

**EVANSTON CITY COUNCIL
Second Regular Meeting
February 18, 2014**

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of February was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Marilee Jackson led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Joy Bell called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Bell; Councilmembers Tim Lynch, Curtis Rex, Evan Perkes, David Welling, and Wendy Schuler. Councilmember Sandra Meyer was excused.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Director of Administrative Services/City Clerk, Amy Grenfell; City Engineer, Brian Honey; Director of Planning & Development, Paul Knopf; City Treasurer, Kathy Defa; Public Works Director, Oop Hansen; Director of Parks and Recreation, Dennis Poppinga; Deputy City Clerk, Nancy Stevenson; Police Lieutenant, Bill Jeffers; and Grant Writer, Mieke Madrid. Police Chief, Jon Kirby was excused. A group of interested citizens were also present.

Approve Agenda

Councilmember Schuler moved, Councilmember Welling seconded, to approve the agenda. The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Approve Minutes

The official record of proceedings for the City Council Meeting held February 4, 2014 and a Work Session held February 11, 2014 was approved as presented.

Bills

Councilmember Perkes moved, Councilmember Rex seconded, to approve the following bills for payment:

February 5, 2014 to February 18, 2014

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	1,959.64
Flexshare	Payroll	2,519.00
ING Life Insurance	Payroll	29.20
NCPERS	Payroll	80.00
Orchard Trust	Payroll	593.36
Parks & Recreation	Payroll	201.95
Uinta County Court	Payroll	101.91
Vantage Point	Payroll	1,055.43
Wells Fargo	Payroll	208.00
Wyoming Child Support	Payroll	770.05
Payroll	Payroll	120,724.31
EFTPS	Payroll	43,260.65
First Bank	Visa	7,565.10
First Advantage	Testing	244.00
AIT Laboratories	Testing	250.00
All West	Internet	788.94
Bailey Appraising Services	Appraisal	500.00
Boys & Girls Club of Evanston	Contract	51,500.00
Dennis M. Boal	Services	9,276.00
Brady Industries	Supplies	349.30
Caselle	Maintenance	523.67
Cazin's	Supplies	868.48
CD's Electric	Electrical	2,215.40
City of Evanston	Utilities	2,116.32
Communications Technologies	Parts	86.90
Crum Electric	Supplies	1,656.16
Deru's Glass	Repairs	262.00
Ellingford's	Cement	243.00
Chemtech-Ford Laboratories	Testing	78.00
Executech	Maintenance/Equipment	11,335.38
Energy Laboratories	Testing	2,386.50
Evanston Parks & Recreation	City Subsidy/Reimbursement	130,201.87
Forsgren Associates	Services	10,676.00

Freeway Tire	Tires	186.18
Foust Construction	Services	2,550.00
Greenhorn	Plants	70.00
Hogan & Associates	Contract	132,291.28
Holland Equipment	Supplies	985.18
Nicholas Earl Horton	Contract	80.00
Kallas Automotive	Parts	1,668.46
Keith's Feed	Supplies	61.50
Paul Knopf	Reimbursement	12.82
Morcon Industrial	Supplies	415.50
Mtn West Business Solutions	Contract	639.33
Questar Gas	Utilities	16,683.85
Mountainland Supply	Parts	928.67
Myers Tire Supply	Supplies	64.12
Office Products Dealer	Supplies	1,977.84
Quality Engraving & Locksmith	Keys	22.00
Gordon Robinson	Reimbursement	1,483.80
Schofield Furniture	Supplies	99.90
Scott Sargent Law Office	Services	780.00
SBR Technologies	Repairs	609.46
Sensus Metering Systems	Support Services	6,614.00
Interwest Supply	Parts	737.80
Paul R. Skog	Services	3,424.00
Smith's Food & Drug	Supplies	227.67
AlSCO	Laundry	277.48
Superior Rental	Supplies	115.00
Tom's HVAC	Repair	315.00
Team Laboratory Chemical Corp	Road Patch	3,840.00
John A. Thomas Law Office	Services	104.00
Turf Equipment	Parts	180.55
Two Guys Flooring	Supplies	325.00
Uinta County Herald	Ads	745.13
Uinta County Solid Waste	Landfill	14,223.80
Century Link	Utilities	2,020.08
Rocky Mountain Power	Utilities	30,374.78
Wyoming Waste Systems	Services	220.48
Westar Printing	Supplies	427.75
Waxie Sanitary Supply	Supplies	44.54
White Mountain Lumber	Supplies	171.06
WAM	Membership	7,791.00
Wyoming Dept of Employment	Unemployment	520.39
Wyoming State Golf Association	Membership	3,374.15
Richo	Contract	185.40
Bridger Valley Pioneer	Ads	85.00
Creative Ink Images	Promotional	1,127.37
Independent Software Solutions	Programming	162.50
DuWayne Jacobsen	Reimbursement	47.19
Symbol Arts	Awards	115.00
Young Musicians	Contract	4,000.00
Wyo Dept of Transportation	Street Maintenance	2,006.20
Wyoming Main Street	Signs	360.00
Darrel Layton	Services	40.00
Surge Hydraulics	Repairs	250.00
Sweetwater County Sheriff	Detention	315.00
Uinta County Sled Dog Committee	Promotional	289.00
Trent Kaufman	Refund	100.00
Media Skills	Promotional	12,623.00
Wright Express	Fuel	19,405.41
Tracks Across Wyoming	Membership	100.00

