

**EVANSTON CITY COUNCIL**  
**First Regular Meeting**  
**May 6, 2014**

The official record of proceedings of the first regular meeting of the Evanston City Council for the month May was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Kathy Defa led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Joy Bell called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Bell; Councilmembers Tim Lynch, Curtis Rex, Evan Perkes, Saundra Meyers, and Wendy Schuler. Councilmember David Welling was excused.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Director of Administrative Services/City Clerk, Amy Grenfell; Director of Planning & Development, Paul Knopf; City Engineer, Brian Honey; City Treasurer, Kathy Defa; Police Chief, Jon Kirby; Director of Parks and Recreation, Dennis Poppinga; Public Works Director, Oop Hansen; and Deputy City Clerk, Nancy Stevenson. A group of interested citizens were also present.

**Approve Agenda**

**Councilmember Schuler moved, Councilmember Meyer seconded, to approve the agenda.** The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Meyer, Schuler.

**Approve Minutes**

**The official record of proceedings for the City Council Meeting held April 15, 2014, a Work Session Meeting held April 22, 2014, and a Work Session Meeting held April 29, 2014 were approved as presented.**

**Bills**

**Councilmember Lynch moved, Councilmember Perkes seconded, to approve the following bills for payment:**

April 16, 2014 to May 6, 2014

<b>VENDOR</b>	<b>FOR</b>	<b>AMOUNT</b>
AXA Equivest	Payroll	3,939.28
Flexshare	Payroll	7,557.00
ING	Payroll	58.40
Orchard Trust	Payroll	1,186.72
Parks & Recreation	Payroll	392.29
Uinta County Court	Payroll	203.82
Vantagepoint	Payroll	2,110.86
Wells Fargo	Payroll	400.00
Wyoming Child Support	Payroll	1,540.10
Payroll	Payroll	214,640.66
EFTPS	Payroll	75,208.12
Wright Express	Fuel	16,173.41
Josh Buhmann	Reimbursement	90.88
Lloyd Powell	Refund	750.00
Allen Fiack	Refund	650.00
Ace Equipment	Parts	3,038.00
A-Core Inc	Services	1,000.00
Biolynceus	Supplies	1,401.96
Calibration Tech & Supply	Supplies	307.66
Cazin's	Supplies	663.90
CD's Electric	Electrical	563.08
Century Equipment	Parts	156.21
Certified Balance Service	Services	175.00
Verizon Wireless	Cell Phones	817.18
Copy Cats	Supplies	125.00
Crum Electric	Supplies	6,158.83
Norco	Supplies	387.21
Easy Picker Golf Products	Supplies	465.88
Ellingford's	Supplies	8.80
Energy Laboratories	Testing	98.00
Energy Management	Parts	2,442.50
Evanston Chamber of Commerce	Contract	9,652.50
Evanston Parks & Recreation	Reimbursement/City Subsidy	126,253.40

Flexshare Benefit	Fee	125.00
Forsgren Associates	Services	11,977.75
Frontier Psychological Assoc	Evaluations	1,150.00
Murdochs	Supplies	498.70
Harris Law Office	Contract	4,000.00
Hogan & Associates	Contract	91,976.00
Holland Equipment	Equipment	9,171.23
Nicholas Earl Horton	Contract	80.00
Hutchinson Oil	Supplies	2,171.55
Kimball Midwest	Parts	22.01
Kallas Automotive	Parts	1,113.71
Keith's Feed	Fertilizer	151.35
DD Tractor & Diesel	Parts	1,056.55
Market Mailer	Ads	250.00
Modern Electric	Supplies	397.00
MJB Animal Clinic	Services	464.90
Morcon Industrial	Supplies	109.76
Mtn West Business Solutions	Contract	643.81
Mountain Regional Services	Testing	80.00
Myers Tire Supply	Supplies	58.66
Office Products Dealer	Supplies	267.28
Pace Carpet Cleaning	Carpet Cleaning	395.00
PC Innovation	Equipment	2,700.00
Pro Video Productions	Services	54.00
Gordon Robinson	Reimbursement	1,483.80
Real Kleen	Supplies	4,467.84
Interwest Supply	Parts	1,853.00
Simplot Partners	Fertilizer	3,969.00
Skaggs Companies	Supplies	3,337.39
Stateline Metals	Repair	96.50
Superior Rental	Supplies	124.93
T Bar S Body Shop	Repairs	73.60
Tom's HVAC	Repairs	565.68
Team Laboratory Chemical	Road Patch	2,615.00
Thatcher Chemical	Supplies	4,608.61
Uinta County Human Services	Contract	40,750.00
Uinta County Herald	Ads	74.82
Uinta County Solid Waste	Landfill	14,114.30
Uinta County Leadership Institute	Contract	1,000.00
Union Pacific Railroad	Land Lease	20,220.00
InContact	Utilities	466.75
United Service & Sales	Parts	115.30
United States Geological	Maintenance/Repairs	2,383.00
Centurylink	Utilities	453.60
Rocky Mountain Power	Utilities	19,375.67
Vision Auto Glass	Windshield	280.00
WalMart	Supplies	986.83
Westar Printing	Printing	274.75
White Mountain Lumber	Supplies	4.29
Whitewater Inc	Ads	50.00
Wyo Public Health Laboratory	Testing	240.00
Yamaha Motor Corp	Contract	3,281.75
Uinta Co Peace Officers Assoc	Dues	320.00
Kelly Morris	Reimbursement	42.36
Wyoming T-2 Center	Training	165.00
Creative Ink Images	Supplies	218.64
Chet's Carpet Cleaning	Carpet Cleaning	1,134.00
Saundra Meyer	Reimbursement	698.38
Utah Post	Tuition	50.00
Swire Coca Cola	Supplies	132.00
Mity Lite	Equipment	7,164.95
Tammy's Hem House	Services	20.00
Wyo Dept of Transportation	Street Maintenance	1,324.53
Taylor Made	Supplies	4,271.12
JC Electric	Repairs	25.00
Meurer Research	Supplies	341.53
Professional Technologies	Radios	1,125.00
Surge Hydraulics	Parts	375.00
Kenneth West	Award	100.00
Dept of Fire Prevention	License Renewal	50.00
Semi Service	Supplies	1,272.28
Utility Bill Solutions	Services	209.56
Maria Bermudez	Award	100.00
Paul Barnell	Supplies	200.00
Holly Law	Reimbursement	590.00

