

GUIDELINES FOR COMPLETING THE AFFIDAVIT

The attached affidavit requires a detailed explanation in your own words, of exactly what happened during this incident.

Your statement needs to include specific facts about WHO, WHAT, WHERE, WHEN, WHY, AND HOW.

Accurately describe events in order of occurrence. Specify, if applicable, what type of weapon was used, right or left hand, open or closed fist, color of clothing or vehicle, what was stolen, resulting damage, what were the exact statements made by the suspect, etc.

Try to avoid general terms like “head” and “body”. Tell exactly where physical injuries were sustained, i.e. right cheek, stomach, left rib cage, upper right thigh, etc.

The affidavit must be in your own words. The police officer can assist you in clarifying guidelines, but cannot tell you what to write.

AFFIDAVIT

I, _____, who resides at _____
states as follows: _____

Signature of Affiant

[illegible]

Page _____ of _____

Signature of Affiant

AFFIDAVIT IN SUPPORT OF
CRIMINAL COMPLAINT

I have read the foregoing statement consisting of _____ page (s). I fully understand this statement and hereby verify it to be true to the best of my knowledge and belief.

Signature of Affiant

Date

Subscribed to before me this _____ day of _____, 19 _____, at the location known as 1148 Front Street, Evanston, Uinta, County, Wyoming.

Notary Public

My Commission Expires: _____

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