

**EVANSTON CITY COUNCIL**  
**Second Regular Meeting**  
**July 15, 2014**

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of July was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Brian Honey led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Joy Bell called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Bell; Councilmembers Tim Lynch, Curtis Rex, David Welling, Sandra Meyer, and Wendy Schuler. Councilmember Evan Perkes was excused.

Staff members present at the start of the meeting were: Director of Administrative Services/City Clerk, Amy Grenfell; City Engineer, Brian Honey; Police Chief, Jon Kirby; Director of Planning & Development, Paul Knopf; City Treasurer, Kathy Defa; Director of Parks and Recreation, Dennis Poppinga; Public Works Director, Oop Hansen; Deputy City Clerk, Nancy Stevenson; and Police Lieutenant, Ken Pearson. City Attorney, Dennis Boal was excused. A group of interested citizens were also present.

**Approve Agenda**

**Councilmember Welling moved, Councilmember Meyer seconded, to approve the agenda.** The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Welling, Meyer, Schuler.

**Approve Minutes**

**The official record of proceedings for the City Council Meeting held July 1, 2014 and a Work Session held July 8, 2014 were approved as presented.**

**Bills**

**Councilmember Lynch moved, Councilmember Rex seconded, to approve the following bills for payment:**

**BILLS**

July 2, 2014 to July 15, 2014

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	1,995.83
Beneficial Life Insurance	Payroll	269.68
Blue Cross Blue Shield	Payroll	119,764.77
Clerk of District Court	Payroll	307.05
Delta Dental	Payroll	6,333.20
FlexShare	Payroll	2,867.50
ING Life Insurance	Payroll	29.20
NCPERS	Payroll	80.00
Orchard Trust	Payroll	544.74
Parks and Recreation	Payroll	164.71
The Hartford	Payroll	199.80
Uinta County Court	Payroll	101.91
Vantage Point	Payroll	1,081.97
Vision Service Plan	Payroll	1,077.03
WEBT	Payroll	968.00
Wells Fargo	Payroll	192.00
Wyoming Dept of Employment	Payroll	7,388.42
Wyoming Retirement	Payroll	86,292.49
Payroll	Payroll	109,349.32
EFTPS	Payroll	37,691.16
First Bank	Visa	658.69
First Advantage	Testing	122.00
All West	Internet	788.98
Caselle	Support/Maintenance	523.67
Cassidy's Critter Control	Services	60.00
City of Evanston	Utilities	22,862.11
Eagle One	Supplies	1,558.96
Evanston Chamber of Commerce	Awards	50.00
Forsgren Associates	Services	9,196.33
Greenhorn	Plant	35.00
Russ Heward	Reimbursement	139.15
Hogan & Associates	Contract	234,061.20

Bill Jeffers	Award	100.00
Kallas Automotive	Parts	1,343.18
Keith's Feed	Supplies	61.50
Lexis Nexis Matthew Bender	Supplies	144.31
Morcon Industrial	Supplies	513.94
Mtn West Business Solutions	Contract	646.62
Questar Gas	Utilities	3,862.49
Sue Norman	Award	100.00
Northern Safety Supply	Supplies	34.83
Quality Engraving & Locksmith	Locks	210.50
SCI Inc	Contract	205,906.95
Paul R. Skog	Services	4,225.60
Alsco	Laundry	590.03
Uinta County	Jail/Dispatch Fees	81,419.15
Uinta County Herald	Ads	334.54
InContact	Utilities	468.78
Century Link	Utilities	2,379.15
Rocky Mountain Power	Utilities	40,751.26
Mike Vranish	Award	100.00
Wyoming Waste	Services	267.45
Westar Printing	Printing	49.00
WAM	Dues	7,869.00
Wyoming Dept of Revenue	Sales/Use Tax	2,911.97
Richo	Contract	208.93
Ken Pearson	Reimbursement/Award	848.65
Swire Coca Cola	Supplies	88.80
Neil Stevenson	Award	100.00
Josh Welling	Award	100.00
Jason Hatch	Award	100.00
Young Musicians	Contract	5,760.00
Wyo Dept of Transportation	Street Maintenance	1,055.42
Heather Long	Refund	150.00
Alfredo Diez	Refund	250.00
Darin Damron	Award	100.00
Evan Lively	Refund	250.00
Rhett Groll	Reimbursement	176.30
Terri Arnell	Reimbursement	1,483.80
Kathy Defa	Reimbursement	534.04
Joe Cox	Award	100.00
Ron Peterson	Award	100.00

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Welling, Meyer, Schuler.

