

EVANSTON CITY COUNCIL  
Second Regular Meeting  
June 16, 2015

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of June was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Councilmember Tim Lynch led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Councilmembers Tim Lynch, Andy Kopp, Evan Perkes, David Welling, and Wendy Schuler. Councilmember Sandra Meyers was excused.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Director of Administrative Services/City Clerk, Amy Grenfell; Police Chief, Jon Kirby; City Treasurer, Kathy Defa; Director of Planning & Development, Paul Knopf; City Engineer, Brian Honey; Public Works Director, Oop Hansen; Director of Parks and Recreation, Dennis Poppinga ; Assistant Director of Parks and Recreation, Jay Dee Nielsen; and Deputy City Clerk, Nancy Stevenson. A group of interested citizens were also present.

**Approve Agenda**

**Mayor Williams suggested the following changes to the agenda: Add Resolution 15-41 and three motions for various closures.**

**Councilmember Welling moved, Councilmember Schuler seconded, to approve the agenda with the suggested changes.** The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

**Approve Minutes**

**The official record of proceedings for the City Council Meeting held June 2, 2015 and a Work Session held June 9, 2015 was approved as presented.**

**Bills**

**Councilmember Perkes moved, Councilmember Lynch seconded, to approve the following bills for payment:**

June 3, 2015 to June 16, 2015

| <b>VENDOR</b>                 | <b>FOR</b>    | <b>AMOUNT</b> |
|-------------------------------|---------------|---------------|
| AXA Equivest                  | Payroll       | 2,054.11      |
| Beneficial Life Insurance     | Payroll       | 269.68        |
| Blue Cross Blue Shield        | Payroll       | 122,134.06    |
| Delta Dental                  | Payroll       | 7,571.90      |
| FlexShare                     | Payroll       | 2,972.50      |
| ING Life Insurance            | Payroll       | 29.20         |
| NCPERS                        | Payroll       | 64.00         |
| Orchard Trust                 | Payroll       | 566.12        |
| Parks and Recreation          | Payroll       | 182.16        |
| The Hartford                  | Payroll       | 199.80        |
| United Way                    | Payroll       | 6.00          |
| Utah Child Support            | Payroll       | 296.34        |
| Vantage Point                 | Payroll       | 826.14        |
| Vision Service Plan           | Payroll       | 1,094.44      |
| WEBT                          | Payroll       | 1,001.00      |
| Wells Fargo                   | Payroll       | 216.00        |
| Wyoming Dept of Employment    | Payroll       | 9,781.22      |
| Wyoming Retirement            | Payroll       | 45,922.02     |
| Payroll                       | Payroll       | 115,397.38    |
| EFTPS                         | Payroll       | 38,249.32     |
| Terri Arnell                  | Reimbursement | 2,233.69      |
| Artistic Sign Design          | Supplies      | 2,016.00      |
| Ascent Construction           | Contract      | 199,388.84    |
| Ace Equipment                 | Parts         | 2,834.89      |
| All West                      | Internet      | 1,230.78      |
| Chris Brackin                 | Reimbursement | 397.63        |
| Boys & Girls Club of Evanston | Contract      | 12,500.00     |
| Dennis M. Boal                | Services      | 5,220.00      |
| Calibration Tech & Supply     | Repairs       | 40.00         |
| Carollo Engineers             | Services      | 3,760.00      |

|                                  |                     |            |
|----------------------------------|---------------------|------------|
| Caselle                          | Support/Maintenance | 523.67     |
| Cowboy Motor Co                  | Parts               | 80.60      |
| Cazin's                          | Supplies            | 506.68     |
| CD's Electric                    | Electrical          | 2,414.00   |
| Cobra Puma Golf                  | Supplies            | 586.85     |
| Cook-Sanders & Associates        | Services            | 6,044.02   |
| Cajun Computers                  | Repairs             | 55.00      |
| Boot Barn                        | Safety Boots        | 135.99     |
| Norco                            | Supplies            | 232.39     |
| Deru's Glass                     | Supplies            | 31.48      |
| Ellingford's                     | Supplies            | 2,164.84   |
| Chemtech-Ford Laboratories       | Testing             | 200.00     |
| Energy Laboratories              | Testing             | 233.00     |
| Environmental Products           | Freight             | 18.52      |
| Chamber of Commerce              | Registration        | 237.00     |
| Evanston Renewal Agency          | Ads                 | 1,050.00   |
| Evanston Uinta County Airport    | Grant Share         | 266.84     |
| First Bank                       | Visa                | 4,535.75   |
| Fastenal                         | Supplies            | 8.53       |
| Freeway Tire                     | Tires               | 4,561.70   |
| GCSAA                            | Dues                | 375.00     |
| Mountain West Truck Center       | Parts               | 705.57     |
| Great Basin Turf                 | Supplies            | 12,542.00  |
| Green Source                     | Supplies            | 3,526.00   |
| Hutchinson Oil                   | Fuel                | 850.82     |
| Sports World                     | Supplies            | 325.00     |
| Jack's Truck & Equipment         | Parts               | 582.44     |
| Kallas Automotive                | Parts               | 552.55     |
| Morgan Valley Polaris            | Supplies            | 10.49      |
| M&K Striping                     | Contract            | 2,605.95   |
| Mobile Golf Services             | Parts               | 752.30     |
| Morcon Industrial                | Supplies            | 107.83     |
| Medicine Butte Computer Service  | Service/Supplies    | 787.03     |
| Mtn West Business Solutions      | Contract            | 1,352.45   |
| Mountainland Supply              | Parts               | 499.95     |
| Myers/Anderson Architects        | Services            | 3,519.39   |
| Nalco Company                    | Supplies            | 25,778.60  |
| Dave Norris Construction         | Asphalt Repairs     | 7,833.50   |
| Office Depot                     | Supplies            | 106.16     |
| Pine Top Engineering             | Services            | 375.18     |
| PDM Steel Service Centers        | Supplies            | 5,146.52   |
| Patrick Towing                   | Towing              | 2,340.00   |
| Preston Sheets                   | Reimbursement       | 237.12     |
| Real Kleen Janitorial            | Supplies            | 491.41     |
| Remote Control Systems           | Fees                | 1,150.00   |
| Rip's Grocery                    | Propane/Repairs     | 231.57     |
| Rocky Mountain Turf              | Parts               | 464.33     |
| Rotational Molding               | Trash Containers    | 18,770.00  |
| Six States                       | Parts               | 722.57     |
| Skaggs                           | Supplies            | 1,094.09   |
| Paul R. Skog                     | Services            | 2,480.00   |
| Smith's Food & Drug              | Supplies            | 309.18     |
| South & Jones                    | Supplies            | 50.00      |
| Standard Plumbing                | Parts               | 862.51     |
| Stateline Metals                 | Supplies            | 20.67      |
| Alesco                           | Laundry Services    | 323.48     |
| Superior Rental                  | Parts               | 86.06      |
| Tom's HVAC                       | Repairs             | 890.15     |
| Turf Equipment                   | Parts               | 1,360.76   |
| Two Guys Flooring                | Repairs             | 250.00     |
| Uinta County Herald              | Ads/Subscriptions   | 2,569.12   |
| Uinta County Solid Waste         | Landfill Fees       | 22,431.50  |
| InContact                        | Utilities           | 382.01     |
| Century Link                     | Utilities           | 715.28     |
| Rocky Mountain Power             | Utilities           | 39,580.30  |
| Wyoming Waste Systems            | Services            | 101.92     |
| Westar Printing                  | Printing            | 259.00     |
| White Mountain Lumber            | Supplies            | 878.89     |
| WAM                              | Registration        | 260.00     |
| Wyoming Financial Insurance      | Insurance           | 103,181.00 |
| One-Call of Wyoming              | Services            | 122.25     |
| Wyoming State Historical Society | Membership          | 60.00      |
| Highland Golf                    | Parts               | 594.13     |
| Creative Ink Images              | Supplies            | 5.00       |
| Waylon or Tammie South           | Refund              | 100.00     |

