

EVANSTON CITY COUNCIL
First Regular Meeting
December 3, 2013

The official record of proceedings of the first regular meeting of the Evanston City Council for the month of December was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Councilmember Schuler led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Joy Bell called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Bell; Councilmembers Tim Lynch, Curtis Rex, Evan Perkes, David Welling, Saundra Meyer, and Wendy Schuler.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Director of Administrative Services/City Clerk, Jim Davis; Director of Administrative Services/City Clerk, Amy Grenfell; City Engineer, Brian Honey; Director of Planning & Development, Paul Knopf; City Treasurer, Kathy Defa; Police Chief, Jon Kirby; Director of Parks and Recreation, Dennis Poppinga; Deputy City Clerk, Nancy Stevenson; and Police Lieutenant, Ken Pearson. Public Works Director, Oop Hansen was excused. A group of interested citizens were also present.

Approve Agenda

Councilmember Welling moved, Councilmember Meyer seconded, to approve the agenda. The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Approve Minutes

The official record of proceedings for the City Council Meeting held November 19, 2013 were approved as presented.

Bills

Councilmember Schuler moved, Councilmember Perkes seconded, to approve the following bills for payment:

November 20, 2013 to December 3, 2013

| VENDOR | FOR | AMOUNT |
|-----------------------------|-----------------------|---------------|
| AXA Equivest | Payroll | 1,959.64 |
| Flexshare | Payroll | 2,000.00 |
| ING Life Insurance | Payroll | 29.20 |
| Orchard Trust | Payroll | 593.36 |
| Uinta County Court | Payroll | 101.91 |
| Parks & Recreation | Payroll | 133.41 |
| Vantage Point | Payroll | 1,366.92 |
| Wyoming Child Support | Payroll | 770.05 |
| Payroll | Payroll | 103,838.17 |
| EFTPS | Payroll | 36,333.33 |
| Cazin's | Supplies | 87.95 |
| Cassidy's Critter Control | Services | 60.00 |
| Verizon Wireless | Cell Phones | 468.24 |
| CSI Forensic Supply | Supplies | 215.01 |
| Course Trends | Website | 590.00 |
| Norco | Supplies | 128.00 |
| Chemtech-Ford Laboratories | Testing | 78.00 |
| Executech | Maintenance/Equipment | 2,049.98 |
| Evanston Parks & Recreation | Reimbursement | 32,648.93 |
| Murdochs | Supplies | 252.98 |
| Natalie Albrecht Green | Contract | 80.00 |
| Sara Hull | Services | 140.00 |
| Harris Law Office | Contract | 4,000.00 |
| Nicholas Earl Horton | Contract | 80.00 |
| Kallas Automotive | Parts | 339.28 |
| Lexis Nexis Matthew Bender | Supplies | 104.43 |
| Morcon Industrial | Supplies | 611.98 |
| Mtn West Business Solutions | Contract | 247.28 |
| Mountainland Supply Co | Parts | 318.00 |
| Myers/Anderson | Services | 10,501.22 |
| NGL Connection | Supplies | 289.90 |
| Office Products Dealer | Supplies | 1,089.61 |
| Parnell's Glass & Bodyworks | Repairs | 877.90 |
| Ping | Supplies | 241.83 |

| | | |
|-----------------------------|------------------|-----------|
| Gordon Robinson | Award | 300.00 |
| Real Kleen Janitorial | Supplies | 509.77 |
| Schofield Furniture | Parts | 79.95 |
| Scott Ehlers | Award | 100.00 |
| The Radar Shop | Recertification | 1,180.00 |
| Sirchie Finger Print Lab | Supplies | 1,079.50 |
| Skaggs | Supplies | 824.19 |
| Smith's Food & Drug | Supplies | 14.94 |
| State Board of Registration | Registration | 90.00 |
| Titleist | Supplies | 428.52 |
| Uinta County Solid Waste | Landfill | 17,835.20 |
| Rocky Mountain Power | Utilities | 5,526.33 |
| Walmart | Supplies | 1,981.52 |
| Waxie Sanitary Supply | Supplies | 43.53 |
| White Mountain Lumber | Supplies | 213.48 |
| Yamaha Motor Corp | Contract | 3,281.75 |
| Creative Ink Images | Promotional | 240.00 |
| Lawrence's Screen Printing | Supplies | 487.20 |
| ASCAP | Fees | 356.38 |
| Taylor Made | Supplies | 1,869.00 |
| Jeff Martin | Reimbursement | 20.00 |
| Water of Life | Services | 915.60 |
| Gateway Gourmet Catering | Meeting Supplies | 5,000.00 |
| Golden Rule Embroidery | Services | 9.50 |
| Utility Bill Solutions | Services | 679.61 |
| Chris or Terra Brown | Refund | 51.90 |
| Dianne Keyes | Reimbursement | 31.24 |
| Meredith Huntley | Refund | 150.00 |
| Laddie Tycz | Refund | 1,600.00 |
| Robert Rayl | Repairs | 75.00 |
| Terri Arnell | Reimbursement | 1,483.80 |

The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Council Comments

Councilmember Welling thanked all the City crews for doing such a good job with snow removal and reminded everyone to drive carefully.

