

EVANSTON CITY COUNCIL
Second Regular Meeting
June 16, 2015

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of June was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Councilmember Tim Lynch led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Councilmembers Tim Lynch, Andy Kopp, Evan Perkes, David Welling, and Wendy Schuler. Councilmember Sandra Meyers was excused.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Director of Administrative Services/City Clerk, Amy Grenfell; Police Chief, Jon Kirby; City Treasurer, Kathy Defa; Director of Planning & Development, Paul Knopf; City Engineer, Brian Honey; Public Works Director, Oop Hansen; Director of Parks and Recreation, Dennis Poppinga ; Assistant Director of Parks and Recreation, Jay Dee Nielsen; and Deputy City Clerk, Nancy Stevenson. A group of interested citizens were also present.

Approve Agenda

Mayor Williams suggested the following changes to the agenda: Add Resolution 15-41 and three motions for various closures.

Councilmember Welling moved, Councilmember Schuler seconded, to approve the agenda with the suggested changes. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Approve Minutes

The official record of proceedings for the City Council Meeting held June 2, 2015 and a Work Session held June 9, 2015 was approved as presented.

Bills

Councilmember Perkes moved, Councilmember Lynch seconded, to approve the following bills for payment:

June 3, 2015 to June 16, 2015

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	2,054.11
Beneficial Life Insurance	Payroll	269.68
Blue Cross Blue Shield	Payroll	122,134.06
Delta Dental	Payroll	7,571.90
FlexShare	Payroll	2,972.50
ING Life Insurance	Payroll	29.20
NCPERS	Payroll	64.00
Orchard Trust	Payroll	566.12
Parks and Recreation	Payroll	182.16
The Hartford	Payroll	199.80
United Way	Payroll	6.00
Utah Child Support	Payroll	296.34
Vantage Point	Payroll	826.14
Vision Service Plan	Payroll	1,094.44
WEBT	Payroll	1,001.00
Wells Fargo	Payroll	216.00
Wyoming Dept of Employment	Payroll	9,781.22
Wyoming Retirement	Payroll	45,922.02
Payroll	Payroll	115,397.38
EFTPS	Payroll	38,249.32
Terri Arnell	Reimbursement	2,233.69
Artistic Sign Design	Supplies	2,016.00
Ascent Construction	Contract	199,388.84
Ace Equipment	Parts	2,834.89
All West	Internet	1,230.78
Chris Brackin	Reimbursement	397.63
Boys & Girls Club of Evanston	Contract	12,500.00
Dennis M. Boal	Services	5,220.00
Calibration Tech & Supply	Repairs	40.00
Carollo Engineers	Services	3,760.00

Caselle	Support/Maintenance	523.67
Cowboy Motor Co	Parts	80.60
Cazin's	Supplies	506.68
CD's Electric	Electrical	2,414.00
Cobra Puma Golf	Supplies	586.85
Cook-Sanders & Associates	Services	6,044.02
Cajun Computers	Repairs	55.00
Boot Barn	Safety Boots	135.99
Norco	Supplies	232.39
Deru's Glass	Supplies	31.48
Ellingford's	Supplies	2,164.84
Chemtech-Ford Laboratories	Testing	200.00
Energy Laboratories	Testing	233.00
Environmental Products	Freight	18.52
Chamber of Commerce	Registration	237.00
Evanston Renewal Agency	Ads	1,050.00
Evanston Uinta County Airport	Grant Share	266.84
First Bank	Visa	4,535.75
Fastenal	Supplies	8.53
Freeway Tire	Tires	4,561.70
GCSAA	Dues	375.00
Mountain West Truck Center	Parts	705.57
Great Basin Turf	Supplies	12,542.00
Green Source	Supplies	3,526.00
Hutchinson Oil	Fuel	850.82
Sports World	Supplies	325.00
Jack's Truck & Equipment	Parts	582.44
Kallas Automotive	Parts	552.55
Morgan Valley Polaris	Supplies	10.49
M&K Striping	Contract	2,605.95
Mobile Golf Services	Parts	752.30
Morcon Industrial	Supplies	107.83
Medicine Butte Computer Service	Service/Supplies	787.03
Mtn West Business Solutions	Contract	1,352.45
Mountainland Supply	Parts	499.95
Myers/Anderson Architects	Services	3,519.39
Nalco Company	Supplies	25,778.60
Dave Norris Construction	Asphalt Repairs	7,833.50
Office Depot	Supplies	106.16
Pine Top Engineering	Services	375.18
PDM Steel Service Centers	Supplies	5,146.52
Patrick Towing	Towing	2,340.00
Preston Sheets	Reimbursement	237.12
Real Kleen Janitorial	Supplies	491.41
Remote Control Systems	Fees	1,150.00
Rip's Grocery	Propane/Repairs	231.57
Rocky Mountain Turf	Parts	464.33
Rotational Molding	Trash Containers	18,770.00
Six States	Parts	722.57
Skaggs	Supplies	1,094.09
Paul R. Skog	Services	2,480.00
Smith's Food & Drug	Supplies	309.18
South & Jones	Supplies	50.00
Standard Plumbing	Parts	862.51
Stateline Metals	Supplies	20.67
Alsco	Laundry Services	323.48
Superior Rental	Parts	86.06
Tom's HVAC	Repairs	890.15
Turf Equipment	Parts	1,360.76
Two Guys Flooring	Repairs	250.00
Uinta County Herald	Ads/Subscriptions	2,569.12
Uinta County Solid Waste	Landfill Fees	22,431.50
InContact	Utilities	382.01
Century Link	Utilities	715.28
Rocky Mountain Power	Utilities	39,580.30
Wyoming Waste Systems	Services	101.92
Westar Printing	Printing	259.00
White Mountain Lumber	Supplies	878.89
WAM	Registration	260.00
Wyoming Financial Insurance	Insurance	103,181.00
One-Call of Wyoming	Services	122.25
Wyoming State Historical Society	Membership	60.00
Highland Golf	Parts	594.13
Creative Ink Images	Supplies	5.00
Waylon or Tammie South	Refund	100.00