|                            |                     |           |
|----------------------------|---------------------|-----------|
| Richard McMurray           | Reimbursement       | 74.49     |
| Rotary Club of Evanston    | Refund              | 378.00    |
| Swire Coca Cola            | Supplies            | 72.23     |
| Vehicle Lighting Solutions | Equipment           | 17,399.64 |
| Wyo Dept of Transportation | Street Maintenance  | 6,527.17  |
| Frank Cook                 | Reimbursement       | 20.00     |
| Gardn Wise                 | Supplies            | 171.20    |
| Golden Rule                | Services            | 30.00     |
| Kenneth West               | Reimbursement       | 740.70    |
| Toni J. Studios            | Photo               | 94.45     |
| Carol Miller               | Refund              | 900.00    |
| Val Cook                   | Refund              | 100.00    |
| Lindsey Graham             | Refund              | 600.00    |
| Richard Malin              | Refund              | 50.00     |
| Safeguard Properties       | Refund              | 48.78     |
| Ivy MacDonald              | Refund              | 500.00    |
| Anna Bedford               | Refund              | 150.00    |
| Rhett Groll                | Reimbursement       | 355.35    |
| Media Skill                | Promotional         | 2,455.00  |
| Shipping Plus              | Shipping            | 12.83     |
| Wright Express             | Fuel                | 12,641.51 |
| Nutech Specialties         | Supplies            | 379.74    |
| Dave's Meats               | Conference Supplies | 477.00    |

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

#### **Revenue & Expenditure Report**

**Councilmember Schuler moved, Councilmember Welling seconded, to approve the Revenue and Expenditure Report.** The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

#### **Council Comments**

Mayor Williams and Councilmember Welling both commented on a Regional Youth Conference that took place in Evanston on Saturday and thanked all those who helped with this event. They expressed their application to this group of over 600 youth and leaders for all the community service projects they were able to complete during this conference.

Councilmember Schuler commented on the many events that will take place this weekend, including the Bluegrass Festival, Cowboy Joe's Golf Tournament, the Rodeo, and Races at Wyoming Downs.

#### **Public Hearing/Uinta County Airport JPB/Budget**

City Attorney, Dennis Boal conducted a public hearing to receive public input on the proposed budget for the Evanston/Uinta County Airport Joint Powers Board Fiscal Year Ending on June 30, 2016. Airport Joint Powers Board Administrator, Gary Welling explained the reason for the hearing and the proposed budget. No one else addressed the issue and Mr. Boal closed the hearing.

#### **Public Hearing/Annual Budget 2015-2016**

City Attorney, Dennis Boal conducted a public hearing to receive public information, input, comments, and concerns for the City of Evanston Fiscal Year 2015-2016 Annual Budget. City Treasurer, Kathy Defa gave an overview and brief summary of the budget. No one else addressed the issue and Mr. Boal closed the hearing.

#### **Consent Agenda**

**Councilmember Perkes moved, Councilmember Lynch seconded, to approve: A Malt Beverage Permit requested by Lori Magee of Mystix for a Vape Meet with Casino Parties of Utah in a temporary tent to be located at 1924 Harrison Drive, on Saturday, August 8, 2015 from 8:00 p.m. to 11:30 p.m.; and an Open Container Permit requested by Lori Magee of Mystix for a Vape Meet with Casino Parties of Utah on Saturday, August 8, 2015 in a temporary tent to be located at 1924 Harrison Drive, from 8:00 p.m. to 11:30 p.m.** The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

#### **Resolution 15-39**

**Councilmember Schuler introduced Resolution 15-39. Councilmember Schuler moved, Councilmember Lynch seconded, to adopt Resolution 15-39.**

Resolution 15-39: A RESOLUTION OF THE CITY OF EVANSTON, WYOMING, PROVIDING INCOME NECESSARY TO FINANCE THE BUDGET AND PROVIDE FOR AND AUTHORIZE ANNUAL APPROPRIATION OF FUNDS FOR FISCAL YEAR 2016.

WHEREAS, on the 24<sup>th</sup> day of April, 2015, the Treasurer of the City of Evanston, Wyoming, prepared from the Department Administrators and the Mayor and submitted to the City Council, a city budget for the 2016 fiscal year, beginning the 1st day of July, 2015, and ending the 30th day of June, 2016; and

WHEREAS, the governing body has reviewed this budget in detail, and discussed with the several Departmental Administrators concerning their individual budget requests and base budgets; and

WHEREAS, a copy thereof was made available for public inspection at the office of the City Clerk; and

WHEREAS, notice of a public hearing, as required by Wyoming State Statute, on said budget, together with the summary of said budget, was published in the Uinta County Herald, a legal newspaper, of general circulation in the City of Evanston, on the 5<sup>th</sup> day of June, 2015; and

WHEREAS, a public hearing was held on such Budget at the time and place specified in said notice, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, the governing body has adopted the following overall mission statements to guide the execution of the budget:

- (1) To insure that all rules and regulations set forth by Evanston City Government are appropriate and pertinent to the quality of life of the residents of Evanston, Wyoming.
- (2) To expect a strong sense of accountability and dedication by all City employees to the people of Evanston, and to officially recognize those employees whose service to the citizens of Evanston reflect this goal.
- (3) To improve the overall communication and line of communication within the City.
- (4) To recognize and cultivate the importance of small businesses within Evanston, as well as to encourage industry to explore the resources in our community.
- (5) To stimulate proper management techniques so that the infra-structure of our City is functioning at the highest level of productivity.

