

EVANSTON CITY COUNCIL  
Second Regular Meeting  
April 21, 2015

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of April was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Councilmember Kopp led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Councilmembers Tim Lynch, Andy Kopp, Evan Perkes, David Welling, Sandra Meyer, and Wendy Schuler.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Director of Administrative Services/City Clerk, Amy Grenfell; Police Chief, Jon Kirby; City Treasurer, Kathy Defa; Director of Planning & Development, Paul Knopf; City Engineer, Brian Honey; Public Works Director, Oop Hansen; Assistant Director of Parks and Recreation, Jay Dee Nielsen; and Deputy City Clerk, Nancy Stevenson. Director of Parks and Recreation, Dennis Poppinga was excused. A group of interested citizens were also present.

**Approve Agenda**

**Councilmember Welling moved, Councilmember Meyer seconded, to approve the agenda.** The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

**Approve Minutes**

**The official record of proceedings for the City Council Meeting held April 7, 2015 and a Work Session held April 14, 2015 was approved as presented.**

**Bills**

**Councilmember Lynch moved, Councilmember Schuler seconded, to approve the following bills for payment:**

April 8, 2015 to April 21, 2015

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	2,104.11
Beneficial Life Insurance	Payroll	269.68
Blue Cross Blue Shield	Payroll	121,971.48
Delta Dental	Payroll	7,515.20
FlexShare	Payroll	2,977.00
ING Life Insurance	Payroll	29.20
NCPERS	Payroll	64.00
Orchard Trust	Payroll	566.12
Parks and Recreation	Payroll	182.16
The Hartford	Payroll	199.80
United Way	Payroll	6.00
Utah Child Support	Payroll	296.34
Vantage Point	Payroll	826.14
Vision Service Plan	Payroll	1,125.76
WEBT	Payroll	990.00
Wells Fargo	Payroll	216.00
Wyoming Dept of Employment	Payroll	9,678.65
Wyoming Retirement	Payroll	45,770.80
Payroll	Payroll	108,304.06
EFTPS	Payroll	37,674.51
Superior Rental	Equipment	16,728.93
Artistic Sign Design	Services	108.00
Aaron Bateman	Reimbursement	900.00
First Advantage	Testing	122.00
Ascent Construction	Contract	103,100.82
All West	Internet	913.98
Bridgestone Golf	Supplies	276.00
Dennis M. Boal	Services	6,494.67
Caselle	Support/Maintenance	523.67
Carver Family Health	Services	100.00
Cowboy Motor Co	Parts	28.08
Cazin's	Supplies	822.24
CD's Electric	Electrical	483.00
Cassidy's Critter Control	Services	245.00
Century Equipment	Parts	28.62

Cerilliant	Testing	261.00
City of Evanston	Utilities	1,799.44
Clicgear	Supplies	438.00
Cleveland Golf	Supplies	1,803.90
Cajun Computers	Supplies	89.50
Boot Barn	Safety Boots	135.99
Thyssen Krupp Elevator	Services	1,130.50
Executech	Maintenance/Equipment	4,564.69
Empire Inc	Supplies	162.75
Energy Laboratories	Testing	60.00
Entenmann-Rovin Company	Supplies	607.40
Evanston Chamber of Commerce	Awards Banquet	1,000.00
Evanston Parks & Recreation	City Subsidy/Reimbursement	123,644.13
Foreup	Subscription	367.00
First Bank	Visa	3,424.46
Fastenal	Parts	215.35
Flexshare Benefit	Cobra	250.00
Freeway Tire	Tires	3,260.88
Golf Scorecards	Supplies	889.00
Murdochs	Supplies	312.75
Hogan & Associates	Contract	63,411.30
Holland Equipment	Parts	715.51
Hutchinson Oil	Fuel	2,121.65
Intermountain Sweeper	Parts	930.02
K&K Construction	Services	785.00
Kallas Automotive	Parts	690.52
Keith's Feed	Supplies	783.00
Paul Knopf	Service Award	100.00
Leupold & Stevens	Supplies	956.56
Morcon Industrial	Supplies	476.67
Questar Gas	Utilities	10,100.59
Mountainland Supply	Parts	1,526.10
Nalco Company	Supplies	4,532.00
Neves Uniforms	Supplies	408.99
Office Products Dealer	Supplies	264.46
OT Excavation	Services	2,595.00
Office Depot	Supplies	341.93
Pace Cleaning Systems	Services	395.00
City of Evanston	Reimbursement	182.70
Real Kleen	Supplies/Services	3,179.15
Rocket Sanitation	Services	78.39
Safety Supply & Sign	Supplies	899.93
Six States	Parts	569.23
Skaggs	Uniforms	2,404.04
Paul R. Skog	Services	1,520.00
Smith's Food & Drug	Supplies	728.79
Alsco	Laundry Service	448.38
Superior Rental	Equipment	2,657.71
Titleist	Supplies	186.96
TMD Management	Ads	130.00
Turf Equipment	Parts	1,456.26
Uinta County	Jail/Dispatch Fees	61,561.64
Uinta County Human Services	Contract	40,750.00
Uinta County Herald	Ads	822.68
Uinta Lock & Key	Repairs	240.00
Union Pacific Railroad	Land Lease	20,220.00
Incontact	Utilities	378.98
Century Link	Utilities	2,853.80
Rocky Mountain Power	Utilities	42,915.70
Wyoming Waste Systems	Services	164.13
Westar Printing	Printing	578.10
One-Call of Wyoming	Services	73.50
Wyoming Dept of Revenue	Sales/Use Tax	3,102.80
WARWS	Registration	1,575.00
Heartland Kubota	Parts	998.87
Root X	Supplies	3,784.51
Saundra Meyer	Reimbursement	138.00
Oquirrhberg Kennels	Tuition	4,000.00
Wyo Dept of Transportation	Street Maintenance	419.39
Golden Rule	Services	307.00
Evanston Rodeo Series	Contract	2,480.00
Gareth Hayes	Restitution	650.00
Trevor Valentine	Reimbursement	40.00
William Boyle	Refund	49.50
Kerry Bennion	Reimbursement	900.00