Wm H Reilly	Equipment	777.28
Paul Freeman	Refund	750.00
Western United Life Assurance	Refund	100.00
David Cooper	Refund	748.00
Skyler Romero	Refund	250.00
Media Skills	Promotional	8,575.00
Shipping Plus	Shipping	30.08
Terri Arnell	Reimbursement	1,483.80
Best Western Dunmar	Rooms	138.00

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Meyer, Schuler.

#### **Council Comments**

Several Councilmembers commented on the Wyoming State Republican Convention which was held in Evanston last week. Those attending the convention were very complementary of Evanston and especially of the Roundhouse and Railyard facilities.

Councilmember Schuler stated that she is hearing good things about the Annual Spring Cleanup and thanked those in the Public Works Department that are helping with that effort.

Councilmember Rex commented on the recent community production "Hat's off to Broadway" and thanked all those who were involved in that wonderful event.

Councilmember Lynch thanked all those who helped with the Meet and Greet at the Recreation Center last week.

Mayor Bell also commented on the Republican Convention and thanked all those who traveled to Evanston for the convention. She also commented of the Wyoming Business Alliance Breakfast Meeting that she attended last week.

#### **Consent Agenda**

**Councilmember Rex moved, Councilmember Lynch seconded, to approve: A Parade Route requested by the EHS Alumni Association for the Annual Noise Parade on Saturday, July 5, 2014 beginning at 10:00 a.m. at the Uinta County Library Parking Lot and ending at Depot Square; A Parade Route requested by NVAR/VFW for the National Veterans Awareness Ride on Thursday, May 15, 2014 beginning at 5:15 p.m. at Exit 3 and ending at 9<sup>th</sup> Street between Main Street and Front Street; A Street Closure Permit requesting by NVAR/VFW for the National Veterans Awareness Ride on Thursday, May 15, 2014 on 9<sup>th</sup> Street from Front Street to Main Street, from 5:00 p.m. to 9:00 p.m.** The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Meyer, Schuler.

#### **Ordinance 14-02**

**Councilmember Meyer moved, Councilmember Schuler seconded, to pass Ordinance 14-02 on second reading.**

Ordinance 14-02: AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING AMENDING SUBSECTION E OF SECTION 12-42 OF THE CITY CODE, DRIVING WHILE UNDER THE INFLUENCE, BY INCREASING THE TIME PERIOD IN WHICH A PERSON BECOMES A REPEAT OFFENDER FROM FIVE YEARS TO TEN YEARS.

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Meyer, Schuler.

#### **Selection of Voting Delegate for WAM Convention**

**Councilmember Rex moved, Councilmember Perkes seconded, to select Saundra Meyer as the Official Voting Delegate and Mayor Joy Bell Alternate Voting Delegate for the 2014 Annual WAM Convention Business Meeting to be held in Casper, Wyoming, Saturday, June 14, 2014.** The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Meyer, Schuler.

#### **Award Bid/Evanston Water Storage Tank Replacement Project**

**Councilmember Schuler moved, Councilmember Meyer seconded, to award the bid for the Evanston Water Storage Tank Replacement Project to SCI, Inc., the apparent low bidder meeting all City specifications, in the amount of \$1,128,700.00.** The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Meyer, Schuler.

#### **Award Bid/Public Work Vehicles**

**Councilmember Perkes moved, Councilmember Lynch seconded, to award the bid for one (1) 2014, 4WD crew cab, ½ ton short box pickup truck to Castle Rock Dodge of Alpine, Wyoming, the apparent low bidder meeting all City specifications, in the amount of \$25,781.00.** The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Meyer, Schuler.