WHEREAS, the governing body has adopted an expenditure control budget approach which encourages city employees to provide services more efficiently and cost effectively, allowing department heads discretion to transfer operational budget allocations within a division.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City Budget, as so revised and altered, be adopted as the official City Budget for the fiscal year ending 30 June, 2016.

Section 2: The following appropriations as provided for by General Property Taxation 8 mills (approximately equal to \$450,000) and other revenues, be made for the fiscal year ending 30 June, 2016, and that the expenditures of each Department, Division, or program be limited to the amount herein appropriated:

The following Department budget allocations shall be distributed to the various divisions by the department head, pursuant to Section 7 of this resolution:

**CITY COUNCIL**

|      |                   |         |
|------|-------------------|---------|
| For: | Administration    | 274,093 |
|      | Emergency Reserve | 93,000  |
|      | Total:            | 367,093 |

**JUDICIAL**

|      |                |         |
|------|----------------|---------|
| For: | Administration | 146,248 |
|      | Total:         | 146,248 |

**EXECUTIVE DEPARTMENT**

|      |                |         |
|------|----------------|---------|
| For: | Administration | 298,902 |
|      | Attorney       | 157,000 |
|      | Contingency    | 6,100   |
|      | Total:         | 462,002 |

**COMMUNITY DEVELOPMENT**

|      |                |         |
|------|----------------|---------|
| For: | Administration | 318,536 |
|      | Total:         | 318,536 |

**TREASURER**

|      |                |         |
|------|----------------|---------|
| For: | Administration | 415,402 |
|      | IT Services    | 120,000 |
|      | Total:         | 535,402 |

**CITY CLERK/ADMINISTRATIVE SERVICES**

|      |                      |         |
|------|----------------------|---------|
| For: | City Clerk           | 310,645 |
|      | Urban Renewal        | 113,869 |
|      | Economic Development | 18,250  |

|  |            |            |
|--|------------|------------|
| General Services                                     | 995,192    |            |
| Total:   |            | 1,437,956  |
| <b>PARKS &amp; RECREATION</b>                        |            |            |
| For: Administration                                  | 1,259,266  |            |
| Golf   | 1,204,517  |            |
| Cemetery   | 273,127    |            |
| Total:   |            | 2,736,910  |
| <b>POLICE</b>  |            |            |
| For: Administration                                  | 408,640    |            |
| Investigation  | 891,102    |            |
| Patrol   | 1,786,281  |            |
| Support  | 522,596    |            |
| Youth Services                                       | 75,000     |            |
| VOCA/Police Grants                                   | 122,136    |            |
| Total:   |            | 3,805,755  |
| <b>PUBLIC WORKS</b>                                  |            |            |
| For: Engineering                                     | 101,950    |            |
| PW Administration                                    | 224,154    |            |
| Streets  | 1,322,612  |            |
| Water  | 3,088,060  |            |
| Wastewater   | 1,433,664  |            |
| Environmental Services                               | 1,450,274  |            |
| Motor Vehicle  | 48,250     |            |
| Total:   |            | 7,668,964  |
| <b>ECONOMIC REINVESTMENT FUND</b>                    |            |            |
| For: Economic Reinvestment                           | 211,000    |            |
| Total:   |            | 211,000    |
| <b>JOINT POWERS, COMMUNITY PROJECTS &amp; GRANTS</b> |            |            |
| For: Community Projects                              | 890,960    |            |
| Total:   |            | 890,960    |
| <b>LODGING TAX</b>                                   |            |            |
| For: Lodging Tax                                     | 235,100    |            |
| Total:   |            | 235,100    |
| <b>GENERAL FUND TRANSFERS</b>                        |            |            |
| For: Subsidize Funds                                 | 1,152,284  |            |
| Total:   |            | 1,152,284  |
| <b>GENERAL FUND BONDS &amp; LOAN PAYMENT</b>         |            |            |
| For: Water Fund                                      | 43,000     |            |
| Total:   |            | 43,000     |
| <b>CAPITAL OUTLAY</b>                                |            |            |
| For: Administration/Police                           | 199,250    |            |
| Community Development                                | 703,328    |            |
| Urban Renewal  | 646,122    |            |
| Parks & Recreation                                   | 122,500    |            |
| Public Works   | 0          |            |
| Water Fund   | 87,000     |            |
| Wastewater Fund                                      | 1,015,000  |            |
| Environmental Services                               | 125,000    |            |
| Cemetery   | 43,500     |            |
| Total Capital Outlay                                 |            | 2,941,700  |
| <b>SUMMARY:</b>                                      |            |            |
| General Fund   | 13,665,917 |            |
| Water Fund   | 3,175,060  |            |
| Wastewater Fund                                      | 2,448,664  |            |
| Environmental Services Fund                          | 1,575,274  |            |
| Cemetery Fund  | 316,627    |            |
| Golf Fund  | 1,277,017  |            |
| Motor Vehicle Fund                                   | 48,250     |            |
| Economic Reinvestment Fund                           | 211,000    |            |
| Lodging Tax  | 235,100    |            |
| Grant Total  |            | 22,952,909 |

See Attachment "A."

Section 3: All operational and capital expenditures shall be made in conformance to the budget and the intent expressed by the governing body during the budget adoption process. For fiscal year 2016, the general fund shall not pay the water fund, the installment of principal of \$43,000.00 for the loan made from the water fund to the general fund pursuant to Resolution 08-43, plus the interest due on the unpaid principal balance of the loan for fiscal year 2016, calculated as provided by said Resolution.

Section 4: Pursuant to the policy established by the governing body, the Treasurer shall maintain uniform standard budget classifications governing expenditures incurred and revenues received by the City and its several departments.

Section 5: Upon the adoption of this resolution the Treasurer shall, pursuant to the policy established by the governing body, provide to each department instructions specifying the method and form of reallocating their budgets in conformance to the standard classification system and pursuant to the appropriations authorized.

