

A tract of land in the NE ¼ NE ¼ of Section 34, T15N, R120W, 6TH P.M., Uinta County, Wyoming, said tract being more particularly described as follows:

COMMENCING at the Northeast corner of said Section 34, running thence S 89°22'22" W, 74.04 feet along the North line thereof; to the Easterly boundary of the Grass Valley Addition to the City of Evanston-Amended; thence S 24°35'02" E, 176.91 feet along said Easterly boundary; thence S 0°09'15" W, 107.98 feet along said Easterly boundary to the Southeast corner thereof; thence S 65°27'27" W, 305.51 feet along the Southerly boundary thereof to the **POINT OF BEGINNING**;

thence S 24°32'33" E, 30.00 feet;
thence S 65°27'27" W, 300.00 feet;
thence N 24°32'33" W, 80.00 feet;
thence N 65°27'27" E, 150.00 feet to the Westerly boundary of said Grass Valley Addition;
thence S 24°32'33" E, 50.00 feet along said Westerly Boundary to the Southwest corner thereof;
thence N 65°27'27" E, 150.00 feet along Southerly boundary to the **POINT OF BEGINNING**.

Section 2. A certified copy of this annexation ordinance and an annexation map prepared pursuant to W.S. 15-1-402 shall be filed with the County Clerk of Uinta County, Wyoming.

PASSED AND APPROVED on First Reading this 1st day of June, 2021.

CITY OF EVANSTON, WYOMING

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion to pass Ordinance 21-04 on first reading passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, D. Welling, Sellers, M. Welling.

Resolution 21-38

Council member Lynch introduced Resolution 21-38. Council member Lynch moved, Council member Welling seconded, to adopt Resolution 21-38.

RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE ACCEPTANCE OF A PROPOSAL FROM PORTER, MUIRHEAD, CORNIA & HOWARD TO PROVIDE THE CITY AUDIT SERVICES FOR THE YEAR ENDING ON JUNE 30 2021.

WHEREAS, it is necessary for the City of Evanston to obtain an financial audit each and every year;

WHEREAS, Porter, Muirhead, Cornia & Howard has submitted a proposal to the City of Evanston to perform the financial audit for the year ending on June 30, 2021;

WHEREAS, the governing body has determined that acceptance of the proposal is in the public's interest;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The proposal from Muirhead, Cornia & Howard to perform the financial audit for the City of Evanston for the year ending on June 30, 2021 is hereby accepted.

Section 2: The Mayor and City Clerk are hereby authorized to sign and attest all documents necessary to accept the proposal from Porter, Muirhead, Cornia & Howard, a copy of which is attached hereto, to provide the audit services.

PASSED, APPROVED AND ADOPTED this 1st day of June, 2021.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Resolution 21-39

Council member M. Welling introduced Resolution 21-39. Council member M. Welling moved, Council member Ottley seconded, to adopt Resolution 21-39.

A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH FORSGREN ASSOCIATES, INC. TO PROVIDE ENGINEERING CONSTRUCTION MANAGEMENT SERVICES FOR THE 18th, 19th STREET AND WEST SUMMIT WATERLINE REPLACEMENT PROJECT.

WHEREAS, the City of Evanston and Forsgren Associates, Inc. have negotiated an agreement whereby Forsgren Associates, Inc. will perform the services set forth in the Agreement for the 18th, 19th Street and West Summit Waterline Replacement Project; and

WHEREAS, the City of Evanston and Forsgren Associates, Inc. have set their agreement in writing, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston and Forsgren Associates, Inc., a copy of which is attached hereto, for engineering and construction management services necessary for the 18th, 19th Street and West Summit Waterline Replacement Project.

PASSED, APPROVED AND ADOPTED this 1st day of June, 2021.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Resolution 21-40

Council member Lynch introduced Resolution 21-40. Council member Lynch moved, Council member Perkes seconded, to adopt Resolution 21-40.

A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING AN APPLICATION TO OBTAIN A BULLET PROOF VEST PARTNERSHIP GRANT FROM THE U.S. DEPARTMENT OF JUSTICE.

WHEREAS, grant funds are available from the U.S. Department of Justice which are to be used to assist in the purchase of bullet proof vests for the police department;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The Police Department of the City of Evanston is authorized to apply for a Bullet Proof Vest Partnership Grant from the U.S. Department of Justice.

PASSED, APPROVED AND ADOPTED this 1st day of June, 2021.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Resolution 21-41

Council member Sellers introduced Resolution 21-41. Council member Sellers moved, Council member Perkes seconded, to adopt Resolution 21-41.

A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF A CONTRACT WITH THE WYOMING DEPARTMENT OF HEALTH TO CONTINUE CORONAVIRUS SURVEILLANCE THROUGH THE TESTING OF THE CITY'S UNTREATED WASTEWATER.

WHEREAS, the City of Evanston has the opportunity to continue a program conducted by the Wyoming Department of Health to ascertain the level of coronavirus that may exist in the community by testing its untreated waste water; and

WHEREAS, the governing body has determined that it is in the public interest to continue participation in the program;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The Mayor is hereby authorized to sign and the City Clerk attest the Contract between the Wyoming Department of Health and the City of Evanston Wastewater Treatment Plant, a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED this 1st day of June, 2021.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Resolution 21-42

Council member Ottley introduced Resolution 21-42. Council member Ottley moved, Council member Welling seconded, to adopt Resolution 21-42.

RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE HISTORIC PRESERVATION COMMISSION FOR THE CITY OF EVANSTON,(HPC), AND THE CITY OF EVANSTON TO FACILITATE THE RESTORATION OF THE HISTORIC UNION PACIFIC SWITCH ENGINE IN SECTION 2 OF THE ROUNDHOUSE.

WHEREAS, the HPC has accepted the responsibility for the restoration to running condition of the historic Union Pacific 4420 switch engine belonging to the City of Evanston, (the Steam Engine); and

WHEREAS, the HPC has moved the Steam Engine from static display in a city railroad park to Section 2 of the Roundhouse for the purpose of said restoration; and

WHEREAS, the City and the HPC agree that it is in the public interest to enter into a Memorandum of Understanding setting forth the responsibilities of the parties with respect to restoring the Steam Engine in Section 2 of the Roundhouse;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor and City Clerk are hereby authorized to execute and attest on behalf of the City of Evanston, the Memorandum of Understanding between the Historic Preservation Commission for the City of Evanston and the City of Evanston to facilitate the restoration of the historic Union Pacific Switch Engine in Section 2 of the Roundhouse, a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED this 1st day of June, 2021.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Public Participation

Kayne Pyatt of the Uinta County Herald reported that Laurie Lambert, Head of the National Tennis Association in Utah was available at the tennis courts talking about tennis to a group of interested children. She also mentioned that the tennis courts need repaired.

Adjournment

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:16 p.m.

Kent H. Williams, Mayor

Diane Harris, City Clerk