#### **Revenue & Expenditure Report**

**Councilmember Schuler moved, Councilmember Meyer seconded, to approve the Revenue and Expenditure Report.** The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Welling, Meyer, Schuler.

#### **Council Comments**

The Mayor and several of the Councilmembers thanked all those involved in the 4<sup>th</sup> of July activities and events. They also commented on the full calendar of upcoming events.

#### **EXCEL! Award Presentation**

Ken Pearson, CERC (City of Evanston Recognition Committee) Chairperson, recognized Neil Stevenson, Ron Petersen, Josh Welling and Darin Damron for the outstanding service they provided at the Evanston Community Garden to get sixteen raised planter ready for use before the beginning of this year's growing season. They were each presented with a certificate, an EXCEL! mug and coaster, an EXCEL! challenge coin, and a monetary award.

Ken Pearson, CERC (City of Evanston Recognition Committee) Chairperson, also recognized Sue Norman, Bill Jeffers, and Mike Vranish for their volunteered time, labor, and tool they provided to the Evanston Community Garden to help construct sixteen raised planters for this year's growing season. They were each presented with a certificate, an EXCEL! mug and coaster, an EXCEL! challenge coin, and a monetary award.

Gordon Robinson, CERC (City of Evanston Recognition Committee) Vice Chairperson, recognized Ken Pearson being a volunteer director and leader in the effort to construct sixteen raised planters at the community garden. Lieutenant Pearson helped with the planning and design of the raised planters, acquisition of building materials, and coordinating the work efforts of City departments and staff. He was also presented with a certificate, an EXCEL! mug and coaster, an EXCEL! challenge coin, and a monetary award.

### **Consent Agenda/Evanston Brewfest**

**Councilmember Lynch moved, Councilmember Rex seconded, to approve the following as part of the consent agenda: A Limited Malt Beverage Permit requested by the Evanston Chamber of Commerce for the Evanston Brewfest fundraiser in Depot Square on Saturday, July 19, 2014 from 12:00 noon to 5:00 pm; A Street Closure Permit requested by the Evanston Chamber of Commerce for the Evanston Brewfest fundraiser on Front Street and Main Street from 9<sup>th</sup> Street to 11<sup>th</sup> Street, Harrison Drive from Front Street to Main Street, and 10<sup>th</sup> Street from Front Street to the Alley between Main and Center Streets on Saturday, July 19, 2014 from 8:00 am to 5:30 pm; An Open Container Permit requested by the Evanston Chamber of Commerce for the Evanston Brewfest fundraiser on Front Street and Main Street from 9<sup>th</sup> Street to 11<sup>th</sup> Street and 10<sup>th</sup> Street from Front Street to the Alley between Main Street and Center Streets and 9<sup>th</sup> Street from Front Street to Main Street on Saturday, July 19, 2014 from 12:00 pm to 5:30 pm; A Street Closure/Open Container Permit requested by the Evanston Chamber of Commerce for the Evanston Brewfest Adult Big Wheel Race on 10<sup>th</sup> Street from Main Street to Sage Street on Saturday, July 19, 2014 from 11:30 am to 4:00 pm; and A Street Closure/Open Container Permit requested by Rachel Reifon for the Evanston Brewfest After Party on Main Street from 9<sup>th</sup> Street 11<sup>th</sup> Street and 10<sup>th</sup> Street from Front Street to the Alley between Main Street and Center Streets on Saturday, July 19, 2014 from 5:00 pm to 11:00 pm. The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Welling, Meyer, Schuler.**

### **Consent Agenda/Hoover/Atkinson Block Party**

**Councilmember Schuler moved, Councilmember Welling seconded, to approve the following as part of the consent agenda: A Street Closure Permit requested by Kelly Hoover for a Block Party on Gregory Avenue between Hathaway Avenue and Red Hawk on Tuesday, July 22, 2014 from 5:30 pm to 8:30 pm. The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Welling, Meyer, Schuler.**

### **Consent Agenda/Tour of Utah**

**Councilmember Lynch moved, Councilmember Rex seconded, to approve the following as part of the consent agenda: A Limited Malt Beverage Permit requested by BRORA for the Tour of Utah Sage Start 5 Race for a Beer Garden in Depot Square on Thursday, August 7, 2014 from 6:00 pm to 11:00 pm; An Open Container Permit requested by the City of Evanston for the Tour of Utah Stage Start 5 Race “Toast for the Tour” event on Front Street and Main Street from 9<sup>th</sup> Street 11<sup>th</sup> Street and 9<sup>th</sup> Street and 10<sup>th</sup> Street from Front Street to Main Street on Thursday, August 7, 2014 from 6:00 pm to 12 am; and A Parade Route Permit requested by the City of Evanston for the Tour of Utah Stage Start 5 Race on Friday, August 8, 2014, beginning at 11:20 am. The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Welling, Meyer, Schuler.**

