

**EVANSTON CITY COUNCIL**  
**First Regular Meeting**  
**December 2, 2014**

The official record of proceedings of the first regular meeting of the Evanston City Council for the month December was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Kathy Defa led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Joy Bell called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Bell; Councilmembers Tim Lynch, Curtis Rex, Evan Perkes, David Welling, Saundra Meyers, and Wendy Schuler.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Director of Administrative Services/City Clerk, Amy Grenfell; Director of Planning & Development, Paul Knopf; City Treasurer, Kathy Defa; City Engineer, Brian Honey; Police Chief, Jon Kirby; Director of Parks and Recreation, Dennis Poppinga; Assistant Director of Parks and Recreation, J.D. Nielson; Public Works Director, Oop Hansen; Deputy City Clerk, Nancy Stevenson; Accountant, Trudy Lym, and Environmental Services Manager, Gordon Robinson. A group of interested citizens were also present.

**Approve Agenda**

**Councilmember Welling moved, Councilmember Meyer seconded, to approve the agenda.** The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

**Approve Minutes**

**The official record of proceedings for the City Council Meeting held November 18, 2014 were approved as presented.**

**Bills**

**Councilmember Schuler moved, Councilmember Rex seconded, to approve the following bills for payment:**

November 19, 2014 to December 2, 2014

| <b>VENDOR</b>              | <b>FOR</b>       | <b>AMOUNT</b> |
|----------------------------|------------------|---------------|
| AXA Equivest               | Payroll          | 2,079.11      |
| FlexShare                  | Payroll          | 2,432.89      |
| ING Life Insurance         | Payroll          | 29.20         |
| Orchard Trust              | Payroll          | 566.12        |
| Parks and Recreation       | Payroll          | 170.06        |
| Utah Child Support         | Payroll          | 506.13        |
| Vantage Point              | Payroll          | 1,081.97      |
| Wells Fargo                | Payroll          | 184.00        |
| Payroll                    | Payroll          | 110,581.67    |
| EFTPS                      | Payroll          | 38,573.71     |
| AmeriTech                  | Parts            | 463.54        |
| Casper Star Tribune        | Subscription     | 260.00        |
| Cazin's                    | Supplies         | 99.10         |
| CD's Electric              | Electrical       | 2,098.10      |
| Cobra Puma Golf            | Supplies         | 869.69        |
| Verizon Wireless           | Cell Phones      | 795.05        |
| Course Trends              | Website          | 295.00        |
| Ellingford's               | Supplies         | 602.46        |
| Chemtech-Ford Laboratories | Testing          | 78.00         |
| Energy Laboratories        | Testing          | 114.00        |
| Fastenal                   | Supplies         | 5.00          |
| FlexShare Benefit          | Insurance        | 50,750.00     |
| Forsgren Associates        | Services         | 2,530.00      |
| Murdoch's                  | Supplies         | 182.98        |
| Sports World               | Supplies         | 95.97         |
| Kallas Automotive          | Parts            | 1,127.61      |
| Mt West Business Solutions | Contract         | 92.00         |
| Mountain Regional Services | Services         | 40.00         |
| Mountainland Supply        | Parts            | 795.77        |
| Real Kleen                 | Supplies         | 1,456.21      |
| Rocket Sanitation          | Services         | 80.00         |
| Rotational Molding         | Trash Containers | 14,797.50     |
| Interwest Supply           | Parts            | 440.00        |
| Six States                 | Parts            | 269.41        |

|                                 |                  |           |
|---------------------------------|------------------|-----------|
| Skaggs                          | Supplies         | 159.95    |
| Smith's Food & Drug             | Supplies         | 614.76    |
| T Bar S Body Shop               | Repairs          | 163.00    |
| Titleist                        | Supplies         | 1,384.82  |
| Uinta County Herald             | Ads/Subscription | 132.45    |
| Uinta County Solid Waste        | Landfill         | 16,782.65 |
| Rocky Mountain Power            | Utilities        | 18,536.97 |
| WalMart                         | Supplies         | 1,081.09  |
| WAMCAT                          | Membership       | 65.00     |
| Westar Printing                 | Printing         | 59.00     |
| Taylor Welling                  | Contract         | 45.00     |
| White Mountain Lumber           | Supplies         | 14.80     |
| Wyoming Law Enforcement Academy | Ammunition       | 791.07    |
| One-Call of Wyoming             | Services         | 88.50     |
| Yamaha Motor Corp               | Contract         | 3,281.75  |
| IPSSSDR                         | Promotional      | 2,000.00  |
| Swire Coca Cola                 | Supplies         | 39.72     |
| Tecoro Corp                     | Services         | 2,360.12  |
| Footjoy                         | Supplies         | 159.73    |
| Shawn Stahl                     | Excel Award      | 250.00    |
| Kenneth West                    | Excel Award      | 250.00    |
| Utility Bill Solutions          | Services         | 250.72    |
| Paul Robbins                    | Excel Award      | 250.00    |
| Trent Fleming                   | Refund           | 96.80     |
| Evanston Eagles Aux             | Refund           | 50.00     |
| Jill Alexander                  | Refund           | 53.28     |
| Kim Morrow                      | Refund           | 100.00    |
| American Seating Co             | Seats            | 12,500.00 |
| Mark Pelletier                  | Refund           | 100.00    |
| Michael Shaw                    | Refund           | 750.00    |
| Vincent Ty Asay                 | Excel Award      | 250.00    |
| Shipping Plus                   | Shipping         | 13.08     |
| Terri Arnell                    | Reimbursement    | 1,483.80  |