Richard McMurray	Reimbursement	74.49
Rotary Club of Evanston	Refund	378.00
Swire Coca Cola	Supplies	72.23
Vehicle Lighting Solutions	Equipment	17,399.64
Wyo Dept of Transportation	Street Maintenance	6,527.17
Frank Cook	Reimbursement	20.00
Gardn Wise	Supplies	171.20
Golden Rule	Services	30.00
Kenneth West	Reimbursement	740.70
Toni J. Studios	Photo	94.45
Carol Miller	Refund	900.00
Val Cook	Refund	100.00
Lindsey Graham	Refund	600.00
Richard Malin	Refund	50.00
Safeguard Properties	Refund	48.78
Ivy MacDonald	Refund	500.00
Anna Bedford	Refund	150.00
Rhett Groll	Reimbursement	355.35
Media Skill	Promotional	2,455.00
Shipping Plus	Shipping	12.83
Wright Express	Fuel	12,641.51
Nutech Specialties	Supplies	379.74
Dave's Meats	Conference Supplies	477.00

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Revenue & Expenditure Report

Councilmember Schuler moved, Councilmember Welling seconded, to approve the Revenue and Expenditure Report. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Council Comments

Mayor Williams and Councilmember Welling both commented on a Regional Youth Conference that took place in Evanston on Saturday and thanked all those who helped with this event. They expressed their application to this group of over 600 youth and leaders for all the community service projects they were able to complete during this conference.

Councilmember Schuler commented on the many events that will take place this weekend, including the Bluegrass Festival, Cowboy Joe's Golf Tournament, the Rodeo, and Races at Wyoming Downs.

Public Hearing/Uinta County Airport JPB/Budget

City Attorney, Dennis Boal conducted a public hearing to receive public input on the proposed budget for the Evanston/Uinta County Airport Joint Powers Board Fiscal Year Ending on June 30, 2016. Airport Joint Powers Board Administrator, Gary Welling explained the reason for the hearing and the proposed budget. No one else addressed the issue and Mr. Boal closed the hearing.

Public Hearing/Annual Budget 2015-2016

City Attorney, Dennis Boal conducted a public hearing to receive public information, input, comments, and concerns for the City of Evanston Fiscal Year 2015-2016 Annual Budget. City Treasurer, Kathy Defa gave an overview and brief summary of the budget. No one else addressed the issue and Mr. Boal closed the hearing.

Consent Agenda

Councilmember Perkes moved, Councilmember Lynch seconded, to approve: A Malt Beverage Permit requested by Lori Magee of Mystix for a Vape Meet with Casino Parties of Utah in a temporary tent to be located at 1924 Harrison Drive, on Saturday, August 8, 2015 from 8:00 p.m. to 11:30 p.m.; and an Open Container Permit requested by Lori Magee of Mystix for a Vape Meet with Casino Parties of Utah on Saturday, August 8, 2015 in a temporary tent to be located at 1924 Harrison Drive, from 8:00 p.m. to 11:30 p.m. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Resolution 15-39

Councilmember Schuler introduced Resolution 15-39. Councilmember Schuler moved, Councilmember Lynch seconded, to adopt Resolution 15-39.

Resolution 15-39: A RESOLUTION OF THE CITY OF EVANSTON, WYOMING, PROVIDING INCOME NECESSARY TO FINANCE THE BUDGET AND PROVIDE FOR AND AUTHORIZE ANNUAL APPROPRIATION OF FUNDS FOR FISCAL YEAR 2016.

WHEREAS, on the 24th day of April, 2015, the Treasurer of the City of Evanston, Wyoming, prepared from the Department Administrators and the Mayor and submitted to the City Council, a city budget for the 2016 fiscal year, beginning the 1st day of July, 2015, and ending the 30th day of June, 2016; and

WHEREAS, the governing body has reviewed this budget in detail, and discussed with the several Departmental Administrators concerning their individual budget requests and base budgets; and

WHEREAS, a copy thereof was made available for public inspection at the office of the City Clerk; and

WHEREAS, notice of a public hearing, as required by Wyoming State Statute, on said budget, together with the summary of said budget, was published in the Uinta County Herald, a legal newspaper, of general circulation in the City of Evanston, on the 5th day of June, 2015; and

WHEREAS, a public hearing was held on such Budget at the time and place specified in said notice, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, the governing body has adopted the following overall mission statements to guide the execution of the budget:

- (1) To insure that all rules and regulations set forth by Evanston City Government are appropriate and pertinent to the quality of life of the residents of Evanston, Wyoming.
- (2) To expect a strong sense of accountability and dedication by all City employees to the people of Evanston, and to officially recognize those employees whose service to the citizens of Evanston reflect this goal.
- (3) To improve the overall communication and line of communication within the City.
- (4) To recognize and cultivate the importance of small businesses within Evanston, as well as to encourage industry to explore the resources in our community.
- (5) To stimulate proper management techniques so that the infra-structure of our City is functioning at the highest level of productivity.