Section 6: (a) Pursuant to the policy established by the Mayor, it shall be the duty of the Mayor to review all requisitions and other requests for expenditures submitted by a Department or agent of the City. After said review, the Treasurer shall at the minimum insure that:

- (1) The request conforms to the approved budget and corresponding appropriations.
- (2) Funds are available to defray the requested expenditure.
- (3) The request is proper, legal and is in accord with City Policy and Procedures.

(b) The Treasurer is further authorized to administer procedures established by the governing body governing the form and processing of interim budget revisions provided they conform to the following criteria:

- (1) The department head may elect to transfer budget allocations within a division without prior approval.
- (2) The department head may elect to transfer budget allocations between divisions with prior approval of the Mayor.
- (3) The department head may elect to transfer budget allocations from one department to another with the prior approval of the governing body.
- (4) Increases or decreases in budget allocations for personal services require the prior approval of the Mayor.
- (5) Inter-departmental transfers, changes in Capital Outlay Budgets and interfund transfers require the prior approval of the governing body.
- (6) No transfer shall be made which has the effect of increasing any series, class, object or budget unless accompanied by a corresponding reduction in another series, class, object or budget.
- (7) Irrespective of amounts appropriated for personal services, the governing body shall approve, by specific motion, the creation of any new permanent positions. This subparagraph does not apply to the hiring of seasonal, temporary, or intermittent employees working part-time or full-time. However, seasonal, temporary or intermittent employees working more than 120 calendar days must be approved by the governing body.
- (8) No expenditure shall be made from a contingency account for Capital Outlay without the express prior approval of the governing body.

Section 7: Any unspent budget allocation and all capital outlay shall not be carried over to the following budget year. Any unspent merit pay shall not be carried over.

Section 8: Pursuant to the policy established by the governing body the treasurer shall monitor revenues received and expenditures made by the City to determine the City's cash needs. When treasurer determines that aggregate City expenditures will exceed the total of revenues expected in any yearly, quarterly, or monthly fiscal period the Treasurer shall, to prevent a deficit cash situation from arising, institute a proportional reduction in expenditure authorized for each department to the level of expected revenues. In placing such restriction in effect the Treasurer shall, consider as priority expenditures to preserve:

- (1) Commitments involving City bonded and loan indebtedness.
- (2) Obligations to Federal and State authorities.
- (3) Contractual arrangements to which the City is a party.
- (4) Personal Service costs for wages and benefits.

The Treasurer shall advise the governing body at its next scheduled meeting of any reductions ordered and the reasons prompting that action.

Section 9: Projects, activities and programs authorized for which grants from the United States of America, State of Wyoming, Uinta County or any other source are to be used for the purpose of payment of all or a portion of the project, activity or program are conditioned upon the receipt of the appropriated grant. In the event a grant is not received the project, program or activity shall not be undertaken, unless specifically approved by the governing body.

Section 10: By order of the governing body and for the purpose of the execution and administration of the budget for this fiscal year the following policy directions shall prevail.

(A) The City will pay on behalf of its full time permanent employees 12.44 percent (12.44%) of their gross salary to a Deferred Compensation Program or Wyoming Retirement Program.

(B) Each employee covered by the terms and conditions of the health/medical, dental and optical insurance policy shall be required to contribute through a payroll deduction, an amount equal to 8.2 percent of the monthly insurance premium. Qualified Retiree employees who receive the retirement health insurance option shall be required to pay 80% of insurance premium as per the Personnel Policy.

(C) The City will not participate financially in the payment of membership dues or fees on behalf of any employee unless the membership is granted in the name of the City of Evanston. The City will not contribute financially to the payment of any personal memberships.

(D) Where statutory or job description provisions specify that certain occupational certification or professional status is required as a condition to or of employment, the City will reimburse travel and associated costs related to attendance at schools, seminars or conferences when such attendance is for the purpose of maintaining or advancing professional status or occupational certification.

(E) The City will reimburse employees up to \$150 for protective footwear, as determined by the Department Administrator.

Section 11: There is hereby established the following fee schedules for the Fiscal Year beginning July 1, 2015:

**POLICE**

|                            |        |
|----------------------------|--------|
| Reports, per page per side | \$1.00 |
| Fingerprinting             | 5.00   |
| Vin Inspections            | 10.00  |

**Parking Tickets in Limited Parking Zones**

|   |         |
|---|---------|
| Improper Parking                                | \$10.00 |
| Angle Parking/Backed in                         | 10.00   |
| Posted No Parking/No Parking Zone               | 10.00   |
| Parked Wrong Way on Street                      | 10.00   |
| Overtime Parking 1 <sup>st</sup> Offense        | 10.00   |
| Overtime Parking 2 <sup>nd</sup> Offense        | 20.00   |
| Parked on Sidewalk                              | 75.00   |
| In front of Public/Private Driveway             | 75.00   |
| Within an Intersection                          | 75.00   |
| Upon Bridge/Elevated Structure/within Tunnel    | 75.00   |
| Any place where official sign prohibit stopping | 75.00   |
| Within Twenty Feet of Fire Hydrant              | 75.00   |
| Designated Fire or Emergency Vehicle Lane       | 75.00   |
| Semi Parked on City Street                      | 50.00   |
| Obstructing Alleyway & Street                   | 50.00   |
| Handicap Parking/No Decal                       | 75.00   |

**Impound Fee**

|                                 |          |
|---------------------------------|----------|
| Dog, Puppy                      |          |
| 1st Offense                     | \$ 25.00 |
| 2nd Offense                     | 50.00    |
| 3rd Offense                     | 75.00    |
| 4 <sup>th</sup> or more Offense | 100.00   |
| Cat, Kitten                     |          |
| 1st Offense                     | \$ 25.00 |
| 2nd Offense                     | 50.00    |
| 3rd Offense                     | 75.00    |
| 4 <sup>th</sup> or more Offense | 100.00   |

**License Fee**

**Annual**

|                  |         |
|------------------|---------|
| Dogs - Altered   | \$ 4.00 |
| Dogs - Unaltered | 15.00   |
| Cats - Altered   | 4.00    |
| Cats - Unaltered | 15.00   |

**Life Time**

|                |         |
|----------------|---------|
| Dogs - Altered | \$15.00 |
| Cats - Altered | 15.00   |

**Adoption**

|        |         |
|--------|---------|
| Dog    | \$25.00 |
| Cat    | 15.00   |
| Puppy  | 5.00    |
| Kitten | 5.00    |

