

**EVANSTON CITY COUNCIL**  
**Second Regular Meeting**  
**July 16, 2013**

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of July was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Festis Faddis led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Joy Bell called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Bell; Councilmembers Tim Lynch, David Welling, and Saundra Meyer. Curtis Rex, Evan Perkes, and Wendy Schuler were excused.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Director of Administrative Services/City Clerk, Jim Davis; Director of Public Works/City Engineer, Brian Honey; City Treasurer, Kathy Defa; Director of Parks and Recreation, Dennis Poppinga; Public Works Superintendent, Oop Hansen; Police Lieutenant, Ken Pearson; Deputy City Clerk, Nancy Stevenson; and Assistant Planner, DuWayne Jacobson. Police Chief, Jon Kirby, and Director of Planning & Development, Paul Knopf were excused. A group of interested citizens were also present.

**Approve Agenda**

**Councilmember Welling moved, Councilmember Meyer seconded, to approve the agenda.** The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

**Approve Minutes**

**The official record of proceedings for the City Council Meeting held July 2, 2013 were approved as presented.**

**Bills**

**Councilmember Lynch moved, Councilmember Meyer seconded, to approve the following bills for payment:**

July 3, 2013 to July 16, 2013

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	1,959.64
Flexshare	Payroll	2,237.00
ING Life Insurance	Payroll	29.20
Orchard Trust	Payroll	583.36
Parks & Recreation	Payroll	136.18
Uinta County Court	Payroll	100.36
Vantage Point	Payroll	1,366.92
Wyoming Child Support	Payroll	770.05
Payroll	Payroll	108,242.21
EFTPS	Payroll	37,520.55
First Bank	Visa	1,149.26
Associated Brigham Contractors	Contract	57,220.42
First Advantage	Testing	61.00
All West	Internet	719.06
Dennis M. Boal	Services	8,440.00
Carollo Engineers	Services	16,425.21
Caselle	Maintenance	523.67
Cazin's	Supplies	132.33
City of Evanston	Utilities	21,978.62
Ellingford's	Supplies	951.00
Embroideri With Wings	Services	97.86
Freeway Tire	Services	39.95
Murdoch's	Supplies	370.67
Natalie Albrecht Green	Contract	160.00
Nicholas Earl Horton	Contract	160.00
Kallas Automotive	Parts	738.26
M&H Tools	Tools	1,020.45
Morcon Industrial	Supplies	178.50
Mtn West Business Solutions	Contract	946.68
Dave Norris Construction	Asphalt Repairs	17,300.00
Office Products Dealer	Supplies	303.20
Pops Privy	Services	170.00
Gordon Robinson	Reimbursement	1,483.80
Paul R. Skog	Services	3,124.00

Standard Plumbing	Parts	99.07
Alesco	Laundry Service	273.92
Sun Mountain	Supplies	526.00
Thatcher Chemical	Supplies	4,069.85
To Golf	Supplies	1,216.00
John A. Thomas Law Office	Services	272.00
Uinta County Herald	Ads	2,726.21
In Contact	Utilities	387.05
Century Link	Utilities	2,106.31
Rocky Mountain Power	Utilities	34,419.77
Wyoming Waste Systems	Services	160.08
Waterworks Industries	Parts	2,165.97
WAM	Membership Dues	7,791.00
Wyoming Crime Victims Fund	Victim Funds	1,500.00
Wyoming Dept of Revenue	Sales/Use Tax	2,934.94
Richo	Contract	174.53
Swire Coca-Cola	Supplies	120.72
Young Musicians	Contract	5,760.00
Taylor Made	Supplies	618.50
Sara Casper	Refund	150.00
Timothee Hawkins	Refund	100.00
Maria Ramirez	Refund	100.00
Chris or Terra Brown	Refund	50.00
Dawn Foster	Refund	250.00
Media Skills	Promotional	10,603.22
Shipping Plus	Shipping	18.02
Wright Express	Fuel	17,549.65
Frankie Workman	Services	899.00
Sheridan Motor Company	Vehicles	30,482.00

The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

#### **Revenue & Expenditure Report**

**Councilmember Welling moved, Councilmember Meyer seconded, to approve the Revenue and Expenditure Report.**

The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

#### **Council Comments**

Councilmember Welling commented on the huge success of the first Farmers Market held in Evanston last week. He also reminded everyone of the annual BrewFest that will be this Saturday.

Mayor Bell also commented on the BrewFest and stated that the Uinta County Fair we be gearing up next week as well.

#### **EXCEL! Award Presentation**

Ken Pearson, CERC Vice Chairperson recognized Police Officer, Kurtis (Festis) Faddis for being nominated for an EXCEL! (Employees Exhibiting Commendable Efforts and Loyalty) Award. Festis was nominated by DuWayne Jacobson on behalf of the Community Garden Committee, for donating his time, materials, and personal equipment to help prepare the soil for the planting of the community garden. Mayor Bell presented Mr. Faddis with a certificate, an EXCEL! mug and coaster, an EXCEL! challenge coin, and as well as a monetary award.

