

**EVANSTON CITY COUNCIL  
Second Regular Meeting  
May 21, 2013**

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of May was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Toni Bradford led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Joy Bell called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Bell; Councilmembers Tim Lynch, Evan Perkes, David Welling, Saundra Meyer, and Wendy Schuler. Councilmember Curtis Rex was absent.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Director of Administrative Services/City Clerk, Jim Davis; Director of Public Works/City Engineer, Brian Honey; City Treasurer, Kathy Defa; Director of Planning & Development, Paul Knopf; Police Chief, Jon Kirby, and Director of Parks and Recreation, Dennis Poppinga; Public Works Superintendent, Oop Hansen, and Deputy City Clerk, Nancy Stevenson. A group of interested citizens were also present.

**Approve Agenda**

**Mayor Bell suggested the following changes to the agenda: Under New Business add a motion to close the BEAR Ponds for fishing.**

**Councilmember Schuler moved, Councilmember Meyer seconded, to approve the agenda with the suggested change.** The motion passed unanimously with 6 yes votes: Bell, Lynch, Perkes, Welling, Meyer, Schuler.

**Approve Minutes**

**The official record of proceedings for the City Council Meeting held May 7, 2013, and a Work Session Meeting held May 14, 2013 were approved as presented.**

**Bills**

**Councilmember Welling moved, Councilmember Lynch seconded, to approve the following bills for payment:**

May 8, 2013 to May 21, 2013

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	1,959.64
Beneficial Life Insurance	Payroll	269.68
Blue Cross/Blue Shield	Payroll	108,555.36
Delta Dental	Payroll	5,737.00
FlexShare	Payroll	2,687.00
ING Life Insurance	Payroll	29.20
NCPERS	Payroll	80.00
Orchard Trust	Payroll	583.36
Parks and Recreation	Payroll	140.98
The Hartford	Payroll	160.30
Uinta County Court	Payroll	45.00
Vantage Point	Payroll	1,341.92
Vision Service Plan	Payroll	1,792.95
WEBT	Payroll	990.00
Wyoming Child Support	Payroll	827.74
Wyoming Dept. Of Employment	Payroll	5,988.06
Wyoming Retirement	Payroll	39,248.84
Payroll	Payroll	105,059.50
EFTPS	Payroll	36,473.51
First Bank	Visa	13,937.40
Northern Tool	Supplies	132.69
All West	Internet	739.36
Wright Express	Fuel	18,347.57
Artistic Sign Design	Supplies	95.00
Choice Point	Testing	61.00
Joy Bell	Reimbursement	214.70
Dennis M. Boal	Services	7,860.00
Bushnell Corporation	Supplies	242.98
Calibration Tech & Supply	Supplies	535.50
Castle Rock Chevrolet	Parts	75.22

Cazin's	Supplies	1,411.85
CD's Electric	Electrical	124.00
Cassidy's Critter Control	Services	55.00
Century Equipment	Parts	623.15
City of Evanston	Utilities	1,755.60
CWA Consulting Services	Services	2,983.32
Verizon Wireless	Cell Phones	561.29
Course Trends	Website	295.00
Crum Electric	Supplies	256.50
Cummins Rocky Mountain	Parts	107.12
Norco LLC	Supplies	108.86
Deru's Glass	Supplies	367.60
Ellingford's	Rock/Supplies	2,344.69
Chemtech-Ford Laboratories	Testing	281.00
Executech	Maintenance/Equipment	1,908.95
Empire-West	Parts	235.23
Energy Laboratories	Testing	1,306.50
Evanston Chamber of Commerce	Promotional	500.00
Evanston Motor Co	Parts	76.83
Evanston Parks & Recreation	City Subsidy/Reimbursement	117,950.71
Evanston Uinta Co Airport	Contract	18,750.00
Ferguson Enterprises	Parts	747.17
Fastenal	Parts	210.50
Freeway Tire	Tires	160.36
GCSAA	Dues	365.00
Garage Door Specialist	Repairs	150.00
Murdochs	Supplies	817.72
Natalie Albrecht Green	Contract	270.00
Justin George	Service Award	100.00
Greenhorn	Plant	30.00
Green Source	Supplies	990.00
Greenline Equipment	Parts	456.50
Hach Company	Supplies	1,606.97
Home Decor	Supplies	168.00
Nicholas Earl Horton	Contract	360.00
Hydraulic Controls	Parts	297.74
Hutchinson Oil	Supplies	2,096.57
Evanston Regional Hospital	Services	58.78
J-Bar Trucking	Freight	204.40
J-Bar Excavation	Sand	409.50
Kallas Automotive	Parts	1,205.94
Keith's Feed	Fertilizer	2,520.35
Lewis-Goetz and Co	Parts	375.48
Mizuno	Supplies	705.15
Mobile Golf Services	Parts	537.02
Morcon Industrial	Supplies	603.71
Mtn West Business Solutions	Contract	1,361.25
Questar Gas	Utilities	10,830.91
Mountain States Supply	Services	601.84
Mountain Regional Services	Services	2,572.72
Myers/Anderson Architects	Services	14,044.44
Nalco Company	Supplies	24,898.00
Nike	Supplies	2,889.41
Northern Safety	Supplies	265.41
Office Products Dealer	Supplies	774.53
Office Depot	Supplies	848.54
Pine Top Engineers	Services	449.58
Pops Privy	Services	170.00
Preston Sheets	Reimbursement	520.46
Real Kleen	Supplies/Services	5,200.65
Rip's Grocery	Supplies	10.62
Safety Supply & Sign	Sign Posts	622.50
Six States	Parts	31.94
Skaggs Companies	Supplies	170.00
Paul R. Skog	Services	2,960.00
Smith's Food & Drug	Supplies	730.92
Standard Plumbing	Supplies	1,156.39
Stateline Metals	Parts	257.33
Alsco	Laundry Service	354.55
Sun Fresh Laundry	Laundry Service	673.00
Superior Rental	Parts	43.65
T Bar S Body Shop	Repairs	4,170.50
Tom's HVAC	Repairs	2,211.71
Turf Equipment	Parts	1,248.16
Uinta County Herald	Ads	2,124.08