WHEREAS, the governing body has adopted an expenditure control budget approach which encourages city employees to provide services more efficiently and cost effectively, allowing department heads discretion to transfer operational budget allocations within a division.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City Budget, as so revised and altered, be adopted as the official City Budget for the fiscal year ending 30 June, 2016.

Section 2: The following appropriations as provided for by General Property Taxation 8 mills (approximately equal to \$450,000) and other revenues, be made for the fiscal year ending 30 June, 2016, and that the expenditures of each Department, Division, or program be limited to the amount herein appropriated:

The following Department budget allocations shall be distributed to the various divisions by the department head, pursuant to Section 7 of this resolution:

CITY COUNCIL			
For:	Administration	274,093	
	Emergency Reserve	93,000	
	Total:		367,093
JUDICIAL			
For:	Administration	146,248	
	Total:		146,248
EXECUTIVE DEPARTMENT			
For:	Administration	298,902	
	Attorney	157,000	
	Contingency	6,100	
	Total:		462,002
COMMUNITY DEVELOPMENT			
For:	Administration	318,536	
	Total:		318,536
TREASURER			
For:	Administration	415,402	
	IT Services	120,000	
	Total:		535,402
CITY CLERK/ADMINISTRATIVE SERVICES			
For:	City Clerk	310,645	
	Urban Renewal	113,869	
	Economic Development	18,250	

	General Services	995,192	
	Total:		1,437,956
PARKS & RECREATION			
For:	Administration	1,259,266	
	Golf	1,204,517	
	Cemetery	273,127	
	Total:		2,736,910
POLICE			
For:	Administration	408,640	
	Investigation	891,102	
	Patrol	1,786,281	
	Support	522,596	
	Youth Services	75,000	
	VOCA/Police Grants	122,136	
	Total:		3,805,755
PUBLIC WORKS			
For:	Engineering	101,950	
	PW Administration	224,154	
	Streets	1,322,612	
	Water	3,088,060	
	Wastewater	1,433,664	
	Environmental Services	1,450,274	
	Motor Vehicle	48,250	
	Total:		7,668,964
ECONOMIC REINVESTMENT FUND			
For:	Economic Reinvestment	211,000	
	Total:		211,000
JOINT POWERS, COMMUNITY PROJECTS & GRANTS			
For:	Community Projects	890,960	
	Total:		890,960
LODGING TAX			
For:	Lodging Tax	235,100	
	Total:		235,100
GENERAL FUND TRANSFERS			
For:	Subsidize Funds	1,152,284	
	Total:		1,152,284
GENERAL FUND BONDS & LOAN PAYMENT			
For:	Water Fund	43,000	
	Total:		43,000
CAPITAL OUTLAY			
For:	Administration/Police	199,250	
	Community Development	703,328	
	Urban Renewal	646,122	
	Parks & Recreation	122,500	
	Public Works	0	
	Water Fund	87,000	
	Wastewater Fund	1,015,000	
	Environmental Services	125,000	
	Cemetery	43,500	
	Total Capital Outlay		2,941,700
SUMMARY:			
	General Fund	13,665,917	
	Water Fund	3,175,060	
	Wastewater Fund	2,448,664	
	Environmental Services Fund	1,575,274	
	Cemetery Fund	316,627	
	Golf Fund	1,277,017	
	Motor Vehicle Fund	48,250	
	Economic Reinvestment Fund	211,000	
	Lodging Tax	235,100	
	Grant Total		22,952,909

See Attachment "A."

Section 3: All operational and capital expenditures shall be made in conformance to the budget and the intent expressed by the governing body during the budget adoption process. For fiscal year 2016, the general fund shall not pay the water fund, the installment of principal of \$43,000.00 for the loan made from the water fund to the general fund pursuant to Resolution 08-43, plus the interest due on the unpaid principal balance of the loan for fiscal year 2016, calculated as provided by said Resolution.

Section 4: Pursuant to the policy established by the governing body, the Treasurer shall maintain uniform standard budget classifications governing expenditures incurred and revenues received by the City and its several departments.

Section 5: Upon the adoption of this resolution the Treasurer shall, pursuant to the policy established by the governing body, provide to each department instructions specifying the method and form of reallocating their budgets in conformance to the standard classification system and pursuant to the appropriations authorized.

Section 6: (a) Pursuant to the policy established by the Mayor, it shall be the duty of the Mayor to review all requisitions and other requests for expenditures submitted by a Department or agent of the City. After said review, the Treasurer shall at the minimum insure that:

- (1) The request conforms to the approved budget and corresponding appropriations.
- (2) Funds are available to defray the requested expenditure.
- (3) The request is proper, legal and is in accord with City Policy and Procedures.