#### **Consent Agenda**

**Councilmember Lynch moved, Councilmember Welling seconded, to approve the following on the Consent Agenda: A Limited Malt Beverage Permit requested by the Veterans of Foreign Wars #4280 for a Softball Tournament at the Overthrust Ballfields for Friday, August 16, 2013, from 4:00 p.m. to 11:30 p.m., Saturday, August 17, 2013, from 10:00 a.m. to 11:30 p.m., and Sunday, August 18, 2013 from 10:00 a.m. to 11:30 p.m.** The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

#### **Budget Revision Request/Clerk Department**

**Councilmember Welling moved, Councilmember Meyer seconded, to approve a Budget Revision Request for the City Clerk Department.** The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

#### **Budget Revision Request/Public Works Wastewater Department**

**Councilmember Meyer moved, Councilmember Lynch seconded, to approve a Budget Revision**

**Request for the City Public Works Wastewater Department.** The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

**Budget Revision Request/Public Works Water Department**

**Councilmember Lynch moved, Councilmember Welling seconded, to approve a Budget Revision Request for the City Public Works Water Department.** The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

**Final Acceptance & Payment/Bridger Valley Landscaping**

**Councilmember Meyer moved, Councilmember Welling seconded, to authorize final acceptance and payment of retainage to Bridger Valley Landscaping, for the Anderson Park Irrigation System Project.** The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

**Resolution 13-47**

**Councilmember Meyer introduced Resolution 13-47. Councilmember Meyer moved, Councilmember Welling seconded, to adopt Resolution 13-47.**

Resolution 13-47: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AMENDING SECTION 3 OF RESOLUTION 13-41 TO PROVIDE THAT THE CITY WILL NOT SIGN THE PLAT OR ISSUE THE SUBDIVISION PERMIT FOR THE FED EX ADDITION UNTIL A SEWER LINE HAS BE CONSTRUCTED.

WHEREAS, the governing body for the City of Evanston approved the Final Plat for the Fed Ex Addition to the City of Evanston in Resolution 13-41 on July 2, 2013; and

WHEREAS, there is a need to amend Section 3 of Resolution 13-41 in its entirety to provide that the City will not sign the Plat or issue a subdivision permit for the Fed Ex Addition until a sewer line is constructed;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: Section 3. of Resolution 13-41 is amended in its entirety to provide as follows:

Section 3: The approval of the Fed Ex Addition as set forth herein is conditioned upon the subdivider installing and constructing the sewer line from the northwest corner of lot 3 along the front of Lot 3 to Lot 2 of the Fed Ex Addition. Therefore, the Mayor and City Clerk shall not sign the Plat or issue a subdivision permit for the Addition until the City Engineer certifies that said improvements have been properly constructed and installed in compliance with the City Code and standards.

Section 2: Except for the amendment of Section 3. as set forth above, all of the other terms and conditions of Resolution 13-41 shall remain in full force and effect.

PASSED, APPROVED AND ADOPTED the 16<sup>th</sup> day of July, 2013.

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Joy Bell, Mayor

ATTEST:

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James H. Davis, City Clerk

The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

**Resolution 13-48**

**Councilmember Lynch introduced Resolution 13-48. Councilmember Lynch moved, Councilmember Welling seconded, to adopt Resolution 13-48.**

Resolution 13-48: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A CONTRACT WITH HECTOR SOLIS, FOR THE BECKERS CIRCLE LIFT STATION RETROFIT PROJECT.

WHEREAS, the City of Evanston, Wyoming has a need to upgrade the lift station located at Beckers Circle in Evanston, Wyoming; and

WHEREAS, the City has solicited quotes from contractors to provide the material and perform the work to upgrade the lift station; and

WHEREAS, Hector Solis has submitted the lowest quote to do the work for the Beckers Circle Lift Station Retrofit Project;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

**Section 1:** The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Contract between the City of Evanston, as Owner, and Hector Solis, as Contractor, a copy of which is attached, for completion of all work for the Becker Circle Lift Station Project.

PASSED, APPROVED AND ADOPTED the 16<sup>th</sup> day of July, 2013.

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Joy Bell, Mayor

ATTEST:

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James H. Davis, City Clerk

The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

**Resolution 13-49**

**Councilmember Meyer introduced Resolution 13-49. Councilmember Meyer moved, Councilmember Welling seconded, to adopt Resolution 13-49.**

Resolution 13-49: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH STAKER PARSONS COMPANIES FOR THE COMPLETION OF ALL WORK REQUIRED FOR THE STREET OVERLAY PROJECT.

WHEREAS, the City of Evanston has a need to overlay some of its streets; and

WHEREAS, Staker Parsons Companies has submitted the lowest bid for the project; and

WHEREAS, the City of Evanston and Staker Parsons Companies have set their agreement in writing;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

**Section 1:** The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the attached Agreement between the City of Evanston and Staker Parsons Companies, for completion of all work necessary for the street overlay project in Evanston, Wyoming.