### **Consent Agenda/VFW Softball Tournament**

**Councilmember Meyer moved, Councilmember Schuler seconded, to approve the following as part of the consent agenda: A Limited Malt Beverage Permit requested by the Veterans of Foreign Wars #4280 for a Softball Tournament at the Overthrust Ballfields on Saturday and Sunday, August 16 & 17, 2014 from 10:00 am to 11:30 pm each day. The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Welling, Meyer, Schuler.**

### **Consent Agenda/Uinta County Fair**

**Councilmember Welling moved, Councilmember Lynch seconded, to approve the following as part of the consent agenda: A Limited Malt Beverage permit requested by the Uinta County Fair for the 2014 Fair on Saturday, July 26, 2014 from 6:00 pm to 11:00 pm, Wednesday, July 30, 2014 from 5:00 pm to 11:00 pm, Thursday, July 31, 2014 from 6:00 pm to 11:00 pm, and Saturday, August 2, 2014 from 6:00 pm to 11:00 pm. The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Welling, Meyer, Schuler.**

### **Consent Agenda/Cowboy Days**

**Councilmember Rex moved, Councilmember Welling seconded, to approve the following as part of the consent agenda: A Street Closure Permit requested by Evanston Cowboy Days for the Cowboy Days Kick-off Event on Friday, August 29, 2014 on Main Street from 9<sup>th</sup> Street to 11<sup>th</sup> Street, and on 10<sup>th</sup> Street from the Alley between Front Street and Main Street to the Alley between Main Street and Center Street, from 3:00 to 12:00 am; An Open Container Permit requested by Evanston Cowboy Days for the Cowboy Days Kick-off Event on Friday, August 29, 2014 on Front Street and Main Street from 9<sup>th</sup> Street to 11<sup>th</sup> Street and on 10<sup>th</sup> Street from Main Street to Front Street from 8:00 pm to 12:00 am; A Limited Malt Beverage Permit requested by Evanston Cowboy Days for the annual Cowboy Days Celebration at the Uinta County Fairgrounds on Saturday, August 30, 2014 from 4:30 pm to 9:00 pm, Sunday, August 31, 2014 from 4:30 pm to 9:00 pm, and Monday, September 1, 2014 from 12:30 pm to 5:00 pm; and A Parade Route Permit requested by Evanston Cowboy Days for the annual Cowboy Days Celebration and Labor Day Parade on Monday, September 1, 2014, beginning at 10:00 am. The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Welling, Meyer, Schuler.**

### **Award Bid/2014 Street Overlay Project**

**Councilmember Schuler moved, Councilmember Lynch seconded, to award the bid for the 2014 Street Overlay Project to Staker Parsons Companies, the apparent low bidder meeting all City specifications, in the amount of \$177,974.00.** The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Welling, Meyer, Schuler.

#### **Resolution 14-48**

**Councilmember Meyer introduced Resolution 14-48. Councilmember Meyer moved, Councilmember Welling seconded, to adopt Resolution 14-48.**

Resolution 14-48: RESOLUTION OF THE CITY OF EVANSTON AUTHORIZING THE EXECUTION OF FINANSWER INCENTIVE AGREEMENTS WITH ROCKY MOUNTAIN POWER TO CONVERT THE CITY'S STERNBERG LIGHTS TO LED BULBS IN THREE PHASES AS SET FORTH IN THE AGREEMENTS.

WHEREAS, there is potential energy savings if the City were to convert its Sternburg Street Lights to LED bulbs; and

WHEREAS, Rocky Mountain Power is willing to extend to the city incentives to encourage the energy saving conversion, as set forth in the attached FinAnswer Express incentive Agreements for Phase 1, 2 and 3 of the project;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor and City clerk are authorized to sign and attest the attached FinAnswer Incentive Agreements with Rocky Mountain Power to convert the City's Sternburg Lights to LED bulbs in three phases as set forth in the attached agreements.

PASSED, APPROVED AND ADOPTED the 15<sup>th</sup> day of July, 2014.

\_\_\_\_\_  
Joy Bell, Mayor

ATTEST:

\_\_\_\_\_  
Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Welling, Meyer, Schuler.