(b) The Treasurer is further authorized to administer procedures established by the governing body governing the form and processing of interim budget revisions provided they conform to the following criteria:

- (1) The department head may elect to transfer budget allocations within a division without prior approval.
- (2) The department head may elect to transfer budget allocations between divisions with prior approval of the Mayor.
- (3) The department head may elect to transfer budget allocations from one department to another with the prior approval of the governing body.
- (4) Increases or decreases in budget allocations for personal services require the prior approval of the Mayor.
- (5) Inter-departmental transfers, changes in Capital Outlay Budgets and interfund transfers require the prior approval of the governing body.
- (6) No transfer shall be made which has the effect of increasing any series, class, object or budget unless accompanied by a corresponding reduction in another series, class, object or budget.
- (7) Irrespective of amounts appropriated for personal services, the governing body shall approve, by specific motion, the creation of any new permanent positions. This subparagraph does not apply to the hiring of seasonal, temporary, or intermittent employees working part-time or full-time. However, seasonal, temporary or intermittent employees working more than 120 calendar days must be approved by the governing body.
- (8) No expenditure shall be made from a contingency account for Capital Outlay without the express prior approval of the governing body.

Section 7: Any unspent budget allocation and all capital outlay shall not be carried over to the following budget year. Any unspent merit pay shall not be carried over.

Section 8: Pursuant to the policy established by the governing body the treasurer shall monitor revenues received and expenditures made by the City to determine the City's cash needs. When treasurer determines that aggregate City expenditures will exceed the total of revenues expected in any yearly, quarterly, or monthly fiscal period the Treasurer shall, to prevent a deficit cash situation from arising, institute a proportional reduction in expenditure authorized for each department to the level of expected revenues. In placing such restriction in effect the Treasurer shall, consider as priority expenditures to preserve:

- (1) Commitments involving City bonded and loan indebtedness.
- (2) Obligations to Federal and State authorities.
- (3) Contractual arrangements to which the City is a party.
- (4) Personal Service costs for wages and benefits.

The Treasurer shall advise the governing body at its next scheduled meeting of any reductions ordered and the reasons prompting that action.

Section 9: Projects, activities and programs authorized for which grants from the United States of America, State of Wyoming, Uinta County or any other source are to be used for the purpose of payment of all or a portion of the project, activity or program are conditioned upon the receipt of the appropriated grant. In the event a grant is not received the project, program or activity shall not be undertaken, unless specifically approved by the governing body.

Section 10: By order of the governing body and for the purpose of the execution and administration of the budget for this fiscal year the following policy directions shall prevail.

(A) The City will pay on behalf of its full time permanent employees 12.44 percent (12.44%) of their gross salary to a Deferred Compensation Program or Wyoming Retirement Program.

(B) Each employee covered by the terms and conditions of the health/medical, dental and optical insurance policy shall be required to contribute through a payroll deduction, an amount equal to 8.2 percent of the monthly insurance premium. Qualified Retiree employees who receive the retirement health insurance option shall be required to pay 80% of insurance premium as per the Personnel Policy.

(C) The City will not participate financially in the payment of membership dues or fees on behalf of any employee unless the membership is granted in the name of the City of Evanston. The City will not contribute financially to the payment of any personal memberships.

(D) Where statutory or job description provisions specify that certain occupational certification or professional status is required as a condition to or of employment, the City will reimburse travel and associated costs related to attendance at schools, seminars or conferences when such attendance is for the purpose of maintaining or advancing professional status or occupational certification.

(E) The City will reimburse employees up to \$150 for protective footwear, as determined by the Department Administrator.

Section 11: There is hereby established the following fee schedules for the Fiscal Year beginning July 1, 2015:

POLICE

Reports, per page per side	\$1.00
Fingerprinting	5.00
Vin Inspections	10.00
Parking Tickets in Limited Parking Zones	
Improper Parking	\$10.00
Angle Parking/Backed in	10.00
Posted No Parking/No Parking Zone	10.00
Parked Wrong Way on Street	10.00
Overtime Parking 1 st Offense	10.00
Overtime Parking 2 nd Offense	20.00
Parked on Sidewalk	75.00
In front of Public/Private Driveway	75.00
Within an Intersection	75.00
Upon Bridge/Elevated Structure/within Tunnel	75.00
Any place where official sign prohibit stopping	75.00
Within Twenty Feet of Fire Hydrant	75.00
Designated Fire or Emergency Vehicle Lane	75.00
Semi Parked on City Street	50.00
Obstructing Alleyway & Street	50.00
Handicap Parking/No Decal	75.00
Impound Fee	
Dog, Puppy	
1st Offense	\$ 25.00
2nd Offense	50.00
3rd Offense	75.00
4 th or more Offense	100.00
Cat, Kitten	
1st Offense	\$ 25.00
2nd Offense	50.00
3rd Offense	75.00
4 th or more Offense	100.00
License Fee	
Annual	
Dogs - Altered	\$ 4.00
Dogs - Unaltered	15.00
Cats - Altered	4.00
Cats - Unaltered	15.00
Life Time	
Dogs - Altered	\$15.00
Cats - Altered	15.00
Adoption	
Dog	\$25.00
Cat	15.00
Puppy	5.00
Kitten	5.00
Euthanasia	
Dog	\$50.00
Cat	50.00
Cremation	
Dog	\$80.00
Cat	80.00
Cremation Container	5.00
Assigning Dog to Shelter	
Dog	\$25.00
Puppy	5.00
Assigning Cat to Shelter	
Cat	\$25.00
Kitten	5.00
Vaccination	\$10.00