Melvin Harker	Refund	100.00
Virginia Robertson	Refund	100.00
Jeffrey Norton	Refund	300.00
Rhett Groll	Reimbursement	64.10
Media Skills	Promotional	17,758.00
Shipping Plus	Shipping	26.45
Wright Express	Fuel	14,344.94
Maxine Bye	Refund	2,000.00
Bruce Hartzell	Reimbursement	20.00
Best Western Dunmar	Room	139.98

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

### Revenue & Expenditure Report

**Councilmember Perkes moved, Councilmember Welling seconded, to approve the Revenue and Expenditure Report.** The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

### Council Comments

Councilmember Kopp thanked the SAFV Staff for the appreciation lunch they hosted last week.

Councilmember Perkes reminded everyone of the Meet and Greet that will be held tomorrow night at the Recreation Center.

Councilmember Welling invited everyone to get their tickets and attend the “Buddy and the Boys” concert that will be held at the Strand Theater Community Cultural Center on April 24 & 25, 2015. Mr. Welling also reminded everyone of the open house at the Strand Theater this evening.

Councilmember Meyer mentioned that she would be traveling to New Castle, Wyoming to attend WAM Board Meetings. She also thanked the SAFV Staff for the appreciation luncheon.

Councilmember Schuler encouraged everyone to get tickets for the Mother’s Day Brunch that the Soroptimist Club will be hosting this year.

Mayor Williams commented on the memorial services the Fire Department held in remembrance of Jacob Cook and Robert Henderson on Saturday.

### Appointment to Boards

**Mayor Williams made appointments to the following boards. Councilmember Schuler moved, Councilmember Meyer seconded, to confirm the following appointments:**

#### Housing Authority Board

Cody Bateman - March 2020

#### Lodging Tax Board

Evan Perkes - January 2016

Irene Hansen - January 2017

The motion passed unanimously with 6 yes votes: Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

### Consent Agenda

**Councilmember Welling moved, Councilmember Meyer seconded, to approve the following Consent Agenda: A Limited Malt Beverage Permit requested by Young Musicians (Arts, Inc.) for a Fundraiser Event at the Roundhouse on Friday, May 15, 2015 from 5:00 p.m. to 10:00 p.m.; and A Parade Route requested by the Urban Renewal Agency for the Renewal Ball 5K Charity Fun Run/Walk on Saturday, June 6, 2015 beginning at 8:45 a.m. at the Strand Theater.** The motion passed unanimously with 6 yes votes: Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

### Resolution 15-22

**Councilmember Meyer introduced Resolution 15-22. Councilmember Meyer moved, Councilmember Lynch seconded, to adopt Resolution 15-22.**

Resolution 15-22: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH M & K STRIPING TO STRIPE CROSS WALKS, STOP BARS, PARKING LOTS, DOWNTOWN PARKING AND CURBS IN THE CITY OF EVANSTON.

WHEREAS, the City of Evanston and M & K Striping have reached an agreement whereby M & K Striping will provide all materials and labor specified in the agreement to stripe cross walks, stop bars, parking lots, downtown parking and curbs in Evanston, Wyoming; and

WHEREAS, the City of Evanston and M & K Striping have set their agreement in writing, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston and M & K Striping, a copy of which is attached hereto, to stripe cross walks, stop bars, parking lots, downtown parking and curbs within the City of Evanston.

PASSED, APPROVED AND ADOPTED the 21<sup>st</sup> day of April, 2015.

\_\_\_\_\_  
Kent H. Williams, Mayor

ATTEST:

\_\_\_\_\_  
Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

#### **Resolution 15-23**

**Councilmember Perkes introduced Resolution 15-23. Councilmember Perkes moved, Councilmember Kopp seconded, to adopt Resolution 15-23.**

Resolution 15-23: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH INNOVATIVE MARKING SYSTEMS, INC., TO STRIPE LONG LINES IN THE CITY OF EVANSTON.