**Euthanasia**

|     |         |
|-----|---------|
| Dog | \$50.00 |
| Cat | 50.00   |

**Cremation**

|     |         |
|-----|---------|
| Dog | \$80.00 |
| Cat | 80.00   |

**Cremation Container**

5.00

**Assigning Dog to Shelter**

|       |         |
|-------|---------|
| Dog   | \$25.00 |
| Puppy | 5.00    |

**Assigning Cat to Shelter**

|        |         |
|--------|---------|
| Cat    | \$25.00 |
| Kitten | 5.00    |

**Vaccination**

\$10.00

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**PLANNING & ZONING**

|                        |          |
|------------------------|----------|
| Conditional Use Permit | \$100.00 |
| Variance               | 200.00   |
| Height Exception       | 100.00   |

|   |  |
|---|--|
| Master Plan Amendment                               | 200.00   |
| Zone Change   | 200.00   |
| Text Amendments                                     | 200.00   |
| Home Occupation                                     | 50.00  |
| Planned Unit Development - Minor Subdivision        | 250.00   |
| Planned Unit Development - Major Subdivision        | 500.00   |
| Minor Subdivision                                   | 250.00   |
| Major Subdivision                                   | 500.00 - for 20 lots or less: each additional lot \$25 with a maximum fee of \$1,000 |
| Lot Line Adjustment                                 | 100.00   |
| Lot Split   | 200.00   |
| Vacating Property                                   | 100.00   |
| Zoning Ordinance                                    | 50.00  |
| Comprehensive Plan                                  | 70.00  |
| Mirror Lake Scenic Byway Plan                       | 65.00  |
| Subdivision Regulations                             | 40.00  |
| Bear River Drive Corridor Renaissance Plans         | 45.00  |
| Blueline Maps: Plats, City, Zoning, Aerials         | 5.00   |
| Photo copies, per page                              | 1.00   |
| Subdivision Permit Fee/Wireless Communication Tower | 1,000.00   |

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#### PUBLIC WORKS

Building Permit Fee is .010 times the cost of building or improvements, excluding land.  
\$25.00 Minimum fee for all building permits.  
Cut Permits - \$10.00 per square foot - forfeit payment after 2 years.

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#### TREASURER

|                             |         |
|-----------------------------|---------|
| Fax Service                 |         |
| Transmit, per page per side | \$ 2.00 |
| Receive, per page per side  | 1.00    |
| Returned Checks             | 25.00   |
| Reports, per page per side  | 1.00    |
| Copies/per page             | .10     |

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#### CLERK

|   |          |
|---|----------|
| Catering/Malt Beverage Permit, per day            | \$ 25.00 |
| Liquor License Advertisement Fee - new or renewal | 100.00   |
| Resort License - Annually                         | 1,500.00 |
| Retail License - Annually                         | 1,000.00 |
| Restaurant License - Annually                     | 500.00   |
| Club License - Annually                           | 100.00   |
| Micro brewery - Annually                          | 500.00   |
| Micro winery - Annually                           | 500.00   |
| Bar & Grill License - Annually                    | 1,500.00 |
| Liquor License Transfer Fee                       | 100.00   |

#### Fireworks Permit Fee:

|                             |           |
|-----------------------------|-----------|
| Annual July 1               | \$ 100.00 |
| Prorate January 1 - June 30 | 50.00     |

#### Business License Fees:

|                      |          |
|----------------------|----------|
| Number of Employees: |          |
| 1-5                  | \$ 50.00 |
| 6-15                 | 75.00    |
| over 15              | 125.00   |

#### Mass Event License Fees:

|               |          |
|---------------|----------|
| 1-5 vendors   | \$ 50.00 |
| 6-15 vendors  | 100.00   |
| 16-30 vendors | 150.00   |
| 31-50 vendors | 200.00   |
| 51-75 vendors | 250.00   |
| 76-or more    | 300.00   |

|  |         |
|--|---------|
| Transient Merchant Fees (each)             | \$25.00 |
| Solicitor License                          | 100.00  |
| Additional Copy of Business License (each) | 5.00    |
| List                                       | 15.00   |

#### BUILDING RENTALS

NOTE: Buildings can be rented ½ days for either setup or cleanup for 50% of the daily user fee.

Private Functions: Family, Weddings, Parties

Machine Shop - User Fee \$400.00 per day + Cleaning & Damage Deposit \$800.00  
Roundhouse - User Fee \$600.00 per day + Cleaning & Damage Deposit \$1,200.00  
Beeman-Cashin - User Fee \$100.00 per day + Cleaning & Damage Deposit \$400.00

Depot - User Fee \$100.00 per day + Cleaning & Damage Deposit \$400.00  
Chinese Gazebo - User Fee \$50.00 per day with \$100 Deposit - With Beeman or Depot \$150.00 + Deposit \$400.00  
Gazebo at Martin Park - User Fee \$50.00 per day with \$100 Deposit - With Beeman or Depot \$150.00 + Deposit \$400.00  
Depot Square (including Depot, Beeman-Cashin, Chinese Gazebo, Gazebo at Martin Park and grassy area) - User Fee \$250.00 per day with \$500.00 deposit.

#### Public Non Profit Functions: Service Groups, Church, Scouts, Associations, Political Entities

Machine Shop - User Fee \$200.00 per day + Cleaning & Damage Deposit \$400.00  
Roundhouse - User Fee \$300.00 per day + Cleaning & Damage Deposit \$600.00  
Beeman-Cashin - User Fee \$50.00 per day + Cleaning & Damage Deposit \$200.00  
Depot - User Fee \$50.00 per day + Cleaning & Damage Deposit \$200.00  
Chinese Gazebo - User Fee \$25.00 per day + Deposit \$200.00 - With Beeman or Depot \$75.00 + Deposit \$200.00  
Gazebo at Martin Park - User Fee \$25.00 per day + Deposit \$200.00 - With Beeman or Depot \$75.00 + Deposit \$200.00  
Depot Square (including Depot, Beeman-Cashin, Chinese Gazebo, Gazebo at Martin Park and grassy area) - User Fee \$125.00 per day with \$400.00 deposit.

#### Government/Schools

Machine Shop - User Fee \$100.00 per day + Cleaning & Damage Deposit \$200.00  
Roundhouse - User Fee \$150.00 per day + Cleaning & Damage Deposit \$300.00  
Beeman-Cashin - User Fee \$25.00 per day + Cleaning & Damage Deposit \$200.00  
Depot - User Fee \$25.00 per day + Cleaning & Damage Deposit \$200.00  
Chinese Gazebo - User Fee \$15.00 per day + Deposit \$200.00 - With Beeman or Depot \$50.00 + Deposit \$200.00  
Gazebo at Martin Park - User Fee \$15.00 per day + Deposit \$200.00 - With Beeman or Depot \$50.00 + Deposit \$200.00  
Depot Square (including Depot, Beeman-Cashin, Chinese Gazebo, Gazebo at Martin Park and grassy area) - User Fee \$75.00 per day with \$400.00 deposit

City Employees (full-time on City payroll) Private events only - one reservation per year for one day - immediate family only (refer to FMLA guidelines in employee manual).