Councilmember Meyer stated that she had missed the last meeting due to interviews for the WAM Director position. She also stated that a candidate has been chosen and they are in the negotiation process.

Councilmember Schuler thanked the City crews and the Police Department for all they have done to help with are first major snow storm of the year.

Councilmember Lynch also thanked all those who helped to keep us safe during our first winter storm.

Councilmember Rex commented on what a wonderful community we live in and stated that he was impressed with how many neighbors he noticed helping one another.

Councilmember Perkes reminded everyone to shop at home this Christmas Season.

Mayor Bell also thanked the City crews and the Police Department for the help they provided with the winter storm. She commented on the many events that will be taking place in December and also reminded everyone to shop at home.

EXCEL! Award Presentation

Ken Pearson, CERC (City of Evanston Recognition Committee) Chairperson, recognized Gordon Robinson for his help in giving CPR and assisting the ambulance crew as needed in an emergency situation. Mr. Robinson was presented with a certificate, an EXCEL! mug and coaster, an EXCEL! challenge coin, and a monetary award.

Ken Pearson, CERC (City of Evanston Recognition Committee) Chairperson, recognized Scott, Ehlers for his dedication and commitment to his job, the public, and the Purple Sage Golf Course. Mr. Ehlers was presented with a certificate, an EXCEL! mug and coaster, an EXCEL! challenge coin, and a monetary award.

Appointment/Golf Course Advisory Board

Councilmember Welling moved, Councilmember Rex seconded, to approve the Mayor's re-appointment of Alan Mitchell to the Golf Course Advisory Board, for a three (3) year term ending December 2016. The motion passed unanimously with 6 yes votes: Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Consent Agenda

Councilmember Perkes moved, Councilmember Lynch seconded, to approve the following on the Consent Agenda: A Parade Route requested by the Evanston Police Benevolent Association for the Annual Shop With A Cop Parade on Saturday, December 14, 2013, beginning at 7:30 a.m. beginning at the Howard Johnson Motel and ending at Walmart. The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Award Sale of Excess City Assets

Councilmember Meyer moved, Councilmember Schuler seconded, to award the sale of the following surplus items to the high bidders as follows:

| Item | High Bidder | Amount |
|--------------------------------|--------------------|---------------|
| 2001 Chevy Truck | G. Eldridge | \$2400.00 |
| 2003 Dodge Quad | J.&K. Kishpaugh | 2500.00 |
| 1995 Ford F-150 | M. Marshall | 3050.00 |
| 2004 Chevy Impala | W. Mills | 783.00 |
| 2002 Chevy impala | M. Savor | 1600.00 |
| 1994 Ford F-150 | M. Savor | 1600.00 |
| 2 LT 245/75 R16 Goodyear Tires | O. Martin | 112.00 |
| 4 P265/70 R16 Goodyear Tires | R. Record | 15.00 |
| 4 P265/70 R16 Goodyear Tires | R. Record | 15.00 |
| 4 LT245/75 R17 Goodyear Tires | R. Record | 50.00 |
| Bikes: # | | |
| 11 | J. Cook | 1.25 |
| 12 | M. Lensch | 20.00 |
| 13 | J. George | 30.14 |
| 14 | M. Lensch | 20.00 |
| 15 | D. Blackmore | 50.00 |
| 16 (Skateboard) | J. Lang | 1.00 |
| Pink | J. George | 31.74 |
| 17 | D. Blackmore | 100.00 |
| 18 | B. Gilmore | 10.00 |
| 19 | M. Lensch | 20.00 |
| 20 | J. Cook | 1.25 |
| 21 | J. Cook | 1.25 |
| 22 | J. Cook | 1.25 |
| 23 | J. Cook | 1.25 |
| 24 | J. Cook | 1.25 |
| 25 (Skateboard) | J. Lang | 1.00 |
| 26 | B. Landes | 26.00 |
| 27 | J. Cook | 1.25 |
| 28 | J. Cook | 1.25 |
| 29 | J. Cook | 1.25 |
| 30 | J. Cook | 1.25 |
| 31 | M. Lensch | 20.00 |
| 32 | M. Lensch | 20.00 |
| 33 | J. Cook | 1.25 |
| 34 | J. Cook | 1.25 |
| 35 | J. Cook | 1.25 |
| 36 | J. Cook | 1.25 |
| 37 | M. Lensch | 20.00 |
| 38 | J. Cook | 1.25 |
| 39 (Scooter) | J. Lang | 5.00 |
| 40 (Scooter) | J. Lang | 5.00 |
| 41 (Skateboard) | J. Lang | 1.00 |
| 42 | J. Cook | 1.25 |
| 43 | J. Cook | 1.25 |
| 44 | J. Cook | 1.25 |
| 45 | J. Cook | 1.25 |
| 46 | M. Lensch | 20.00 |
| 47 | J. Campbell | 55.00 |
| 48 | O. Martin | 26.00 |
| Typewriter Stand | C. Vranish | .50 |
| Fake Tree | J. Lang | 1.00 |
| File Cabinet - 4 Drawer | J.&K. Kishpaugh | 20.00 |
| File Cabinet - 4 Drawer | J. Cook | 2.00 |
| File Cabinet - 2 Drawer | J. Lang | 2.00 |
| Paper Cutter | D. Welling | 2.00 |
| Table | D. Welling | 5.00 |
| Arm Chair | G. Robinson | 5.00 |
| Arm Chair | G. Robinson | 5.00 |
| Arm Chair | G. Robinson | 5.00 |
| Arm Chair | G. Robinson | 5.00 |
| Arm Chair | G. Robinson | 5.00 |
| Reloading Equipment | B. White | 150.00 |