The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

#### Council Comments

Mayor Bell and the City Councilmembers all expressed their condolences to Lieutenant Bill Jeffers' wife and family. They also expressed their sympathies to the Police Department and all those who worked with Bill.

#### EXCEL! Award Presentation

Gordon Robinson, CERC (City of Evanston Recognition Committee) Chairperson, recognized Officer Vincent Ty Asay, Officer Paul Robbins, and Officer Kenny West for their quick response to a situation that was rapidly evolving into a violent and deadly situation. Had these officers not responded in the rapid and exceptional manner that they did, it is likely that the victim would have been badly harmed. Officers Asay, Robbins, and West were presented with a certificate, an EXCEL! mug and coaster, an EXCEL! challenge coin, and a monetary award.

Gordon Robinson, CERC (City of Evanston Recognition Committee) Chairperson, recognized Officer Shawn Stahl for a task he took on regarding a stalking case which he spent many hours on while still working in Patrol, where he was also required to fulfill those responsibilities. As a result of Officer Stahl's attention to detail, close review of the facts and ability to work closely with other agencies the case resulted in a successful conviction. Officer Stahl was presented with a certificate, an EXCEL! mug and coaster, an EXCEL! challenge coin, and a monetary award.

#### Consent Agenda

**Councilmember Lynch moved, Councilmember Perkes seconded, to approve the following on the Consent Agenda: A Parade Route Permit requested by the Evanston Main Street Promotions for the annual Teddy Bear Parade on Saturday, December 13, 2014, beginning at 12:00 p.m. at the Strand Theater and ending at the County Complex.** The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

#### Resolution 14-75

**Councilmember Meyer introduced Resolution 14-75. Councilmember Meyer moved, Councilmember Welling seconded, to adopt Resolution 14-75.**

Resolution 14-75: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH ICON ENTERPRISES INC. D/B/A/ CIVICPLUS TO UPGRADE THE DESIGN, DEVELOPMENT AND IMPLEMENTATION OF THE CITY OF EVANSTON'S WEB SITE.

WHEREAS, the City of Evanston and CivicPlus have negotiated an agreement whereby CivicPlus, will upgrade the design, development and implementation of the City of Evanston Web Site; and

WHEREAS, the City of Evanston and CivicPlus have set their agreement in writing, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

**Section 1:** The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston and CivicPlus a copy of which is attached hereto, to upgrade the design, development and implementation of the City of Evanston Web Site.

PASSED, APPROVED AND ADOPTED the 2<sup>nd</sup> day of December, 2014.

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Joy Bell, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

**Resolution 14-76**

**Councilmember Schuler introduced Resolution 14-76. Councilmember Schuler moved, Councilmember Perkes seconded, to adopt Resolution 14-76.**

Resolution 14-76: A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE DEVELOPMENT AGREEMENT WITH EVANSTON CHILD DEVELOPMENT CENTER, INC., (ECDC), A WYOMING NON PROFIT CORPORATION, TO INSTALL AND CONSTRUCT IMPROVEMENTS TO THE CITY'S BUILDING LOCATED AT 419 4<sup>TH</sup> STREET, EVANSTON, WYOMING.

WHEREAS, the City and ECDC have previously entered into a Development Agreement, dated February 19, 2014, whereby the Parties agreed there is a need to install and construct improvements to the City's building located at 419 4<sup>th</sup> Street, Evanston, Wyoming, so that programs conducted by ECDC and the Boys and Girls Club can operate more efficiently and provide better service to more children; and

WHEREAS, the Agreement anticipated that ECDC would raise grant funds in the sum of \$350,000.00 to be expended towards the cost of work for installing and constructing the improvements; and

WHEREAS, the Parties have recently learned that only \$300,000.00 of the grant funds awarded to ECDC are eligible to be used to pay for installing and constructing improvements to the Building;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

**Section 1.** The City of Evanston hereby approves and authorizes the execution of the attached Amendment of the Development Agreement with the Evanston Child Development Center, Inc., a Wyoming non profit corporation, to install and construct improvements to the City's building located at 419 4<sup>th</sup> Street, Evanston, Wyoming.