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Revenue & Expenditure Report

Councilmember Welling moved, Councilmember Rex seconded, to approve the Revenue and Expenditure Report. The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Council Comments

Councilmember Schuler thanked all those that helped with or attended the Community Foundation Valentine's Dinner. She also reminded everyone that the Celtic Festival is next month.

Mayor Bell also commented on the Community Foundation Valentine's Dinner which is a community fundraiser for local non-profit groups. Mayor Bell stated that she recently gave a "State of the City

Address” at the Chamber of Commerce luncheon last week.

Public Hearing/Community Enhancement Grant/BEAR Meadow Enhancement

City Attorney, Dennis Boal conducted a public hearing to receive public comments regarding a proposed Community Enhancement Grant application from the Wyoming Business Council for the proposed development of the first phase of the BEAR Meadow Enhancement Project for recreation, events and general open space. Grant Writer, Mieke Madrid explained the reason for the grant application. Dennis Poppinga gave an overview of the project. Marilee Jackson and Cody Bateman also spoke in favor of the grant. Tracy Staniforth spoke in opposition of the proposed grant. No one else addressed the issue and Mr. Boal closed the hearing.

Appointment to City Board

Mayor Bell made an appointments to the following board. Councilmember Lynch moved, Councilmember Schuler seconded, to confirm the following appointments:

Lodging Tax Board

Diane Harris - January 2015

The motion passed unanimously with 5 yes votes: Lynch, Rex, Perkes, Welling, Schuler.

Ordinance 14-01

Councilmember Welling moved, Councilmember Rex seconded, to ratify the approval of Ordinance 14-01, amendment of the Shoplifting Ordinance, on first reading. The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Ordinance 14-01

Councilmember Welling moved, Councilmember Schuler seconded, to pass Ordinance 14-01 on second reading.

Ordinance 14-01: AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING AMENDING SECTION 15-34. A., OF THE CITY CODE TO BRING CURRENT THE SHOPLIFTING ORDINANCE BY DELETING A REFERENCE TO AN OUTDATED STATE STATUTE.

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Resolution 14-10

Councilmember Lynch introduced Resolution 14-10. Councilmember Lynch moved, Councilmember Welling seconded, to adopt Resolution 14-10.

Resolution 14-10: RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE WYOMING BUSINESS COUNCIL TO FUND A COMMUNITY ENHANCEMENT PROJECT KNOW AS BEAR MEADOW.

WHEREAS, the governing body for the City of Evanston has determined that developing a useable natural open space in the Bear River Greenway, to be known as Bear Meadow, will create recreation opportunities, improve the visual esthetics of the area and improve the business climate of the area, and;

WHEREAS, a public hearing was held on February 18, 2014, by the governing body to explain the Bear Meadow Enhancement Project, and to receive public input;

WHEREAS, the Wyoming Business Council has grant funding available which could be used for this project;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City of Evanston hereby authorizes the submission of a grant application to the Wyoming Business Council to fund the Bear Meadow Enhancement Project located within the Bear River Greenway in the City of Evanston.

Section 2: The Mayor and City Clerk are hereby authorized to sign and attest all documents which may be necessary to timely submit the Grant application to the Wyoming Business Council.

PASSED, APPROVED AND ADOPTED the 18th day of February, 2014.

Joy Bell, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Resolution 14-11

Councilmember Perkes introduced Resolution 14-11. Councilmember Perkes moved, Councilmember Schuler seconded, to adopt Resolution 14-11.