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|-------------|-------------|-------|
| Mini Fridge | G. Eldridge | 27.00 |
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The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler

Voting Delegate/WAM Winter Meeting

Councilmember Welling moved, Councilmember Lynch seconded, to select Saundra Meyer as the Official Voting Delegate and Joy Bell as the Alternate Voting Delegate for the 2014 Annual WAM Winter Workshop Business Meeting to be held in Cheyenne, Wyoming, Wednesday, February 26, 2014. The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Resolution 13-84

Councilmember Schuler introduced Resolution 13-84. Councilmember Schuler moved, Councilmember Meyer seconded, to adopt Resolution 13-84.

Resolution 13-84: A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON APPROVING CHANGE ORDER NO. 2 FOR THE PARKS AND RECREATION CENTER BUILDING CONTROL SYSTEM RETRO FIT PROJECT.

WHEREAS, the City of Evanston has previously entered into a Contract with Rocky Mountain Trane to install a new HVAC computerized building control system for the Parks and Recreation Center Building; and

WHEREAS, it is necessary to approve the attached Change Order No. 2 for the Project because of the addition of unanticipated work and materials to the Project;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming, as follows:

Section 1. The attached Change Order No. 2 for the Parks and Recreation Center Building Control System Retro Fit Project is approved.

PASSED, APPROVED AND ADOPTED the 3rd day of December, 2013.

Joy Bell, Mayor

ATTEST:

James H. Davis, City Clerk

The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Resolution 13-85

Councilmember Lynch introduced Resolution 13-85. Councilmember Lynch moved, Councilmember Rex seconded, to adopt Resolution 13-85.

Resolution 13-85: A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY OF EACH OF THE MUNICIPALITIES WITHIN UNTA COUNTY AND FOR UNTA COUNTY.

WHEREAS, the Governing Body of each of the municipalities within Uinta County desires to participate in the Consensus List Block Grant Program to assist in financing this project; and

WHEREAS, the Governing Body of each of the municipalities within Uinta County and for Uinta County recognizes the need for the projects; and

WHEREAS, the Consensus List Block Grant Program requires that certain criteria be met, as described in Chapter 24 of the State Loan and Investment Board's Rules and Regulations governing the Progam, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the Governing Body of each of the municipalities within Uinta County and for Uinta County jointly requests the State Loan and Investment Board approve a Consensus List Block Grant to fund the submitted consensus list of projects;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The City of Evanston is authorized to execute a grant application in the amount of \$1,021,915.00 to be submitted to the State Loan and Investment Board for consideration at its next meeting to assist in funding the consensus list of projects, a copy of which is attached hereto.

Section 2. The Mayor is hereby designated as the authorized representative of the City of Evanston to act on behalf of the Governing Body on all matters relating to this grant application.

Section 3. The City of Evanston will not impede the establishment of WyoLink Communications systems on property it owns.

PASSED, APPROVED AND ADOPTED the 3rd day of December, 2013.

Joy Bell, Mayor

ATTEST:

James H. Davis, City Clerk

The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Adjournment

With no further business to be conducted at this time Mayor Bell adjourned the meeting at 6:30 p.m.

Joy Bell, Mayor

James H. Davis, City Clerk