Uinta County Solid Waste	Landfill Fees	15,380.50
Uinta County Treasurer	Taxes	269.33
Uinta Engineering	Services	426.50
Century Link	Utilities	2,561.14
Rocky Mountain Power	Utilities	48,022.26
Vanessa Weekly	Service Award	100.00
Wyoming Waste Systems	Services	104.50
Westar Printing	Printing	725.95
White Mountain Lumber	Supplies	788.26
Wyo Assoc of Sheriffs	Dues	350.00
Wyoming Dept of Transportation	Citations	104.25
One-Call of Wyoming	Services	76.50
Young Ford	Parts	52.77
Richo	Contract	172.76
Youth Alternative Home Association	Supplies	150.00
DLT Solutions	Subscription	722.03
Uinta County Public Health	Vaccinations	91.00
Creative Ink Images	Promotional	225.15
Saundra Meyer	Reimbursement	218.93
Chris Smith	Reimbursement	385.97
JC Golf	Supplies	399.90
Swire Coca-Cola	Supplies	142.86
Pizza Hut	Promotional	325.00
Vehicle Lighting Solutions	Supplies	79.26
Mity Lite	Tables	4,688.79
Tammy's Hem House	Sewing	6.00
Warner Truck Center	Parts	587.94
Terri Lundin	Refund	450.00
Gardn Wise	Supplies	282.93
Darrel Layton	Services	190.00
Golden Rule Embroidery	Sewing	84.00
PGA of America	Dues	531.00
Sweetwater County Sheriff	Detention	3,780.00
Selina Zuehlsdorff	Reimbursement	796.94
Paul Barnell	Services	20.00
Agrono-Tec Seed	Supplies	112.50
Dave Osborn	Refund	100.00
Sharon D. Swain	Refund	100.00
Daron Shelton	Refund	100.00
Jack M. Martin Jr	Refund	21.40
Tyler Barrus	Refund	625.00
Karen Dunn	Refund	450.00
Media Skills	Promotional	10,603.22
Shipping Plus	Shipping	343.26
Steve Regan	Supplies	87.25
Pierce & Sons Fencing	Repairs	7,942.02
Mountain Wesst Telecom	Services	8,847.50
Tecoro Corporation	Services	3,872.70

The motion passed unanimously with 6 yes votes: Bell, Lynch, Perkes, Welling, Meyer, Schuler.

### **Revenue & Expenditure Report**

**Councilmember Lynch moved, Councilmember Welling seconded, to approve the Revenue and Expenditure Report.**

The motion passed unanimously with 6 yes votes: Bell, Lynch, Perkes, Welling, Meyer, Schuler.

### **Council Comments**

Mayor Bell and all the Councilmember commented on the BEARiver Fest and thanked all those who helped to make it a wonderful and successful event. They also thanked the Evanston Police Department, Uinta County Sheriff Department, DCI, and the Wyoming Crime Lab for their professionalism in handling the shooting incident that took place this past weekend.

### **Special Presentation/CrimeStoppers Poster Contest Winners**

Mayor Bell, Council President Tim Lynch, Police Chief, Jon Kirby, and Gary Spencer of First Bank presented awards and gift cards to winners of the Uinta County Crimestoppers Poster Contest. The winning students were from Evanston High School as follows: First place, Cortlan Sadd; second place, Wyatt Harris; and third place, Jade Zuehlsdorff.