### Award Bid/Public Work Vehicles

**Councilmember Rex moved, Councilmember Meyer seconded, to award the bid for one (1) 2014, 4WD crew cab, 3/4 ton short box pickup truck to David Sutherland Spradley Motor's of Cheyenne, Wyoming, the apparent low bidder meeting all City specifications, in the amount of \$32,015.00.** The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Meyer, Schuler.

### Resolution 14-25

**Councilmember Schuler introduced Resolution 14-25. Councilmember Schuler moved, Councilmember Meyer seconded, to adopt Resolution 14-25.**

Resolution 14-25: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A COOPERATIVE AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION TO PURCHASE AND STOCKPILE A SALT AND SAND MIXTURE.

WHEREAS, the City of Evanston and the Wyoming Department of Transportation, WYDOT, have negotiated an agreement whereby the City and WYDOT will cooperate in the purchasing and stockpiling a salt and sand mixture which can be used on city streets during the winter;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Cooperative Agreement between the City of Evanston and the Wyoming Department of Transportation a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED the 6<sup>th</sup> day of May, 2014.

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Joy Bell, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Meyer, Schuler.

### Resolution 14-26

**Councilmember Lynch introduced Resolution 14-26. Councilmember Lynch moved, Councilmember Rex seconded, to adopt Resolution 14-26.**

Resolution 14-26: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH LAZER LINES PAVEMENT MARKING TO DO STREET STRIPING IN THE CITY OF EVANSTON.

WHEREAS, the City of Evanston has solicited quotes from qualified contractors to do street striping in the City of Evanston; and

WHEREAS, Lazer Lines Pavement Marking submitted the lowest quote to perform the work;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston and Lazer Lines Pavement Marking, a copy of which is attached hereto, to do the striping within the City of Evanston as specified in the Agreement.

PASSED, APPROVED AND ADOPTED the 6<sup>th</sup> day of May, 2014.

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Joy Bell, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Meyer, Schuler.

### Resolution 14-27

**Councilmember Meyer introduced Resolution 14-27. Councilmember Meyer moved, Councilmember Perkes seconded, to adopt Resolution 14-27.**

Resolution 14-27: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH RIDGE ROCK, INC., TO DO STREET CRACK SEAL IN THE CITY OF EVANSTON.

WHEREAS, the City of Evanston has solicited quotes from qualified contractors to do street crack seal in the City of Evanston; and

WHEREAS, Ridge Rock, Inc., submitted the lowest bid to perform the work;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

**Section 1:** The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston and Ridge Rock, Inc., a copy of which is attached hereto, to do street crack seal within the City of Evanston as specified in the Agreement.

PASSED, APPROVED AND ADOPTED the 6<sup>th</sup> day of May, 2014.

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Joy Bell, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Meyer, Schuler.

**Resolution 14-28**

**Councilmember Rex introduced Resolution 14-28. Councilmember Rex moved, Councilmember Lynch seconded, to adopt Resolution 14-28.**

Resolution 14-28: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE ACCEPTANCE OF A PROPOSAL FROM PORTER, MUIRHEAD, CORNIA & HOWARD TO PROVIDE AUDIT SERVICES FOR THE CITY FOR THE YEARS 2014, 2015 AND 2016.

WHEREAS, it is necessary for the City of Evanston to obtain an financial audit each and every year;

WHEREAS, Porter, Muirhead, Cornia & Howard has submitted a proposal to the City of Evanston to perform the financial audit for the years of 2014, 2015, and 2016;

WHEREAS, the governing body has determined that acceptance of the proposal is in the public's interest;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

**Section 1:** The proposal from Muirhead, Cornia & Howard to perform the financial audit for the City of Evanston for the years of 2014, 2015 and 2016 is hereby accepted.

**Section 2:** The Mayor and City Clerk are hereby authorized to sign and attest all documents necessary to accept the proposal from Porter, Muirhead, Cornia & Howard, a copy is attached hereto, to provide the audit services.

PASSED, APPROVED AND ADOPTED the 6<sup>th</sup> day of May, 2014.

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Joy Bell, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed unanimously with 6yes votes: Bell, Lynch, Rex, Perkes, Meyer, Schuler.

**Budget Revision/Public Works Waste Water**

**Councilmember Meyer moved, Councilmember Perkes seconded, to approve a Budget Revision Request for the Public Works Waste Water Department.** The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Meyer, Schuler.

**Budget Revision/Public Works Water**

**Councilmember Schuler moved, Councilmember Lynch seconded, to approve a Budget Revision Request for the Public Works Water Department.** The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Perkes, Meyer, Schuler.

**Adjournment**

With no further business to be conducted at this time Mayor Bell adjourned the meeting at 6:27 p.m.

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Joy Bell, Mayor

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Amy L. Grenfell, City Clerk