#### **Resolution 14-49**

**Councilmember Lynch introduced Resolution 14-49. Councilmember Lynch moved, Councilmember Rex seconded, to adopt Resolution 14-49.**

Resolution 14-49: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES WITH THE VETERANS OF FOREIGN WARS POST 4280 TO SUPPORT THE AMERICAN FLAG PROGRAM IN THE CITY OF EVANSTON.

WHEREAS, the City of Evanston has traditionally contributed to the VFW Flag Program which displays the American Flag in the community on appropriate occasions;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, a contract for Services with the Veterans of Foreign Wars Post 4280 to support the American Flag Program in the City of Evanston, a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED the 15<sup>th</sup> day of July, 2014.

\_\_\_\_\_  
Joy Bell, Mayor

ATTEST:

\_\_\_\_\_  
Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Bell, Lynch, Rex, Welling, Meyer, Schuler.

#### **Resolution 14-50**

**Councilmember Meyer introduced Resolution 14-50. Councilmember Meyer moved, Councilmember Schuler seconded, to adopt Resolution 14-50.**

Resolution 14-50: RESOLUTION AUTHORIZING THE CITY OF EVANSTON, WYOMING TO ENTER INTO A CONTRACT FOR SERVICES WITH THE IPSSSDR TO HOST THE UINTA COUNTY STAGE STOP DOG SLED RACE.

**Councilmember Lynch moved, Councilmember Rex seconded, to table Resolution 14-50 to the September 2, 2014 City Council Meeting.** The motion to table Resolution 14-50 to the September 2, 2014 meeting passed unanimously with 6 yes votes: Bell, Lynch, Rex, Welling, Meyer, Schuler.

Councilmember Welling was excused from the remainder of the meeting.

#### **Resolution 14-51**

**Councilmember Meyer introduced Resolution 14-51. Councilmember Meyer moved, Councilmember Schuler seconded, to adopt Resolution 14-51.**

Resolution 14-51: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF THE TOUR OF UTAH CITY PARTICIPATION AGREEMENT WITH UTAH CYCLING PARTNERSHIP, INC. FOR THE STAGE 5 START.

WHEREAS, the City of Evanston has been selected to host the Start of Stage 5 of the Tour of Utah, multi staged cycling race; and

WHEREAS, the event provides the City with the opportunity to promote and display its positive qualities and aspects to tourists, travelers and members of the community; and

WHEREAS, the event also provides the community with some local economic development opportunities;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Tour of Utah City Participation Agreement with Utah Cycling Partnership, Inc. for the Stage 5 Start.

PASSED, APPROVED AND ADOPTED the 15<sup>th</sup> day of July, 2014.

\_\_\_\_\_  
Joy Bell, Mayor

ATTEST:

\_\_\_\_\_  
Amy L. Grenfell, City Clerk

The motion passed unanimously with 5 yes votes: Bell, Lynch, Rex, Meyer, Schuler.

#### **Resolution 14-52**

**Councilmember Schuler introduced Resolution 14-52. Councilmember Schuler moved, Councilmember Meyer seconded, to adopt Resolution 14-52.**

Resolution 14-52: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A ADVERTISING AGREEMENT FOR THE TOUR OF UTAH WITH THE UINTA COUNTY HERALD AND COOK BROTHERS BROADCASTING.

WHEREAS, the City of Evanston has been selected to host the Start of Stage 5 of the Tour of Utah Bicycle Race; and

WHEREAS, the event provides the City with the opportunity to promote and display its positive qualities and aspects to tourists, travelers and members of the community who will be viewing the race; and

WHEREAS, there is a need to advertise the event to maximize the public's interest and the local economic development aspects of the event;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Advertising Agreement for the Tour of Utah with the Uinta County Herald and Cook Brothers Broadcasting, a copy of which is attached.

PASSED, APPROVED AND ADOPTED the 15<sup>th</sup> day of July, 2014.

\_\_\_\_\_  
Joy Bell, Mayor

ATTEST:

\_\_\_\_\_  
Amy L. Grenfell, City Clerk

The motion passed unanimously with 5 yes votes: Bell, Lynch, Rex, Meyer, Schuler.

### **Comments/Remarks**

Brian Honey gave a project summary report on the Water Tank Project.

Paul Knopf outlined the schedule for the upcoming television broadcasts on KUTV and KSL which will feature Evanston.

### **Adjournment**

With no further business to be conducted at this time Mayor Bell adjourned the meeting at 7:27 pm.

---

Joy Bell, Mayor

---

Amy L. Grenfell, City Clerk