

EVANSTON CITY COUNCIL
Second Regular Meeting
November 19, 2013

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of November was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Boy Scout Troop 81 led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Joy Bell called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Bell; Councilmembers Tim Lynch, Curtis Rex, Evan Perkes, David Welling, and Wendy Schuler. Councilmember Saundra Meyer was excused.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Director of Planning & Development, Paul Knopf; Police Chief, Jon Kirby; City Engineer, Brian Honey; City Treasurer, Kathy Defa; Public Works Director, Oop Hansen; Director of Parks and Recreation, Dennis Poppinga; and Deputy City Clerk, Nancy Stevenson. Director of Administrative Services/City Clerk, Jim Davis was excused. A group of interested citizens were also present.

Approve Agenda

Councilmember Welling moved, Councilmember Schuler seconded, to approve the agenda. The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Approve Minutes

The official record of proceedings for the City Council Meeting held November 5, 2013 was approved as presented.

Bills

Councilmember Lynch moved, Councilmember Perkes seconded, to approve the following bills for payment:

November 6, 2013 to November 19, 2013

| VENDOR | FOR | AMOUNT |
|--------------------------------|----------------|---------------|
| AXA Equivest | Payroll | 1,959.64 |
| Flexshare | Payroll | 2,000.00 |
| ING Life Insurance | Payroll | 29.20 |
| Orchard Trust | Payroll | 593.36 |
| Parks & Recreation | Payroll | 128.22 |
| Vantage Point | Payroll | 1,366.92 |
| Wyoming Child Support | Payroll | 770.05 |
| Payroll | Payroll | 105,807.83 |
| EFTPS | Payroll | 37,227.70 |
| Artistic Sign Design | Striping | 4,974.00 |
| All West | Internet | 718.86 |
| Biolynceus | Supplies | 1,786.88 |
| Dennis M. Boal | Services | 6,280.00 |
| Calibration Tech & Supply | Services | 40.00 |
| CDC Restoration & Construction | Repairs | 35,000.00 |
| Caselle | Support | 523.67 |
| Cowboy Motor Company | Parts | 227.50 |
| Cazin's | Supplies | 523.71 |
| CD's Electric | Electrical | 124.00 |
| City of Evanston | Utilities | 4,701.15 |
| Communication Technologies | Control System | 2,185.00 |
| Cajun Computers | Equipment | 743.64 |
| Cook Brothers Broadcasting | Ads | 340.00 |
| Crum Electric | Supplies | 500.44 |
| Deru's Glass | Supplies | 1,177.18 |
| Ellingford's | Supplies | 100.06 |
| Chemtech-Ford Laboratories | Testing | 370.00 |
| Sam T. Evans | Equipment | 2,345.36 |
| Energy Laboratories | Testing | 341.00 |
| Enviro Care | Services | 6,395.82 |
| Evanston Chamber of Commerce | Awards | 950.00 |
| Falcon Environmental Corp | Parts | 5,277.72 |
| Ferguson Enterprises | Parts | 488.00 |
| Fastenal | Supplies | 601.44 |