**Section 2.** The Mayor and City Clerk are authorized to sign and attest the Amendment to the Development Agreement on behalf of the City of Evanston, Wyoming.

PASSED, APPROVED AND ADOPTED the 2<sup>nd</sup> day of December, 2014.

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Joy Bell, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

**Resolution 14-77**

**Councilmember Meyer introduced Resolution 14-77. Councilmember Meyer moved, Councilmember Welling seconded, to adopt Resolution 14-77.**

Resolution 14-77: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A BUILDING USE AGREEMENT WITH THE BOYS AND GIRLS CLUB OF EVANSTON, INC., A WYOMING PROFIT CORPORATION, TO PROVIDE A YOUTH AFTER SCHOOL PROGRAM IN A CITY BUILDING.

WHEREAS, the governing body of the City of Evanston recognizes that it benefits the citizens of the community to provide education and activities for the youth of the community after school; and

WHEREAS, the Boys and Girls of Evanston, Inc., was formed in part to provide such education and activities for the youth after school; and

WHEREAS, the City owns a building which is particularly suitable for providing a youth after-school program; and

WHEREAS, the City owns a building which is particularly suitable for providing a youth after-school program; and

WHEREAS, the City and the Boys and Girls Club have previously entered into a Building Use Agreement which is set to expire on December 31, 2014;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

**Section 1:** The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Building Use Agreement with the boys and Girls Club of Evanston, Inc., a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED the 2<sup>nd</sup> day of December, 2014.

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Joy Bell, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

**Resolution 14-78**

**Councilmember Lynch introduced Resolution 14-78. Councilmember Lynch moved, Councilmember Rex seconded, to adopt Resolution 14-78.**

Resolution 14-78: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE CITY OF EVANSTON TO ENTER INTO AN OPTION AND COMMUNICATION SITE LEASE WITH UNION TELEPHONE COMPANY, TO LEASE CITY PROPERTY FOR THE OPERATION OF A CELLULAR COMMUNICATION TOWER AT THE WATER TANK REFERRED TO AS THE ASPEN GROVE WATER TANK.

WHEREAS, Union Telephone Company has requested the City enter into a Option and Communication Site Lease for city property which would be used for the operation of a cellular communication tower; and

WHEREAS, the placement of the cellular tower at the location indicated in the Option and Communication Site Lease as the Aspen Grove Water Tank, may improve cellular communication coverage and serice to the public;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

**Section 1:** The City of Evanston, Wyoming is hereby authorized to enter into the Option and Communication Site Lease for the site referred to as the Aspen Grove Water Tank, a copy of which is attached hereto.

**Section 2:** The Mayor is authorized to sign and the City Clerk attest the Option and Communication Site Lease on behalf of the City of Evanston, Wyoming.

PASSED, APPROVED AND ADOPTED the 2<sup>nd</sup> day of December, 2014.

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Joy Bell, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

**Resolution 14-79**

**Councilmember Perkes introduced Resolution 14-79. Councilmember Perkes moved, Councilmember Welling seconded, to adopt Resolution 14-79.**

Resolution 14-79: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE CITY OF EVANSTON TO ENTER INTO AN OPTION AND COMMUNICATION SITE LEASE WITH UNION TELEPHONE COMPANY, TO LEASE CITY PROPERTY FOR THE OPERATION OF A CELLULAR COMMUNICATION TOWER AT THE SITE REFERRED TO AS THE EVANSTON ROUND HOUSE.

WHEREAS, Union Telephone Company has requested the City enter a Option and Communication Site Lease for city property which would be used for the operation of a cellular communication tower; and

WHEREAS, the placement of the cellular at the location referred to in the Option and Communication Site Lease as the Evanston Round House, may improve cellular communication coverage and service to the public;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City of Evanston, Wyoming is hereby authorized to enter into the Option and Communication Site Lease for referred to as the Evanston Round House, a copy of which is attached hereto.

Section 2: The Mayor is authorized to sign and the City Clerk attest the Option and Communication site lease on behalf of the City of Evanston, Wyoming.

PASSED, APPROVED AND ADOPTED the 2<sup>nd</sup> day of December, 2014.

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Joy Bell, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

#### **Department Comments/Remarks**

Police Chief Kirby thanked Mayor Bell, the City Council, City Employees, and citizens of our community for all the help and support shown to the Jeffers' Family.

Amy Grenfell reminded everyone of the Downtown Open House on Thursday, December 4, 2014.

#### **Adjournment**

With no further business to be conducted at this time Mayor Bell adjourned the meeting at 6:40 p.m.

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Joy Bell, Mayor

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Amy L. Grenfell, City Clerk