PLANNING & ZONING

Conditional Use Permit	\$100.00
Variance	200.00
Height Exception	100.00

Master Plan Amendment	200.00	
Zone Change	200.00	
Text Amendments	200.00	
Home Occupation	50.00	
Planned Unit Development - Minor Subdivision	250.00	
Planned Unit Development - Major Subdivision	500.00	
Minor Subdivision	250.00	
Major Subdivision	500.00	- for 20 lots or less: each additional lot \$25 with a maximum fee of \$1,000
Lot Line Adjustment	100.00	
Lot Split	200.00	
Vacating Property	100.00	
Zoning Ordinance	50.00	
Comprehensive Plan	70.00	
Mirror Lake Scenic Byway Plan	65.00	
Subdivision Regulations	40.00	
Bear River Drive Corridor Renaissance Plans	45.00	
Blueline Maps: Plats, City, Zoning, Aerials	5.00	
Photo copies, per page	1.00	
Subdivision Permit Fee/Wireless Communication Tower	1,000.00	

PUBLIC WORKS

Building Permit Fee is .010 times the cost of building or improvements, excluding land.
\$25.00 Minimum fee for all building permits.
Cut Permits - \$10.00 per square foot - forfeit payment after 2 years.

TREASURER

Fax Service	
Transmit, per page per side	\$ 2.00
Receive, per page per side	1.00
Returned Checks	25.00
Reports, per page per side	1.00
Copies/per page	.10

CLERK

Catering/Malt Beverage Permit, per day	\$ 25.00
Liquor License Advertisement Fee - new or renewal	100.00
Resort License - Annually	1,500.00
Retail License - Annually	1,000.00
Restaurant License - Annually	500.00
Club License - Annually	100.00
Micro brewery - Annually	500.00
Micro winery - Annually	500.00
Bar & Grill License - Annually	1,500.00
Liquor License Transfer Fee	100.00
Fireworks Permit Fee:	
Annual July 1	\$ 100.00
Prorate January 1 - June 30	50.00
Business License Fees:	
Number of Employees:	
1-5	\$ 50.00
6-15	75.00
over 15	125.00
Mass Event License Fees:	
1-5 vendors	\$ 50.00
6-15 vendors	100.00
16-30 vendors	150.00
31-50 vendors	200.00
51-75 vendors	250.00
76-or more	300.00
Transient Merchant Fees (each)	\$25.00
Solicitor License	100.00
Additional Copy of Business License (each)	5.00
List	15.00

BUILDING RENTALS

NOTE: Buildings can be rented ½ days for either setup or cleanup for 50% of the daily user fee.
Private Functions: Family, Weddings, Parties
Machine Shop - User Fee \$400.00 per day + Cleaning & Damage Deposit \$800.00
Roundhouse - User Fee \$600.00 per day + Cleaning & Damage Deposit \$1,200.00
Beeman-Cashin - User Fee \$100.00 per day + Cleaning & Damage Deposit \$400.00

Depot - User Fee \$100.00 per day + Cleaning & Damage Deposit \$400.00
Chinese Gazebo - User Fee \$50.00 per day with \$100 Deposit - With Beeman or Depot \$150.00 + Deposit \$400.00
Gazebo at Martin Park - User Fee \$50.00 per day with \$100 Deposit - With Beeman or Depot \$150.00 + Deposit \$400.00
Depot Square (including Depot, Beeman-Cashin, Chinese Gazebo, Gazebo at Martin Park and grassy area) - User Fee \$250.00 per day with \$500.00 deposit.

Public Non Profit Functions: Service Groups, Church, Scouts, Associations, Political Entities

Machine Shop - User Fee \$200.00 per day + Cleaning & Damage Deposit \$400.00
Roundhouse - User Fee \$300.00 per day + Cleaning & Damage Deposit \$600.00
Beeman-Cashin - User Fee \$50.00 per day + Cleaning & Damage Deposit \$200.00
Depot - User Fee \$50.00 per day + Cleaning & Damage Deposit \$200.00
Chinese Gazebo - User Fee \$25.00 per day + Deposit \$200.00 - With Beeman or Depot \$75.00 + Deposit \$200.00
Gazebo at Martin Park - User Fee \$25.00 per day + Deposit \$200.00 - With Beeman or Depot \$75.00 + Deposit \$200.00
Depot Square (including Depot, Beeman-Cashin, Chinese Gazebo, Gazebo at Martin Park and grassy area) - User Fee \$125.00 per day with \$400.00 deposit.