### **Special Presentation/Citizen of the Year**

Mayor Bell presented the Annual City of Evanston Citizen of the Year Award to Toni Bradford. The Mayor

asked Councilmember Schuler to read a summary stating the many boards, committees and countless volunteer hours that Mrs. Bradford has spent for the betterment of our community. Mayor Bell congratulated Toni, stating that she is well deserving of this award and thanked her for all that she does for the community.

#### **Appointment/Economic Development Commission**

**Councilmember Lynch moved, Councilmember Perkes seconded, to confirm the Mayor's appointment of Gerry Bolger to a 3 year term on the Economic Development Commission, replacing Mieke Madrid.** The motion passed unanimously with 5 yes votes: Lynch, Perkes, Welling, Meyer, Schuler.

#### **Ordinance 13-02**

**Councilmember Meyer moved, Councilmember Schuler seconded, to pass Ordinance 13-02 on second reading.**

Ordinance 13-02: AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING AMENDING IN ITS ENTIRETY ARTICLE III, WASTEWATER, OF CHAPTER 23, UTILITIES, OF THE CITY CODE TO UPDATE REGULATIONS GOVERNING USERS OF THE MUNICIPAL WASTEWATER SYSTEM.

The motion passed unanimously with 6 yes votes: Bell, Lynch, Perkes, Welling, Meyer, Schuler.

#### **Ordinance 13-03**

**Councilmember Welling moved, Councilmember Perkes seconded, to pass Ordinance 13-03 on second reading.**

Ordinance 13-03: AN ORDINANCE APPROVING AND AUTHORIZING THE FINAL PLAT FOR THE RIDGECREST 4<sup>TH</sup> ADDITION, LOCATED IN THE CITY OF EVANSTON, WYOMING, BEING MORE PARTICULARLY DESCRIBED HEREIN.

The motion passed unanimously with 6 yes votes: Bell, Lynch, Perkes, Welling, Meyer, Schuler.

#### **Resolution 13-28**

**Councilmember Schuler introduced Resolution 13-28. Councilmember Schuler moved, Councilmember Meyer seconded, to adopt Resolution 13-28.**

Resolution 13-28: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A JOINT FUNDING AGREEMENT WITH THE U.S. GEOLOGICAL SURVEY, UNITED STATES DEPARTMENT OF THE INTERIOR, FOR THE OPERATION AND MAINTENANCE OF A STREAMGAGE STATION ON THE BEAR RIVER.

WHEREAS, the City of Evanston obtains useful water flow information regarding the Bear River from streamgage station 10016900; and

WHEREAS, the U.S. Geological Survey has requested the City assist in funding the maintenance and operation of the stream gauge for Water Year 2013 and 2014;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Joint Funding Agreement with the U.S. Geological Survey, United States Department of the Interior, for the operation and maintenance of a streamgage station on the Bear River, a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED the 21<sup>st</sup> day of May, 2013.

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Joy Bell, Mayor

ATTEST:

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James H. Davis, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Perkes, Welling, Meyer, Schuler.

#### **Resolution 13-29**

**Councilmember Perkes introduced Resolution 13-29. Councilmember Perkes moved, Councilmember Lynch seconded, to adopt Resolution 13-29.**

Resolution 13-29: RESOLUTION OF THE CITY OF EVANSTON, WYOMING ADOPTING AND APPROVING A POLICY FOR THE POLICY MANUAL OF THE EVANSTON POLICE DEPARTMENT TO

ESTABLISH POLICIES AND PROCEDURES FOR THE POLICE CHAPLAIN PROGRAM.

WHEREAS, there is a need to adopt a policy to establish policies and procedures for the Police Chaplain Program;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City of Evanston, Wyoming, hereby approves and adopts the attached policy to establish policies and procedures for the Police Chaplain Program which policy shall be incorporated into the Evanston Police Department Policy Manual.

PASSED, APPROVED AND ADOPTED the 21<sup>st</sup> day of May, 2013.

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Joy Bell, Mayor

ATTEST:

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James H. Davis, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Perkes, Welling, Meyer, Schuler.

#### **Closure of BEAR Ice Ponds to Fishing**

**Councilmember Welling move, Councilmember Meyer seconded, to approve the closing the BEAR Ice Ponds to trout fishing (with the exception of Wednesday, June 5<sup>th</sup> for the Bridges event) from Monday, June 3, 2013 through Friday, June 7, 2013.** The motion passed unanimously with 6 yes votes: Bell, Lynch, Perkes, Welling, Meyer, Schuler.

#### **Adjournment**

With no further business to be conducted at this time Mayor Bell adjourned the meeting at 6:35 p.m.

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Joy Bell, Mayor

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James H. Davis, City Clerk