WHEREAS, the City of Evanston and Innovative Marking Systems, Inc., have reached an agreement whereby Innovative Marking Systems, Inc., will provide all materials and labor specified in the agreement to stripe the long lines on selected city streets in Evanston, Wyoming; and

WHEREAS, the City of Evanston and Innovative Marking Systems, Inc., have set their agreement in writing, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston and Innovative Marking Systems, Inc., a copy of which is attached hereto, to stripe long lines on selected city streets within the City of Evanston.

PASSED, APPROVED AND ADOPTED the 21<sup>st</sup> day of April, 2015.

\_\_\_\_\_  
Kent H. Williams, Mayor

ATTEST:

\_\_\_\_\_  
Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

#### **Resolution 15-24**

**Councilmember Schuler introduced Resolution 15-24. Councilmember Schuler moved, Councilmember Meyer seconded, to adopt Resolution 15-24.**

Resolution 15-24: A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY OF EACH OF THE MUNICIPALITIES WITHIN UINTA COUNTY AND FOR UINTA COUNTY.

WHEREAS, the Governing Body of each of the municipalities within Uinta County have participated in the Consensus List Block Grant Program to assist in financing various projects which are set forth in the attached list; and

WHEREAS, the Governing Body of each of the municipalities within Uinta County and for Uinta County recognizes the need for the projects; and

WHEREAS, the Consensus List Block Grant Program requires that certain criteria be met, as described in Chapter 24 of the State Loan and Investment Board's Rules and Regulations governing the Program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the Governing Body of each of the municipalities within Uinta County and for Uinta County jointly requests the State Loan and Investment Board approve a Consensus List Block Grant to fund the submitted consensus list of projects;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The City of Evanston is authorized to execute a grant application in the amount of \$450,000.00 to be submitted to the State Loan and Investment Board for consideration at its next meeting to assist in funding the consensus list of projects, a copy of which is attached hereto.

Section 2. The Mayor is hereby designated as the authorized representative of the City of Evanston to act on behalf of the Governing Body on all matters relating to this grant application.

Section 3. The City of Evanston will not impede the establishment of WyoLink Communications systems on property it owns.

PASSED, APPROVED AND ADOPTED the 21<sup>st</sup> day of April, 2015.

\_\_\_\_\_  
Kent H. Williams, Mayor

ATTEST:

\_\_\_\_\_  
Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

#### **Resolution 15-25**

**Councilmember Lynch introduced Resolution 15-25. Councilmember Lynch moved, Councilmember Welling seconded, to adopt Resolution 15-25.**

Resolution 15-25: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A GOVERNMENT PRODUCT LEASE AGREEMENT, METER RENTAL AGREEMENT AND MAINTENANCE AGREEMENT WITH MAILFINANCE INC., AND NEOPOST USA INC., TO UPGRADE AND MAINTAIN THE EQUIPMENT USED FOR BULK MAILINGS.

WHEREAS, the City has a need to upgrade and update the equipment it uses for bulk mailings; and

WHEREAS, the City of Evanston and MailFinance Inc., and Neopost USA, Inc., have negotiated an agreement to provide the service and equipment for bulk mailings as set forth in the Government Product Lease Agreement, Meter Rental Agreement and Maintenance Agreement which are attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1. The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Government Product Lease Agreement, Meter Rental Agreement and Maintenance Agreement between the City of Evanston and MailFinance Inc., and Neopost USA, Inc., copies of which are attached hereto, to upgrade and maintain the equipment used for bulk mailings.

PASSED, APPROVED AND ADOPTED the 21<sup>st</sup> day of April, 2015.

\_\_\_\_\_  
Kent H. Williams, Mayor

ATTEST:

\_\_\_\_\_  
Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

#### **Resolution 15-26**

**Councilmember Welling introduced Resolution 15-26. Councilmember Welling moved, Councilmember Perkes seconded, to adopt Resolution 15-26.**

Resolution 15-26: RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING, INDICATING ITS INTENT TO SPONSOR A OVERNIGHT STOP OF THE 2016 GREAT RACE, A VINTAGE AUTOMOBILE EVENT.

WHEREAS, organizers have inquired as to whether the City of Evanston would be willing to be a sponsor of an overnight stop of the 2016 Great Race, a vintage automobile event;

WHEREAS, the governing body has determined that the event will promote tourism within the community and provide it's citizen with an opportunity to view vintage automobiles;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1. The City of Evanston formally expresses its intent to be a sponsor of an overnight stop of the 2016 Great Race, a vintage automobile event, subject to reaching an acceptable event agreement with the organizers.

Section 2. The Mayor is hereby authorized to undertake any actions necessary to indicate the City's intent to be a sponsor of an overnight stop of the 2016 Great Race, a vintage automobile event.

PASSED, APPROVED AND ADOPTED the 21st day of April, 2015.

\_\_\_\_\_  
Kent H. Williams, Mayor

ATTEST:

\_\_\_\_\_  
Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

**Comments/Remarks**

Amy Grenfell invited everyone to attend the Small Business Expo on Wednesday, April 22<sup>nd</sup> at the Machine Shop.

**Adjournment**

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:00 p.m.

\_\_\_\_\_  
Kent H. Williams, Mayor

\_\_\_\_\_  
Amy L. Grenfell, City Clerk