Government/Schools

Machine Shop - User Fee \$100.00 per day + Cleaning & Damage Deposit \$200.00
Roundhouse - User Fee \$150.00 per day + Cleaning & Damage Deposit \$300.00
Beeman-Cashin - User Fee \$25.00 per day + Cleaning & Damage Deposit \$200.00
Depot - User Fee \$25.00 per day + Cleaning & Damage Deposit \$200.00
Chinese Gazebo - User Fee \$15.00 per day + Deposit \$200.00 - With Beeman or Depot \$50.00 + Deposit \$200.00
Gazebo at Martin Park - User Fee \$15.00 per day + Deposit \$200.00 - With Beeman or Depot \$50.00 + Deposit \$200.00
Depot Square (including Depot, Beeman-Cashin, Chinese Gazebo, Gazebo at Martin Park and grassy area) - User Fee \$75.00 per day with \$400.00 deposit

City Employees (full-time on City payroll) Private events only - one reservation per year for one day - immediate family only (refer to FMLA guidelines in employee manual).

Beeman-Cashin

Depot

Superintendent's Office

Visitor's Center

No Charge/No Deposit

Roundhouse - User Fee \$150.00 per day + Cleaning & Damage Deposit \$300.00

Machine Shop - User Fee \$100.00 per day + Cleaning & Damage Deposit \$200.00

For Profit Sporting Events

\$1,200.00 + Deposit \$1,200.00

Meeting Rooms

Portland Rose + 3 breakout rooms (Challenger, City of Los Angeles, City of San Francisco) - User Fee \$50.00 Per Day + Cleaning and Damage Deposit \$200.00

Superintendent's Office - User Fee \$50.00 Per Day + Cleaning and Damage deposit \$200.00

Patterson Visitor's Center - User Fee \$50.00 Per Day + Cleaning and Damage Deposit \$200.00

Roundhouse Mezzanine - (used for meetings only - no events) - User Fee \$50.00 Per Day + Cleaning and Damage Deposit \$200.00

Non Profit and Government/Schools for Meeting Rooms - 25.00 per Day & Cleaning and Damage Deposit \$200.00

Complimentary Rentals

Required criteria to receive complimentary rental (must meet at least one of the following)

No Deposit required on Complimentary Rentals

Funerals/Memorials

Benefits for individuals/families in catastrophic situations by non organized group

Military Event

Elections – polling places

City of Evanston sponsored event

Evanston Urban Renewal Agency (EURA) sponsored event

Public Health & Safety Functions (SAFV, Health Fair, Blood Draw, Preparedness Fair)

All Alumni Reunion

School/Educational functions/tours during school hours (Preservation Days)

Fees for Building rentals shall be as set forth in Resolution 14-40 until December 31, 2015. Thereafter fees set in Resolution 15-39 will be implemented.

Annual rentals begin in September of each year.

GOLF FEES			
	9 Holes	18 Holes	Family/Jr/Executive 9 Holes (Punch Passes do not apply)
Public Adult Green Fees	\$ 16.00	\$ 26.00	\$10.00
Junior 18 years & under	9.50	16.00	6.00
Juniors before 8:30 am	4.00		
Seniors 62 yrs & over	11.50	19.00	7.00
*Golf Club Member Green Fees	11.50	19.00	7.00
Golf Cart Rental Per Seat	7.50	15.00	
Golf Cart Rental Pre Paid Card	75.00	Ten (10) Single Seat Golf Cart Rentals	
Twilight Green Fee	Half Price - 1½ hours before dusk		
5 Hole Golf Special	5 Hole Loop: Public \$8.00 *Golf Club Member \$6.00		
(Available Monday thru Friday only)	(Punch Passes DO NOT APPLY)		
Spring & Fall Green Fees	\$9.00 - \$14.00	\$18.00 - \$25.00 (Determined by Golf Pro)	
Junior Season Pass	\$150.00		
(Accepted Mon-12 noon Fri, No Holidays)			
*Golf Club Member Annual Pass	\$256.00 first adult, \$138 @ family member		
Public Punch Pass	128.00 for (10), 9 hole rounds		
Junior Punch Pass	81.00 for (10), 9 hole rounds		
Senior Punch Pass	96.00 for (10), 9 hole rounds		
*Golf Club Member Punch Pass	96.00 for (10), 9 hole rounds		
*Senior Club Member Punch Pass	72.00 for (10), 9 hole rounds (25% Senior Club discount from \$96 Senior Pass)		
Minimum 18 Hole Tournament Entry Fee	54.00	(\$26 Green Fee + \$10.00 Prize Fund + \$3.00 Range Balls +\$15.00 Cart Fee = \$54.00)	
League Green Fees	*Golf Club Member: Discounted Green Fees, Punch or Season Pass Public: Full Priced Green Fees or Punch Pass		
Tournament Green Fees	*Golf Club Member & Public: Minimum Tournament Entry Fee		
*Club Member Annual Cart Storage Fee	\$300.00 per year		
Private Cart Annual Trail Fees	200.00 (Required if *Club member cart is stored in cart garage)		
Private Cart 2 nd Rider Annual Trail Fee	200.00		
Private Cart Daily Trail Fees	7.50 per 9 holes, per person/seat		
Driving Range Fees	4.00 small bucket, 6.00 large bucket		
Driving Range Pass	50.00 – 10 Large Buckets		
Club House Locker Rentals	45.00 per year		
Club Rentals	5.00 and 10.00		
Pull Cart Rentals	3.00		
High School Golf Team Per Season	600.00 (20 Golfers Max)		
Handicap Cards	35.00 per person		
Tee Sign Hole Sponsor Fee	350.00 per year		
*Must Be Golf Club Members, Not Available to General Public			