Beeman-Cashin  
Depot  
Superintendent's Office  
Visitor's Center  
No Charge/No Deposit  
Roundhouse - User Fee \$150.00 per day + Cleaning & Damage Deposit \$300.00  
Machine Shop - User Fee \$100.00 per day + Cleaning & Damage Deposit \$200.00

#### For Profit Sporting Events

\$1,200.00 + Deposit \$1,200.00

#### Meeting Rooms

Portland Rose + 3 breakout rooms (Challenger, City of Los Angeles, City of San Francisco) - User Fee \$50.00 Per Day + Cleaning and Damage Deposit \$200.00  
Superintendent's Office - User Fee \$50.00 Per Day + Cleaning and Damage deposit \$200.00  
Patterson Visitor's Center - User Fee \$50.00 Per Day + Cleaning and Damage Deposit \$200.00  
Roundhouse Mezzanine - (used for meetings only - no events) - User Fee \$50.00 Per Day + Cleaning and Damage Deposit \$200.00

Non Profit and Government/Schools for Meeting Rooms - 25.00 per Day & Cleaning and Damage Deposit \$200.00

#### Complimentary Rentals

Required criteria to receive complimentary rental (must meet at least one of the following)

No Deposit required on Complimentary Rentals  
Funerals/Memorials  
Benefits for individuals/families in catastrophic situations by non organized group  
Military Event  
Elections – polling places  
City of Evanston sponsored event  
Evanston Urban Renewal Agency (EUR) sponsored event  
Public Health & Safety Functions (SAFV, Health Fair, Blood Draw, Preparedness Fair)  
All Alumni Reunion  
School/Educational functions/tours during school hours (Preservation Days)

Fees for Building rentals shall be as set forth in Resolution 14-40 until December 31, 2015. Thereafter fees set in Resolution 15-39 will be implemented.

Annual rentals begin in September of each year.

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**GOLF FEES**

|   | <b>9 Holes</b>   | <b>18 Holes</b>                                     | <b>Family/Jr/Executive 9 Holes</b><br>(Punch Passes do not apply) |
|---|--|---|---|
| Public Adult Green Fees                             | \$ 16.00   | \$ 26.00  | \$10.00   |
| Junior 18 years & under                             | 9.50   | 16.00   | 6.00  |
| Juniors before 8:30 am                              | 4.00   |   |   |
| Seniors 62 yrs & over                               | 11.50  | 19.00   | 7.00  |
| *Golf Club Member Green Fees                        | 11.50  | 19.00   | 7.00  |
| Golf Cart Rental Per Seat                           | 7.50   | 15.00   |   |
| Golf Cart Rental Pre Paid Card                      | 75.00  | Ten (10) Single Seat Golf Cart Rentals              |   |
| Twilight Green Fee                                  |  | Half Price - 1½ hours before dusk                   |   |
| 5 Hole Golf Special                                 |  | 5 Hole Loop: Public \$8.00 *Golf Club Member \$6.00 |   |
| (Available Monday thru Friday only)                 |  | (Punch Passes DO NOT APPLY)                         |   |
| Spring & Fall Green Fees                            | \$9.00 - \$14.00   | \$18.00 - \$25.00 (Determined by Golf Pro)          |   |
| Junior Season Pass                                  | \$150.00   |   |   |
| (Accepted Mon-12 noon Fri, No Holidays)             |  |   |   |
| *Golf Club Member Annual Pass                       | \$256.00 first adult, \$138 @ family member  |   |   |
| Public Punch Pass                                   | 128.00 for (10), 9 hole rounds   |   |   |
| Junior Punch Pass                                   | 81.00 for (10), 9 hole rounds  |   |   |
| Senior Punch Pass                                   | 96.00 for (10), 9 hole rounds  |   |   |
| *Golf Club Member Punch Pass                        | 96.00 for (10), 9 hole rounds  |   |   |
| *Senior Club Member Punch Pass                      | 72.00 for (10), 9 hole rounds (25% Senior Club discount from<br>\$96 Senior Pass)                              |   |   |
| Minimum 18 Hole Tournament Entry Fee                | 54.00 (\$26 Green Fee + \$10.00 Prize Fund + \$3.00 Range<br>Balls + \$15.00 Cart Fee = \$54.00)               |   |   |
| League Green Fees                                   | *Golf Club Member: Discounted Green Fees, Punch or Season Pass<br>Public: Full Priced Green Fees or Punch Pass |   |   |
| Tournament Green Fees                               | *Golf Club Member & Public: Minimum Tournament Entry Fee   |   |   |
| *Club Member Annual Cart Storage Fee                | \$300.00 per year  |   |   |
| Private Cart Annual Trail Fees                      | 200.00 (Required if *Club member cart is stored in cart garage)  |   |   |
| Private Cart 2 <sup>nd</sup> Rider Annual Trail Fee | 200.00   |   |   |
| Private Cart Daily Trail Fees                       | 7.50 per 9 holes, per person/seat  |   |   |
| Driving Range Fees                                  | 4.00 small bucket, 6.00 large bucket   |   |   |
| Driving Range Pass                                  | 50.00 – 10 Large Buckets   |   |   |
| Club House Locker Rentals                           | 45.00 per year   |   |   |
| Club Rentals  | 5.00 and 10.00   |   |   |
| Pull Cart Rentals                                   | 3.00   |   |   |
| High School Golf Team Per Season                    | 600.00 (20 Golfers Max)  |   |   |
| Handicap Cards                                      | 35.00 per person   |   |   |
| Tee Sign Hole Sponsor Fee                           | 350.00 per year  |   |   |

\*Must Be Golf Club Members, Not Available to General Public

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**CEMETERY**

|   |           |
|---|-----------|
| Grave Space (perpetual care included)                                   | \$ 550.00 |
| Plot (8 sites, perpetual care included)                                 | 4000.00   |
| Perpetual Care, each space  | 250.00    |
| Opening - Weekday   | 275.00    |
| - Saturday/Holiday  | 500.00    |
| Opening - Infants -   | 100.00    |
| Weekday   |           |
| Saturday/Holiday  | 175.00    |
| Opening - Cremation   | 75.00     |
| Weekday   |           |
| Saturday/Holiday  | 175.00    |
| Disinterment - casket   | 650.00    |
| - cremains  | 200.00    |
| (Disinterment includes opening<br>and closing for one body - one grave) |           |
| Head Stone relocation - up to   | 100.00    |