| | | |
|--------------------------------|---------------|------------|
| Flexshare Benefit | Insurance | 50,000.00 |
| Garage Door Specialist | Repairs | 534.22 |
| Randy's Heating & AC | Repairs | 101.00 |
| Mountain West Truck Center | Parts | 37.63 |
| Murdochs | Supplies | 1,298.78 |
| Natalie Albrecht Green | Contract | 80.00 |
| Greenhorn | Plants | 75.00 |
| Harris Law Office | Contract | 4,000.00 |
| Hogan & Associates | Contract | 237,228.97 |
| Nicholas Earl Horton | Contract | 80.00 |
| Hutchinson Oil | Supplies | 2,835.96 |
| Kallas Automotive | Parts | 1,106.01 |
| Val Kotter & Sons | Inspection | 514.00 |
| Lewis-Goetz and Company | Supplies | 443.27 |
| MJB Animal Clinic | Services | 148.50 |
| Modern Cleaners | Laundry | 804.00 |
| Morcon Industrial | Supplies | 306.20 |
| Mtn West Business Solutions | Contract | 335.28 |
| Questar Gas | Utilities | 9,617.50 |
| Mountainland Supply | Parts | 2,764.09 |
| Myers/Anderson Architects | Services | 2,625.00 |
| Nike Golf | Supplies | 668.69 |
| Office Products Dealer | Supplies | 209.00 |
| Pine Top Engineering | Repairs | 432.63 |
| Pops Privy | Services | 255.00 |
| Parnell's Glass & Bodyworks | Repairs | 468.50 |
| Staker & Parson Companies | Asphalt | 625.62 |
| City of Evanston | Reimbursement | 131.78 |
| Rip's Grocery | Propane | 13.41 |
| Rocky Mountain Signs | Refund | 300.00 |
| Scott Sargent Law Office | Contract | 565.00 |
| Six States Distributing | Parts | 323.58 |
| Paul R. Skog | Services | 2,596.00 |
| Stateline Metals | Repairs | 1,670.62 |
| AlSCO | Laundry | 341.04 |
| Superior Rental | Supplies | 80.20 |
| Triple H Company | Supplies | 760.84 |
| Turf Equipment | Repairs | 338.00 |
| Uinta County Herald | Ads | 981.07 |
| Century Link | Utilities | 2,238.71 |
| Rocky Mountain Power | Utilities | 27,892.18 |
| Wyoming Waste Systems | Services | 124.70 |
| Westar | Printing | 128.00 |
| Waxie Sanitary Supply | Parts | 529.80 |
| WETCO | Maintenance | 1,467.00 |
| Wasatch Controls | Services | 122.50 |
| White Mountain Lumber | Supplies | 199.53 |
| Wyo Assoc of Municipalities | Registration | 75.00 |
| Wyo Public Health Laboratory | Testing | 240.00 |
| Richo | Contract | 125.91 |
| Mountain West, LLC | Supplies | 3,702.00 |
| Creative Ink Images | Promotional | 400.00 |
| Sherwin Williams | Supplies | 173.08 |
| Independent Software Solutions | Services | 312.00 |
| Wyo Dept of Transportation | Maintenance | 896.63 |
| Frank Cook | Reimbursement | 150.00 |
| Surge Hydraulics | Parts | 1,142.71 |
| Jeffrey Chad Liechty | Reimbursement | 1,011.36 |
| Wasatch Fire Protection | Repairs | 270.00 |
| Carl Jaynes | Refund | 100.00 |
| Kenneth Voos | Restitution | 120.00 |
| Francis Green | Refund | 125.00 |
| Richard Colwell | Refund | 100.00 |
| Anthony Roccaro | Refund | 100.00 |
| Michael Sellers | Refund | 360.00 |
| Media Skills | Promotional | 3,000.00 |
| Shipping Plus | Shipping | 27.53 |
| Wright Express | Fuel | 17,456.94 |
| Jeremy Paddock | Refund | 42.40 |

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Revenue & Expenditure Report

Councilmember Rex moved, Councilmember Welling seconded, to approve the Revenue and Expenditure Report.

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Council Comments

Councilmember Welling thanked the City staff for putting up Christmas lights and he wished everyone a Happy Thanksgiving.

Councilmember Schuler also wished everyone a Happy Thanksgiving and reminded everyone to shop locally this Christmas season.

Mayor Bell commented a promotion that the radio station is doing, "Evanston Has It". This promotion is to encourage everyone to shop locally. She also thanked Public Works, the Facilities Department, and the Fire Department for putting up Christmas lights & decorations. Mayor Bell wished everyone a Happy Thanksgiving and reminded them of the many up coming events.

Consent Agenda

Councilmember Schuler moved, Councilmember Welling seconded, to approve the following on the Consent Agenda: A Parade Route Permit requested by the Evanston Main Street Promotions for the annual Teddy Bear Parade on Saturday, December 14, 2013, beginning at 12:00 p.m. at the Strand Theater. The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Resolution 13-79

Councilmember Rex introduced Resolution 13-79. Councilmember Rex moved, Councilmember Perkes seconded, to adopt Resolution 13-79.

Resolution 13-79: A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF A REVOCABLE LICENSE AGREEMENT WITH THE MASONIC BUILDING ASSOCIATION, A WYOMING CORPORATION.

WHEREAS, the Masonic Building Association, (the "Owner"), is the owner of Lots 23 and 24 in Block 4 of the Original Town of Evanston, Uinta County, Wyoming; and

WHEREAS, the Owner desires to construct an attached rear entrance porch cover over the back door of the building located on its property and a cheek wall along the base of the exterior back wall of the building, which will encroach and be located in the City's alley; and

WHEREAS, Owner desires to enter into a revocable license agreement with the city of Evanston which will permit the encroachment of the backdoor porch cover and cheek wall into the city alley upon certain terms and conditions;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1: The City of Evanston is authorized to execute a revocable license agreement with the Owner, a copy of which is attached hereto, to permit the encroachment of the rear entrance porch cover and cheek wall into the city alley upon certain terms and conditions.

Section 2: The Mayor and City Clerk are authorized to sign and attest the license agreement on behalf of the City of Evanston.

PASSED, APPROVED AND ADOPTED the 19th day of November, 2013.

Joy Bell, Mayor

ATTEST:

James H. Davis, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Resolution 13-80

Councilmember Lynch introduced Resolution 13-80. Councilmember Lynch moved, Councilmember Schuler seconded, to adopt Resolution 13-80.

Resolution 13-80: RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF A STREET LIGHTING AGREEMENT WITH ROCKY MOUNTAIN POWER TO PROVIDE, OPERATE AND MAINTAIN THE STREET LIGHT FACILITY DESCRIBED IN THE AGREEMENT.