CEMETERY		
Grave Space (perpetual care included)	\$	550.00
Plot (8 sites, perpetual care included)		4000.00
Perpetual Care, each space		250.00
Opening - Weekday		275.00
- Saturday/Holiday		500.00
Opening - Infants - Weekday		100.00
Saturday/Holiday		175.00
Opening - Cremation Weekday		75.00
Saturday/Holiday		175.00
Disinterment - casket		650.00
- cremains		200.00
(Disinterment includes opening and closing for one body - one grave)		
Head Stone relocation - up to		100.00

GENERAL UTILITY CHARGES	
Late and Delinquent Payment Penalty one and one half percent (1.5%) per month.	
Service Restoration after 3:30 p.m. on days; weekends and holidays	\$75.00
Service Restoration for Delinquency	50.00
Account Deposit	100.00
Service Restoration Fee - Voluntary	20.00
Repair Service parts, labor and Frozen Meters	50.00
Water for Construction per 1,000 gal.	10.00
Monthly Administration Fee for Construction Water	20.00
Meter for Water Construction	50.00
Minimum Charge for Construction Water	20.00 per load up to 2,000 gal.

When a utility account becomes delinquent and subject to termination as provided by Section 23-15.1 of the City Code, the user may enter into an agreement with the City of Evanston for continued utility services. The

agreement shall require the user to pay in full all current monthly charges for utility services incurred during each month of the term of the agreement, plus a minimum of one-twelfth (1/12) of the delinquent amount. The agreement shall further provide that if the user fails to make the payments designated in the agreement when due then the full unpaid amount, plus all delinquencies and penalties, shall be immediately due and payable in full.

WATER CONNECTION AND TAPPING

¾	inch Water Service	\$ 1,250.00
1	inch Water Service	1,500.00
1½	inch Water Service	2,000.00
2	inch Water Service	3,500.00
4	inch Water Service	7,750.00
6	inch Water Service	12,750.00
8	inch Water Service	18,000.00
10	inch Water Service	25,000.00

WATER METERS

¾	inch	\$ 275.00
1	inch	375.00
1½	inch SR	605.00
1½	inch Omni C-2	1,375.00
1½	inch Omni T-2	950.00
2	inch SR	805.00
2	inch Omni C-2	1,475.00
2	inch Omni T-2	1,150.00
4	inch Omni C-2	3,050.00
4	inch Omni T-2	2,400.00
6	inch Omni T-2	4,200.00
6	inch Omni C-2	5,125.00
MXU Radio		140.00

WATER MONTHLY CHARGES

<u>Line Size</u>	<u>Capital Replacement</u>
¾ inch & 1 inch residential	\$8.08
1 inch commercial	15.41
1½ inch	28.62
2 inch	46.23
4 inch	112.26
6 inch	195.91

PLUS: \$2.20 per 1,000 gallons of potable water consumption for each metered utility service unit monthly.

\$1.40 per 1,000 gallons of non-potable water consumption for each metered utility service unit monthly.

\$.70 per 1,000 gallons of water consumption for each metered city sprinkler utility service unit monthly.

Un-metered flat rate per utility service is \$35.00, plus capital replacement cost, per month except for the months of July, August, September and October billing which will be \$75.00, plus capital replacement cost, per month.

WASTE WATER/SEWER CONNECTION TAPPING

¾	inch Water Service	\$ 1,500.00
1	inch Water Service	1,800.00
1½	inch Water Service	2,450.00
2	inch Water Service	4,300.00
4	inch	9,650.00
6	inch	15,900.00
8	inch	22,500.00
10	inch	31,250.00

WASTE WATER MONTHLY CHARGES

<u>Water Line Size</u>	<u>Capital Replacement</u>
¾ inch & 1 inch residential	\$ 7.66
1 inch commercial	19.13
1½ inch	30.60
2 inch	45.91
4 inch	103.28
6 inch	175.94

PLUS: \$1.45 per 1,000 gallons of actual water consumption, except residential, church and school accounts shall be billed an average amount, based on the actual consumption during November through January, for each month for the months of February through January.

Un-metered flat rate per utility service unit \$18.00, plus capital replacement cost.

The charge for private and commercial wastewater bulk dumpage into the City's wastewater system shall be charged at a rate of \$79.14 per load up to 1,000 gallons of wastewater.

SANITATION/ENVIRON		
Monthly Refuse Service Fee Per:		
Capital Replacement Monthly Per		
Utility Service Unit	\$	0.00
105 Gallon Container		
Picked Up Once A Week		12.00
Each Additional Pickup		12.00
300 Gallon Container		
Picked Up Once A Week		17.00
Each Additional Pickup		17.00
400 Gallon container		
Picked Up Once a Week		22.00
Each Additional Pickup		22.00
Involuntary Collection Per Pickup		30.00
Special Collection Per Pickup		20.00
Monthly Landfill Fee Per:		
105 Gallon Container		
Picked Up Once a Week		5.20
Each Additional Pickup		5.20
300 Gallon Container		
Picked Up Once a Week		11.30
Each Additional Pickup		11.30
400 Gallon Container		
Picked Up Once a Week		14.00
Each Additional Pickup		14.00
Community Event Pick-up		
As authorized by the Mayor	Variable	
Pickup Container for delinquency of utility account		15.00

NON CITY SERVICE AREA			
Capital Replacement			
Line size		Water	Waste Water
¾	inch	\$ 8.80	\$ 7.66
1	inch	15.41	19.13
1½	inch	28.62	30.60
2	inch	46.23	45.91
4	inch	112.26	103.28
6	inch	195.91	175.94

WATER: PLUS up to \$4.10 per 1,000 gallons of water consumption for each utility service unit monthly as determined by the governing body.