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**GENERAL UTILITY CHARGES**

Late and Delinquent Payment Penalty one and one half percent (1.5%) per month.

|   |                                 |
|---|---------------------------------|
| Service Restoration after 3:30 p.m. on days;<br>weekends and holidays | \$75.00                         |
| Service Restoration for Delinquency                                   | 50.00                           |
| Account Deposit   | 100.00                          |
| Service Restoration Fee - Voluntary                                   | 20.00                           |
| Repair Service parts, labor and Frozen Meters                         | 50.00                           |
| Water for Construction per 1,000 gal.                                 | 10.00                           |
| Monthly Administration Fee for Construction Water                     | 20.00                           |
| Meter for Water Construction  | 50.00                           |
| Minimum Charge for Construction Water                                 | 20.00 per load up to 2,000 gal. |

When a utility account becomes delinquent and subject to termination as provided by Section 23-15.1 of the City Code, the user may enter into an agreement with the City of Evanston for continued utility services. The

agreement shall require the user to pay in full all current monthly charges for utility services incurred during each month of the term of the agreement, plus a minimum of one-twelfth (1/12) of the delinquent amount. The agreement shall further provide that if the user fails to make the payments designated in the agreement when due then the full unpaid amount, plus all delinquencies and penalties, shall be immediately due and payable in full.

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#### **WATER CONNECTION AND TAPPING**

|                |                    |             |
|----------------|--------------------|-------------|
| $\frac{3}{4}$  | inch Water Service | \$ 1,250.00 |
| 1              | inch Water Service | 1,500.00    |
| $1\frac{1}{2}$ | inch Water Service | 2,000.00    |
| 2              | inch Water Service | 3,500.00    |
| 4              | inch Water Service | 7,750.00    |
| 6              | inch Water Service | 12,750.00   |
| 8              | inch Water Service | 18,000.00   |
| 10             | inch Water Service | 25,000.00   |

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#### **WATER METERS**

|                |               |           |
|----------------|---------------|-----------|
| $\frac{3}{4}$  | inch          | \$ 275.00 |
| 1              | inch          | 375.00    |
| $1\frac{1}{2}$ | inch SR       | 605.00    |
| $1\frac{1}{2}$ | inch Omni C-2 | 1,375.00  |
| $1\frac{1}{2}$ | inch Omni T-2 | 950.00    |
| 2              | inch SR       | 805.00    |
| 2              | inch Omni C-2 | 1,475.00  |
| 2              | inch Omni T-2 | 1,150.00  |
| 4              | inch Omni C-2 | 3,050.00  |
| 4              | inch Omni T-2 | 2,400.00  |
| 6              | inch Omni T-2 | 4,200.00  |
| 6              | inch Omni C-2 | 5,125.00  |
| MXU Radio      |               | 140.00    |

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#### **WATER MONTHLY CHARGES**

| <u>Line Size</u>                        | <u>Capital Replacement</u> |
|---|----------------------------|
| $\frac{3}{4}$ inch & 1 inch residential | \$8.08                     |
| 1 inch commercial                       | 15.41                      |
| $1\frac{1}{2}$ inch                     | 28.62                      |
| 2 inch                                  | 46.23                      |
| 4 inch                                  | 112.26                     |
| 6 inch                                  | 195.91                     |

PLUS: \$2.20 per 1,000 gallons of potable water consumption for each metered utility service unit monthly.

\$1.40 per 1,000 gallons of non-potable water consumption for each metered utility service unit monthly.

\$.70 per 1,000 gallons of water consumption for each metered city sprinkler utility service unit monthly.

Un-metered flat rate per utility service is \$35.00, plus capital replacement cost, per month except for the months of July, August, September and October billing which will be \$75.00, plus capital replacement cost, per month.

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#### **WASTE WATER/SEWER CONNECTION TAPPING**

|                |                    |             |
|----------------|--------------------|-------------|
| $\frac{3}{4}$  | inch Water Service | \$ 1,500.00 |
| 1              | inch Water Service | 1,800.00    |
| $1\frac{1}{2}$ | inch Water Service | 2,450.00    |
| 2              | inch Water Service | 4,300.00    |
| 4              | inch               | 9,650.00    |
| 6              | inch               | 15,900.00   |
| 8              | inch               | 22,500.00   |
| 10             | inch               | 31,250.00   |

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#### **WASTE WATER MONTHLY CHARGES**

| <u>Water Line Size</u>                  | <u>Capital Replacement</u> |
|---|----------------------------|
| $\frac{3}{4}$ inch & 1 inch residential | \$ 7.66                    |
| 1 inch commercial                       | 19.13                      |
| $1\frac{1}{2}$ inch                     | 30.60                      |
| 2 inch                                  | 45.91                      |
| 4 inch                                  | 103.28                     |
| 6 inch                                  | 175.94                     |

PLUS: \$1.45 per 1,000 gallons of actual water consumption, except residential, church and school accounts shall be billed an average amount, based on the actual consumption during November through January, for each month for the months of February through January.

Un-metered flat rate per utility service unit \$18.00, plus capital replacement cost.

The charge for private and commercial wastewater bulk dumpage into the City's wastewater system shall be charged at a rate of \$79.14 per load up to 1,000 gallons of wastewater.

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**SANITATION/ENVIRON**

Monthly Refuse Service Fee Per:

|                                   |         |
|-----------------------------------|---------|
| Capital Replacement Monthly Per   |         |
| Utility Service Unit              | \$ 0.00 |
| 105 Gallon Container              |         |
| Picked Up Once A Week             | 12.00   |
| Each Additional Pickup            | 12.00   |
| 300 Gallon Container              |         |
| Picked Up Once A Week             | 17.00   |
| Each Additional Pickup            | 17.00   |
| 400 Gallon container              |         |
| Picked Up Once a Week             | 22.00   |
| Each Additional Pickup            | 22.00   |
| Involuntary Collection Per Pickup | 30.00   |
| Special Collection Per Pickup     | 20.00   |

Monthly Landfill Fee Per:

|                        |       |
|------------------------|-------|
| 105 Gallon Container   |       |
| Picked Up Once a Week  | 5.20  |
| Each Additional Pickup | 5.20  |
| 300 Gallon Container   |       |
| Picked Up Once a Week  | 11.30 |
| Each Additional Pickup | 11.30 |
| 400 Gallon Container   |       |
| Picked Up Once a Week  | 14.00 |
| Each Additional Pickup | 14.00 |