WHEREAS, the City of Evanston desires to provide street lighting for citizens who use the street described in the attached Agreement; and

WHEREAS, to obtain said service, it is necessary for the City of Evanston to enter into the attached Street Lighting Agreement with rocky Mountain Power;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor and city clerk are authorized to sign and attest the attached Street Lighting Agreement on behalf of the City of Evanston with Rocky Mountain Power to provide, operate and maintain the street light facility described in the Agreement.

PASSED, APPROVED AND ADOPTED the 19th day of November, 2013.

Joy Bell, Mayor

ATTEST:

James H. Davis, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Resolution 13-81

Councilmember Schuler introduced Resolution 13-81. Councilmember Schuler moved, Councilmember Welling seconded, to adopt Resolution 13-81.

Resolution 13-81: RESOLUTION AUTHORIZING THE CITY OF EVANSTON, WYOMING TO ACCEPT AND APPROVE A RENEWAL OFFER WITH DELTA DENTAL OF WYOMING TO PROVIDE DENTAL INSURANCE FOR CITY EMPLOYEES.

WHEREAS, the City of Evanston, Wyoming has for many years provided dental insurance for its employees; and

WHEREAS, it is necessary for the City to accept the attached renewal offer with Delta Dental of Wyoming to continue to provide dental insurance for its employees.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City of Evanston hereby accepts and approves the renewal offer from Delta Dental of Wyoming, a copy of which is attached hereto and incorporated herein, to provide dental insurance for its employees.

PASSED, APPROVED AND ADOPTED the 19th day of November, 2013.

Joy Bell, Mayor

ATTEST:

James H. Davis, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Resolution 13-82

Councilmember Perkes introduced Resolution 13-82. Councilmember Perkes moved, Councilmember Lynch seconded, to adopt Resolution 13-82.

Resolution 13-82: A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES WITH THE YOUTH ALTERNATIVE HOME ASSOCIATION, INC., A WYOMING NON-PROFIT CORPORATION, (YAHA), TO ASSIST IN THE PROVISION OF SERVICES TO TROUBLED YOUTH WITHIN THE COMMUNITY.

WHEREAS, YAHA is established to provide a residence center and counseling, education and other services for troubled youth in Evanston, Wyoming, many of which come from low income families; and

WHEREAS, YAHA has requested the city convey to it the surplus property of a 2004 Chevrolet Impala motor vehicle, so that it can more efficiently and effectively provide services to the youth of this community; and

WHEREAS, the City has determined that it is in the public's interest to enable and assist YAHA in providing needed services to the low income youth of the community, by conveying a surplus motor vehicle pursuant to this Contract for Services.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming, as follows:

Section 1. The Mayor is authorized to execute and the City Clerk attest the attached Contract for Services to convey to YAHA the surplus property of a 2004 Chevrolet Impala motor vehicle, so that YAHA can more efficiently and effectively provide services to the youth of this community.

PASSED, APPROVED AND ADOPTED the 19th day of November, 2013.

Joy Bell, Mayor

ATTEST:

James H. Davis, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Resolution 13-83

Councilmember Rex introduced Resolution 13-83. Councilmember Rex moved, Councilmember Schuler seconded, to adopt Resolution 13-83.

Resolution 13-83: A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES WITH UNTA RECYCLING, INC., A WYOMING NON-PROFIT CORPORATION, (UINTA RECYCLING), TO ASSIST IN THE PROVISION OF WASTE RECYCLING SERVICES TO THE COMMUNITY.

WHEREAS, Uinta Recycling is established to provide the community with recycling services and educational programs regarding recycling, waste reduction, composting and other conservation measures; and

WHEREAS, Uinta Recycling has requested the city convey to it the surplus property of a 2001 Dodge Dakota motor vehicle, so that it can more efficiently and effectively provide recycling services to the community; and

WHEREAS, the City has determined that it is in the public's interest to enable and assist Uinta Recycling in providing the recycling services and educational programs regarding recycling, by conveying a surplus motor vehicle pursuant to this Contract for Services.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming, as follows:

Section 1. The Mayor is authorized to execute and the City clerk attest the attache Contract for Services to convey to Uinta Recycling the surplus property of 2001 Dodge Dakota motor vehicle, so that it can more efficiently and effectively provide recycling services to the community.

PASSED, APPROVED AND ADOPTED the 19th day of November, 2013.

Joy Bell, Mayor

ATTEST:

James H. Davis, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Public Participation

Katrina Wyckoff of the Center Stage Dance Academy addressed the Mayor and Council, stating the dance academy is preparing for a Christmas performance of the Nutcracker. Ms. Wyckoff stated that proceed from the production would be donated to the Strand Theater project.

Adjournment

With no further business to be conducted at this time Mayor Bell adjourned the meeting at 6:10 p.m.

Joy Bell, Mayor

James H. Davis, City Clerk