WASTE WATER: PLUS up to \$3.03 per 1,000 gallons of water consumption, except residential, church and school accounts shall be billed an average amount, based on the actual consumption during November through January, for each month for the months of February through January, as determined by the governing body.

ENVIRONMENTAL SERVICES: Fees shall be set by the governing body, provided fees do not exceed the amounts as established below:

Monthly Refuse Service Fee Per:		
Capital Replacement Monthly Per		
Utility Service Unit	\$	0.00
105 Gallon Container		
Picked Up Once A Week		17.50
Each Additional Pickup		17.50
300 Gallon Container		
Picked Up Once A Week		28.50
Each Additional Pickup		28.50
400 Gallon container		
Picked Up Once a Week		37.50
Each Additional Pickup		37.50
Involuntary Collection Per Pickup		59.00
Special Collection Per Pickup		37.00
Monthly Landfill Fee Per:		
105 Gallon Container		
Picked Up Once a Week		5.20
Each Additional Pickup		5.20

300 Gallon Container	
Picked Up Once a Week	11.30
Each Additional Pickup	11.30
400 Gallon Container	
Picked Up Once a Week	14.00
Each Additional Pickup	14.00

Storm Water: Monthly fee of 4.50 per service.

Onsite Detention Stormwater \$500.00 per acre
Offsite Detention Stormwater \$2500.00 per acre

PASSED, APPROVED AND ADOPTED the 16th day of June, 2015.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Resolution 15-40

Councilmember Lynch introduced Resolution 15-40. Councilmember Lynch moved, Councilmember Welling seconded, to adopt Resolution 15-40.

Resolution 15-40: RESOLUTION AUTHORIZING THE CITY OF EVANSTON, WYOMING TO ENTER INTO A OPERATING AGREEMENT WITH THE EVANSTON PARKS AND RECREATION DISTRICT FOR THE OPERATION, MANAGEMENT AND REGULATION OF RECREATION WITHIN THE CITY OF EVANSTON.

WHEREAS, the City of Evanston, and the Evanston Parks and Recreation District have negotiated an agreement for the operation, management and regulation of recreation within the City of Evanston;

WHEREAS, the City and the Recreation District have set the agreement in writing, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to sign, and the City Clerk is hereby authorized to attest, the Operating Agreement, a copy of which is attached hereto, with the Evanston Parks and Recreation District.

PASSED, APPROVED AND ADOPTED the 16th day of June, 2015.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Resolution 15-41

CouncilmemberPerkes introduced Resolution 15-41. CouncilmemberPerkes moved, Councilmember Welling seconded, to adopt Resolution 15-41.

Resolution 15-41: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION AND CONVEYANCE OF AN UNDERGROUND RIGHT OF WAY EASEMENT TO ROCKY MOUNTAIN POWER FOR THE INSTALLATION AND MAINTENANCE OF UNDERGROUND ELECTRIC POWER TRANSMISSION, DISTRIBUTION AND COMMUNICATION LINES.

WHEREAS, Rocky Mountain Power has requested the City convey to it an easement for the installation and maintenance of underground electric power transmission, distribution and communication lines;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1. The Mayor and City Clerk are hereby authorized to sign, attest and convey the Underground Right of Way Easement to Rocky Mountain Power for the installation and maintenance of underground electric power transmission, distribution and communication lines, a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED the 16th day of June, 2015.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Close Ice Ponds to Trout Fishing

Councilmember Welling moved, Councilmember Schuler seconded, to close the Bear Ice Ponds for Trout Fishing on Monday, June 22, 2015 through Friday, June 26, 2015; and to close the Bear River Greenway Main Access Road from the 6th Street Underpass to the Bear Community Center from 6:00 a.m. to 1:00 p.m. for the Trouts Unlimited Kids Fishing Day on Saturday, June 27, 2015. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Close Parking Lot/Bear Community Center

Councilmember Lynch moved, Councilmember Kopp seconded, to close the Bear Community Center Parking Lot for the Safe Kids Day on Wednesday, June 24, 2015 from 9:00 a.m. to 3:00 p.m. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Close Road & Parking Lot/Hamblin Park

Councilmember Schuler moved, Councilmember Welling seconded, to close the Hamblin Park Main Access Road and Parking Lot for the Annual Independence Day Fresh Air, Freedom and Fun Festival on Saturday, July 4, 2015 from 6:00 a.m. to 7:00 p.m. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Comments/Remarks

Brian Honey reported that the Boys & Girls Club building expansion is getting near completion.

Chief Kirby thanked the Mayor and Councilmembers for approving the new budget and thanked them for including staff members in the budget process.

Jay Dee Nielsen invited everyone to attend the Ground Breaking for the Bear Meadow Project on Wednesday.

Adjournment

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:27 p.m.

Kent H. Williams, Mayor

Amy L. Grenfell, City Clerk