Community Event Pick-up

|   |          |
|---|----------|
| As authorized by the Mayor                          | Variable |
| Pickup Container for delinquency of utility account | 15.00    |

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**NON CITY SERVICE AREA**

Capital Replacement

| <u>Line size</u> | <u>Water</u> | <u>Waste Water</u> |
|------------------|--------------|--------------------|
| 3/4 inch         | \$ 8.80      | \$ 7.66            |
| 1 inch           | 15.41        | 19.13              |
| 1 1/2 inch       | 28.62        | 30.60              |
| 2 inch           | 46.23        | 45.91              |
| 4 inch           | 112.26       | 103.28             |
| 6 inch           | 195.91       | 175.94             |

WATER: PLUS up to \$4.10 per 1,000 gallons of water consumption for each utility service unit monthly as determined by the governing body.

WASTE WATER: PLUS up to \$3.03 per 1,000 gallons of water consumption, except residential, church and school accounts shall be billed an average amount, based on the actual consumption during November through January, for each month for the months of February through January, as determined by the governing body.

ENVIRONMENTAL SERVICES: Fees shall be set by the governing body, provided fees do not exceed the amounts as established below:

Monthly Refuse Service Fee Per:

|                                   |         |
|-----------------------------------|---------|
| Capital Replacement Monthly Per   |         |
| Utility Service Unit              | \$ 0.00 |
| 105 Gallon Container              |         |
| Picked Up Once A Week             | 17.50   |
| Each Additional Pickup            | 17.50   |
| 300 Gallon Container              |         |
| Picked Up Once A Week             | 28.50   |
| Each Additional Pickup            | 28.50   |
| 400 Gallon container              |         |
| Picked Up Once a Week             | 37.50   |
| Each Additional Pickup            | 37.50   |
| Involuntary Collection Per Pickup | 59.00   |
| Special Collection Per Pickup     | 37.00   |

Monthly Landfill Fee Per:

|                        |      |
|------------------------|------|
| 105 Gallon Container   |      |
| Picked Up Once a Week  | 5.20 |
| Each Additional Pickup | 5.20 |

|                        |       |  |
|------------------------|-------|--|
| 300 Gallon Container   |       |  |
| Picked Up Once a Week  | 11.30 |  |
| Each Additional Pickup | 11.30 |  |
| 400 Gallon Container   |       |  |
| Picked Up Once a Week  | 14.00 |  |
| Each Additional Pickup | 14.00 |  |

Storm Water: Monthly fee of 4.50 per service.

Onsite Detention Stormwater \$500.00 per acre  
Offsite Detention Stormwater \$2500.00 per acre

PASSED, APPROVED AND ADOPTED the 16<sup>th</sup> day of June, 2015.

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Kent H. Williams, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

**Resolution 15-40**

**Councilmember Lynch introduced Resolution 15-40. Councilmember Lynch moved, Councilmember Welling seconded, to adopt Resolution 15-40.**

Resolution 15-40: RESOLUTION AUTHORIZING THE CITY OF EVANSTON, WYOMING TO ENTER INTO A OPERATING AGREEMENT WITH THE EVANSTON PARKS AND RECREATION DISTRICT FOR THE OPERATION, MANAGEMENT AND REGULATION OF RECREATION WITHIN THE CITY OF EVANSTON.

WHEREAS, the City of Evanston, and the Evanston Parks and Recreation District have negotiated an agreement for the operation, management and regulation of recreation within the City of Evanston;

WHEREAS, the City and the Recreation District have set the agreement in writing, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to sign, and the City Clerk is hereby authorized to attest, the Operating Agreement, a copy of which is attached hereto, with the Evanston Parks and Recreation District.

PASSED, APPROVED AND ADOPTED the 16<sup>th</sup> day of June, 2015.

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Kent H. Williams, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

**Resolution 15-41**

**Councilmember Perkes introduced Resolution 15-41. Councilmember Perkes moved, Councilmember Welling seconded, to adopt Resolution 15-41.**

Resolution 15-41: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION AND CONVEYANCE OF AN UNDERGROUND RIGHT OF WAY EASEMENT TO ROCKY MOUNTAIN POWER FOR THE INSTALLATION AND MAINTENANCE OF UNDERGROUND ELECTRIC POWER TRANSMISSION, DISTRIBUTION AND COMMUNICATION LINES.

WHEREAS, Rocky Mountain Power has requested the City convey to it an easement for the installation and maintenance of underground electric power transmission, distribution and communication lines;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1. The Mayor and City Clerk are hereby authorized to sign, attest and convey the Underground Right of Way Easement to Rocky Mountain Power for the installation and maintenance of underground electric power transmission, distribution and communication lines, a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED the 16<sup>th</sup> day of June, 2015.

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Kent H. Williams, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

**Close Ice Ponds to Trout Fishing**

**Councilmember Welling moved, Councilmember Schuler seconded, to close the Bear Ice Ponds for Trout Fishing on Monday, June 22, 2015 through Friday, June 26, 2015; and to close the Bear River Greenway Main Access Road from the 6<sup>th</sup> Street Underpass to the Bear Community Center from 6:00 a.m. to 1:00 p.m. for the Trouts Unlimited Kids Fishing Day on Saturday, June 27, 2015.** The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

**Close Parking Lot/Bear Community Center**

**Councilmember Lynch moved, Councilmember Kopp seconded, to close the Bear Community Center Parking Lot for the Safe Kids Day on Wednesday, June 24, 2015 from 9:00 a.m. to 3:00 p.m.** The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

**Close Road & Parking Lot/Hamblin Park**

**Councilmember Schuler moved, Councilmember Welling seconded, to close the Hamblin Park Main Access Road and Parking Lot for the Annual Independence Day Fresh Air, Freedom and Fun Festival on Saturday, July 4, 2015 from 6:00 a.m. to 7:00 p.m.** The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

**Comments/Remarks**

Brian Honey reported that the Boys & Girls Club building expansion is getting near completion.

Chief Kirby thanked the Mayor and Councilmembers for approving the new budget and thanked them for including staff members in the budget process.

Jay Dee Nielsen invited everyone to attend the Ground Breaking for the Bear Meadow Project on Wednesday.

**Adjournment**

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:27 p.m.

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Kent H. Williams, Mayor

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Amy L. Grenfell, City Clerk