Resolution 14-11: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A FORM RESOLUTION TO ENABLE THE CITY TO OBTAIN WYOMING SURPLUS PROPERTY.

WHEREAS, it is in the public's interest for the City to be in a position to obtain Wyoming surplus property from time to time; and

WHEREAS, it is necessary for the City of Evanston to complete and execute the attached, form resolution in order to obtain said surplus property.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1. The Mayor is hereby authorized to sign, and the City Clerk attest and certify, on behalf of the City of Evanston, the form resolution attached hereto for the purpose of enabling the City of Evanston to obtain Wyoming surplus property.

PASSED, APPROVED AND ADOPTED the 18th day of February, 2014.

Joy Bell, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Resolution 14-12

Councilmember Rex introduced Resolution 14-12. Councilmember Rex moved, Councilmember Schuler seconded, to adopt Resolution 14-12.

Resolution 14-12: RESOLUTION AUTHORIZING THE CITY OF EVANSTON, WYOMING TO ENTER INTO A LETTER OF AGREEMENT WITH THE WYOMING MAIN STREET PROGRAM FOR THE IMPLEMENTATION OF THE MAIN STREET PROGRAM IN THE CITY OF EVANSTON.

WHEREAS, the City of Evanston and the State desire to implement the Wyoming Main Street Program in the City of Evanston to promote the revitalization of the designated program area;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1. The Mayor is hereby authorized to sign the Letter of Agreement, a copy of which is attached hereto, with the Wyoming Main Street Program for the implementation of the Main Street Program in the City of Evanston.

PASSED, APPROVED AND ADOPTED the 18th day of February, 2014.

Joy Bell, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Resolution 14-13

Councilmember Schuler introduced Resolution 14-13. Councilmember Schuler moved, Councilmember Welling seconded, to adopt Resolution 14-13.

Resolution 14-13: A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF A DEVELOPMENT AGREEMENT WITH EVANSTON CHILD DEVELOPMENT CENTER, INC., (ECDC), A WYOMING NON PROFIT CORPORATION, TO INSTALL AND CONSTRUCT IMPROVEMENTS TO THE CITY'S BUILDING LOCATED AT 419 4TH STREET, EVANSTON, WYOMING.

WHEREAS, the City owns a building located at 419 4th Street, in Evanston, Wyoming, (the “Building”) which is suitable for providing early childhood education and a youth after-school program; and;

WHEREAS, ECDC and the Boys and Girls Club of Evanston, Inc., have entered into Building Use Agreements with the City and are occupying and using the building for the provision of early childhood education and a youth after-school program; and

WHEREAS, it is recognized there is a need to install and construct improvements to the Building so that the programs conducted by ECDC and the Boys and Girls Club can operate more efficiently and provide better service to more children;

WHEREAS, the Parties desire to enter into the attached Development Agreement to set forth how they intend to pay the cost of work for constructing the improvements to the Building and how they will otherwise bring about the completion of the project;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The city of Evanston hereby approves and authorizes the execution of the attached Development Agreement with the Evanston Child Development Center, Inc., a Wyoming non profit corporation, to install and construct improvements to the city’s building located at 419 4th Street, Evanston, Wyoming.

Section 2. The Mayor and City Clerk are authorized to sign and attest the Development Agreement on behalf of the City of Evanston, Wyoming.

PASSED, APPROVED AND ADOPTED the 18th day of February, 2014.

Joy Bell, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Resolution 14-14

Councilmember Lynch introduced Resolution 14-14. Councilmember Lynch moved, Councilmember Perkes seconded, to adopt Resolution 14-14.

Resolution 14-14: A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH MYERS ANDERSON ARCHITECTS, PLLC TO PROVIDE DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR THE K.M.A.C. BUILDING ADDITION, PHASE 2 PROJECT.

WHEREAS, the City of Evanston and Myers Anderson Architects, PLLC have negotiated an agreement whereby Myers Anderson Architects, PLLC, will provide design and construction management services for the K.M.A.C. Building Addition, Phase 2 Project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston and Myers Anderson Architects, PLLC, a copy of which is attached hereto, to provide design and construction management services for the K.M.A.C. Building Addition, Phase 2 Project.

PASSED, APPROVED AND ADOPTED the 18th day of February, 2014.

Joy Bell, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Welling, Schuler.

Adjournment

With no further business to be conducted at this time Mayor Bell adjourned the meeting at 6:33 p.m.

Joy Bell, Mayor

Amy L. Grenfell, City Clerk