PASSED, APPROVED AND ADOPTED the 16<sup>th</sup> day of July, 2013.

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Joy Bell, Mayor

ATTEST:

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James H. Davis, City Clerk

The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

**Award Bid/Police Vehicle**

**Councilmember Lynch moved, Councilmember Welling seconded, to award the bid for one (1) four wheel drive, four door pick-up truck, for the Police Department to Sheridan Motor Company, the apparent low bidder meeting all city specifications, in the amount of \$30,482.00.** The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

**Award Bid/Public Works Wastewater Vehicle**

**Councilmember Welling moved, Councilmember Meyer seconded, to award the bid for one (1) four wheel drive, four door pick-up truck, for the Public Works Wastewater Department to Sheridan Motor Company, the apparent low bidder meeting all city specifications, in the amount of \$30,482.00.** The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

**Resolution 13-50**

**Councilmember Meyer introduced Resolution 13-50. Councilmember Meyer moved, Councilmember Lynch Meyer seconded, to adopt Resolution 13-50.**

Resolution 13-50: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, RATIFYING THE EXECUTION OF A CONTRACT WITH THE WYOMING DEPARTMENT OF HEALTH, BEHAVIOR HEALTH DIVISION TO PROVIDE A DRUG AND ALCOHOL COURT PROGRAM FOR JUVENILE OFFENDERS FOR FISCAL YEAR ENDING JUNE 30, 2014.

WHEREAS, the City of Evanston has submitted a proposal to the Wyoming Department of Health, Behavioral Health Division for funds to provide a drug and alcohol court program for juveniles; and

WHEREAS, said proposal has been approved and it is necessary for the City to enter into the attached contract in order to receive funding for the drug and alcohol court program;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City of Evanston is authorized to execute the Contract for a drug and alcohol court program between the Wyoming Department of Health, Behavioral Health Division and City of Evanston for the Fiscal Year ending June 30, 2014, a copy of which is attached hereto.

Section 2: The execution of the Contract by the Mayor and City Clerk attest of behalf of the City is hereby ratified and approved.

PASSED, APPROVED AND ADOPTED the 16<sup>th</sup> day of July, 2013.

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Joy Bell, Mayor

ATTEST:

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James H. Davis, City Clerk

The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

#### **Resolution 13-51**

**Councilmember Lynch introduced Resolution 13-51. Councilmember Lynch moved, Councilmember Meyer seconded, to adopt Resolution 13-51.**

Resolution 13-51: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES WITH SCOTT SARGENT TO PROVIDE THE SERVICES SPECIFIED THEREIN FOR THE EVANSTON YOUTH DRUG AND ALCOHOL COURT.

WHEREAS, there is a need to execute the attached Contract for Services with Scott Sargent to provide the services specified therein for the Evanston Youth Drug and Alcohol Court;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The execution of the attached Contract for Services by the Mayor and City Clerk with Scott Sargent to provide the services specified therein for the Evanston Youth Drug and Alcohol Court is hereby approved and authorized.

PASSED, APPROVED AND ADOPTED the 16<sup>th</sup> day of July, 2013.

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Joy Bell, Mayor

ATTEST:

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James H. Davis, City Clerk

The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

#### **Resolution 13-52**

**Councilmember Meyer introduced Resolution 13-52. Councilmember Meyer moved, Councilmember Welling seconded, to adopt Resolution 13-52.**

Resolution 13-52: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF CONTRACT FOR SERVICES WITH NATALIE GREENE TO PROVIDE SUPERVISION SERVICES FOR THE EVANSTON YOUTH DRUG AND ALCOHOL COURT.

WHEREAS, the City of Evanston has a need to supervise the Youth Drug and Alcohol Court youth participants to include: performing urinalysis drug testing with field test kits using proper technique and protocol; submitting positive test samples with proper test packaging to YDAC staff for confirmation; performing breathalyser testing, oral swab testing and curfew checks; and

WHEREAS, Natalie Green is prepared to provide the supervision services pursuant to the attached contract; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Contract for Services between the City of Evanston and Natalie Green, as Contractor, for completion of all services necessary to supervise the youth participants of the Youth Drug and Alcohol Court in Evanston, Wyoming.

PASSED, APPROVED AND ADOPTED the 16<sup>th</sup> day of July, 2013.

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Joy Bell, Mayor

ATTEST:

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James H. Davis, City Clerk

The motion passed unanimously with 4 yes votes: Bell, Lynch, Welling, Meyer.

**Comments/Remarks**

Jim Davis stated that approximately 200 visitors traveling on the old Lincoln Highway from New York to California will be passing through Evanston on this week. The Historic Preservation Commission and other volunteers will be serving breakfast to them in the Machine Shop on Saturday, July 20, 2013.

**Adjournment**

With no further business to be conducted at this time Mayor Bell adjourned the meeting at 6:39 p.m.

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Joy Bell, Mayor

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James H. Davis, City Clerk